



**Hudson Area Public Library
Policy & Personnel Committee
Meeting minutes
February 3, 2025 – 3:30 p.m.**

1. Called to order at 3:33 by Barb Peterson. Roll Call, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
Members present: Peterson, Fehrenbach, Dalluhn
Members Absent: none
Staff present: Tougas, Smith
2. **ACTION ITEM:** Approve Agenda
Motion by Fehrenbach to approve agenda
Second by Dalluhn
Motion carried – 3 Ayes/0 Nays
3. **ACTION ITEM:** Approve prior meeting minutes (January 6th, 2025)
Motion by Peterson to approve minutes from prior meetings.
Second by Dalluhn
Motion carried – 3 Ayes/0 Nays
4. **DISCUSSION AND POTENTIAL ACTION ITEM:** PTO Policy and PTO Bank Form
Some edits will be made, and then it will be brought back to the committee for approval.
5. **DISCUSSION AND POTENTIAL ACTION ITEM:** Revised Collection Development Policy and Reconsideration Form
A few minor edits will be made.
Motion by Dalluhn to recommended the board approve the revised policy.
Second by Fehrenbach
Motion carried – 3 Ayes/0 Nays
6. **FUTURE AGENDA ITEMS:**
Gifts and Bequests Policy
Appeals Form
7. **ADJOURN**
The meeting was adjourned at 4:44 p.m.

Respectfully Submitted,
Jamie Smith