



**Hudson Area Public Library
Policy & Personnel Committee
Meeting minutes
January 6, 2025 – 3:30 p.m.**

1. Called to order at 3:32 9.m. by Barb Peterson. Roll Call, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
Members present: Peterson, Fehrenbach, Dalluhn
Members Absent: none
Staff present: Tougas, Smith

2. **ACTION ITEM:** Approve Agenda
Motion by Fehrenbach to approve agenda
Second by Dalluhn
Motion carried – 3 Ayes/0 Nays

3. **ACTION ITEM:** Approve prior meeting minutes (December 13th, 2024)
Motion by Fehrenbach to approve minutes from prior meetings.
Second by Peterson
Motion carried – 3 Ayes/0 Nays

4. **DISCUSSION AND POTENTIAL ACTION ITEM:** Disposal and Removal of Surplus Policy
A few minor edits will be made, and then it will be brought to the full board for approval.

5. **DISCUSSION:** Staff Benefits
Tougas brought forward possible changes to current staff benefits, discussing weekend shift increases, MLIS degree raises, PTO emergency banks and PTO changes, and edits to funeral leave.
No action. Topic will be brought to the full board as a discussion item.

6. **FUTURE AGENDA ITEMS:**
Director’s Job Description

The meeting was adjourned at 4:52 p.m.

Respectfully Submitted,
Jamie Smith