



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
March 18, 2025**

- 1. Call to order at 7:00 p.m. by President Paul Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Bill Fehrenbach, Barb Peterson, Gerry Klecker, Bryan Wells, Jim Dalluhn, Chad Wiertzema

Board members absent: Sammi Dittloff

Staff: Shelley Tougas, Joan Bushman

Guests: Paul Moen, Nancy Langness, Susie Gilbert, Sam Cari

- 2. Citizen Comments**
None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by Peterson to approve consent agenda items

Second by Wells

Discussion: None

Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays

- 4. ACTION ITEM: Building Resolution for Council**

Motion by Peterson to support the Foundation's resolution to the Council

Second by Klecker

Discussion: Hudson Area Library Foundation President Sam Cari explained the need for the resolution. Fehrenbach discussed concerns around communication and public engagement.

Berning called for a 10-minute recess.

The board returned from recess.

Motion by Fehrenbach to strike the word "unanimously" from the last WHEREAS clause in the resolution.

Second by O'Connor

Vote Taken: AMENDMENT CARRIED - 8 Ayes/0 Nays

Vote Taken: AMENDED MOTION CARRIED – 8 Ayes/0 Nays

- 5. Presentations**

Friends of the Library – Tougas reported the spring book sale will be the last week of April
Hudson Area Library Foundation – no report

6. Updates and reports

President's update – Berning called for a moment of silence to honor the lives of Jim and Phyllis O'Connor who served the library for many years. He reported the County Administration Committee has absorbed the duties of the Library Planning Committee.

City of Hudson – No update

Hudson School District – No update.

7. Committee updates

Policy and Personnel: Several items on this agenda

Finance: As noted in minutes and this month's agenda

Library Operations and Facility Structure: No update

AI Library Integration: No update

8. Director's Report

A year-end summary of library statistics was presented by Tougas. This report can be found in the LBOT packet dated 3/18/2025

9. ACTION ITEM: Conflict of Interest Policy

Motion by Peterson to approve the policy

Second by Fehrenbach

Discussion: None

Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays

10. ACTION ITEM: Revisions to Collection Development and Management Policy and Reconsideration of Materials Form

Motion by Fehrenbach to approve the revised policy and form

Second by Wells

Discussion: Revisions were explained

Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays

11. ACTION ITEM: PTO Bank and Benefit Changes

Motion by Dalluhn to approve PTO Bank and benefit changes

Second by O'Connor

Discussion: Tougas and Wells discussed the budget impact of substitutes

Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays

12. ACTION ITEM: Hudson Area Library Foundation grant acceptance

Motion by O'Connor to accept the Hudson Area Library Foundation's grant of \$30,000 (for programs, resources and support) and \$1,500 for the teen collection through the Petersen donation.

Second by Wells

Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays

13. ACTION ITEM: Hudson Area Library Foundation grant acceptance

Hudson Area Public Library ... books are just the beginning

14. ACTION ITEM: Staff development day

Motion by Wells to close the library March 25 for staff development.

Second by Klecker

Discussion: Tougas explained this day was selected because IFLS libraries will experience a system-wide service disruption.

Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays

15. FUTURE AGENDA ITEMS:

None noted

16. Adjourn:

Motion to adjourn at 8:45 p.m. by O'Connor

Second by Petersen

Vote Taken: MOTION CARRIED – 8 Ayes/0 Nay

Respectfully submitted,

Shelley Tougas