



**Hudson Area Public Library
Policy & Personnel Committee
Meeting minutes
March 10, 2025 – 3:30 p.m.**

1. Called to order at 3:37 by Barb Peterson. Roll Call, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
Members present: Peterson, Fehrenbach, Dalluhn
Members Absent: none
Staff present: Tougas
2. **ACTION ITEM:** Approve Agenda
Motion by Fehrenbach to approve agenda
Second by Dalluhn
Motion carried – 3 Ayes/0 Nays
3. **DISCUSSION AND POTENTIAL ACTION ITEM:** PTO Policy and PTO Bank Form
Staff will bring to FC for review of budget impact and to full board for approval, with minor edit
4. **DISCUSSION AND POTENTIAL ACTION ITEM:** Revocation of library privileges appeal policy
Staff will compare to Bylaws and bring to next meeting with possible changes.
5. **DISCUSSION AND POTENTIAL ACTION ITEM:** Gift receipt policy
Members discussed tapping expertise and support from fundraising professionals.
6. **FUTURE AGENDA ITEMS:**
Director job description and evaluation process
7. **ADJOURN**
The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,
Shelley Tougas