



**Library Board of Trustees:**

**Finance Committee**

**Meeting Minutes**

**September 16, 2025 at 6:45 p.m.**

1. Call to order by Wiertzema at 6:46 p.m. Roll call, certification of compliance with open meeting laws and public records laws, introduction of visitors and staff  
Board members present: Gerry Klecker, Chad Wiertzema  
Board members absent: Bryan Wells  
Staff: Shelley Tougas, Jamie Smith  
Guests: None
  
2. **ACTION ITEM: Approve agenda**  
Motion by Klecker to approve agenda  
Second by Wiertzema  
Discussion: None  
**MOTION CARRIED –2 Ayes/0 Nays**
  
3. **ACTION ITEM: Approve minutes of prior meeting (s)**  
Motion by Klecker to approve minutes  
Second by Wiertzema  
Discussion: None  
**MOTION CARRIED –2 Ayes/0 Nays**
  
4. **ACTION ITEM: Recommendation to accept financial reports and recommend bill payment**  
Motion by Klecker to approve items 4 a-c  
Second by Wiertzema  
**MOTION CARRIED – 2 Ayes/0 Nays**
  
5. **ADJOURN:**  
Motion by Klecker to adjourn at 6:52 p.m.  
Second by Wiertzema  
**MOTION CARRIED – 2 Ayes/0 Nays**

Respectfully submitted, Shelley Tougas