

**Library Board of Trustees:
Finance Committee Meeting
Meeting Agenda
June 16, 2026 at 6:45 p.m.
700 1st Street, Hudson WI**

LBOT and Finance Committee

Time: Jun 16, 2026 06:45

Join Zoom Meeting

<https://us02web.zoom.us/j/82784729276?pwd=doEYRNXHxfi5tbUUE6eLkZi9DxyJ6H.1>

Meeting ID: 827 8472 9276

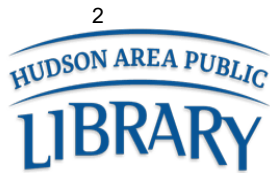
Passcode: 750369

1. Call to order, roll call, certification of compliance with open meeting laws and public records laws, introduction of visitors and staff
2. **ACTION ITEM:** Approve Agenda
3. **ACTION ITEM:** Approve minutes of the prior meeting(s)
4. **ACTION ITEM:** Recommendation to accept financial reports and approve bill payment
 - a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2026 Budget, if any
 - b. Discussion and possible action on expenditure report
 - c. Discussion and possible action on recommendation to pay monthly bills, as presented on the Library Claims Form
5. **Adjourn**

NEXT MEETING DATE: July 21, 2026

Finance Committee Members: Gerry Klecker, Paul Berning, Chad Wiertzema.

NOTES: Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Notice is hereby given that a majority of the Hudson Area Joint Library Board of Trustees may be present at the foregoing meeting. This may constitute a meeting of the Library Board of Trustees pursuant to State ex. Rel. Badke v. Greendale Village Board, 174 Wisc. 2d 553, 494 N.W. 2d 408 (1993), although the Board of Trustees will not take any formal action at this meeting. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 for accommodation.



**Library Board of Trustees:
Finance Committee
Meeting Minutes
May 19, 2026 at 6:45 p.m.**

1. Call to order by Wells at 6:45 p.m. Roll call, certification of compliance with open meeting laws and public records laws, introduction of visitors and staff
Board members present: Bryan Wells, Gerry Klecker
Board members absent: Chad Wiertzema
Staff: Jamie Smith
Guests: Paul Berning

2. **ACTION ITEM: Approve agenda**
Motion by Klecker to approve agenda
Second by Wells
Discussion: None
MOTION CARRIED –2 Ayes/0 Nays

3. **ACTION ITEM: Approve minutes of prior meeting (s)**
Motion by Klecker to approve minutes
Second by Wells
Discussion: None
MOTION CARRIED –2 Ayes/0 Nays

4. **ACTION ITEM: Recommendation to accept financial reports and recommend bill payment**
Motion by Wells to approve items 4 a-c
Second by Klecker
Discussion: none
MOTION CARRIED – 2 Ayes/0 Nays

5. **ADJOURN:**
Motion by Klecker to adjourn at 6:47 p.m.
Second by Wells
MOTION CARRIED – 2 Ayes/0 Nays

Respectfully submitted, Jamie Smith

Monthly Expenditure Statement						
May 31, 2026						
Hudson Area Public Library						
Acct Code	Object Description	Budget w/ grants	May	YTD	Balance	%YTD
240-55111	Library					
Personnel						
121	Full-Time	\$ 532,760	\$ 38,634	\$ 212,485	\$ 320,275	40%
125	Part-Time	\$ 395,931	\$ 31,893	\$ 177,238	\$ 218,694	45%
151	FICA	\$ 72,516	\$ 5,251	\$ 29,103	\$ 43,413	40%
152	WRS	\$ 56,615	\$ 4,516	\$ 24,730	\$ 31,885	44%
154	Health Insurance	\$ 159,300	\$ 11,565	\$ 71,777	\$ 87,523	45%
Personnel Total:		\$ 1,217,123	\$ 91,859	\$ 515,332	\$ 701,791	42%
Contractual Services						
212	Legal Services	\$ -	\$ -	\$ -	\$ -	
213	Professional Services	\$ 15,000	\$ 1,250	\$ 6,250	\$ 8,750	42%
216	IFLS Ops	\$ 58,700	\$ -	\$ 58,666	\$ 34	100%
217	IFLS Courier	\$ 2,750	\$ -	\$ 2,750	\$ -	100%
225	Telephone	\$ 3,000	\$ -	\$ -	\$ 3,000	0%
249	Contract Maint.	\$ 500	\$ -	\$ -	\$ 500	
294	Programming: Adults	\$ 5,850	\$ 206	\$ 1,950	\$ 3,900	33%
295	Programming: Children	\$ 25,000	\$ 2,385	\$ 8,957	\$ 16,043	36%
298	Maint. Agmts / Leases	\$ 10,500	\$ -	\$ 1,609	\$ 8,891	15%
299	Other Contract Services	\$ 102,000	\$ 82	\$ 684	\$ 101,316	1%
Contractual Services Total:		\$ 223,300	\$ 3,923	\$ 80,865	\$ 142,435	36%
Supplies & Expenses						
311	Postage	\$ 950	\$ 242.94	\$ 289.47	\$ 661	30%
312	Office Supplies	\$ 10,000	\$ 6.83	\$ 2,985.53	\$ 7,014	30%
324	Memberships	\$ 1,100	\$ -	\$ 279.00	\$ 821	25%
326	Advertising	\$ 600	\$ 49.00	\$ 132.91	\$ 467	22%
338	Staff Development	\$ 2,000	\$ -	\$ 1,988.07	\$ 12	99%
339	Travel / Conferences	\$ 2,000	\$ -	\$ 2,683.51	\$ (684)	134%
396	Technology	\$ 10,100	\$ 1,560.06	\$ 4,085.24	\$ 6,015	40%
399	Activity Supplies	\$ 3,500	\$ 122.65	\$ 561.49	\$ 2,939	16%
Supplies & Expenses Total:		\$ 30,250	\$ 1,981	\$ 13,005	\$ 17,245	43%
Collection						
395	Books	\$ 70,000	\$ 1,225	\$ 24,473	\$ 45,527	35%
397	Audio-Visual	\$ 8,000	\$ 60	\$ 1,690	\$ 6,310	21%
398	Periodicals	\$ 5,100	\$ 742	\$ 4,021	\$ 1,079	79%
	Digital Resources	\$ 1,159	\$ -	\$ -	\$ 1,159	0%
Collection Total:		\$ 84,259	\$ 2,027	\$ 30,184	\$ 54,075	36%
Fixed Charges						
510	Workers Comp	\$ 1,550	\$ -	\$ -	\$ 1,550	0%
511	Public Liability	\$ 1,300	\$ -	\$ -	\$ 1,300	0%
513	Public Officials	\$ 1,500	\$ -	\$ -	\$ 1,500	0%
517	Property Insurance	\$ 4,000	\$ -	\$ 3,759	\$ 241	94%
519	Unemployment	\$ -	\$ -	\$ -	\$ -	
532	Occupancy Agreement	\$ 90,000	\$ 7,500	\$ 37,500	\$ 52,500	42%
Fixed Charges Total:		\$ 98,350	\$ 7,500	\$ 41,259	\$ 57,091	42%
812	Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -	
829	Other Repair and Improvements	\$ -	\$ -	\$ -	\$ -	
Capital Expenses Total:				\$ -		Remaining
Total Expenditures		\$ 1,653,282	\$ 107,291	\$ 680,646	\$ 972,636	59%
					%of Year Complete	42%