



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
July 15, 2025**

- 1. Call to order at 7:02 p.m. by President Paul Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Gerry Klecker, Bryan Wells, Sammi Dittloff, Jim Dalluhn, Bill Fehrenbach, Chad Wiertzema

Board members absent: Barb Peterson, Rich O'Connor

Staff: Michelle Saifullah, Shelley Tougas

Visitors: Logan Webster

- 2. Citizen Comments**

None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by Dalluhn to approve consent agenda items a-d

Second by Fehrenbach

Discussion: None

Vote Taken: MOTION CARRIED - 7Ayes/0 Nays

- 4. Presentations**

Friends of the Library: none

Foundation: Klecker reported that the foundation has contracted with ACB for a campaign feasibility study.

- 5. Updates/Reports**

President: Berning reported the county board approved reimbursing libraries at 100 percent

City of Hudson: none

School district: Dalluhn reported that the middle school is difficult to access with the construction taking place, but the pool is open.

6. Committee Updates

Policy and Personnel: Dalluhn reported the process of a 360-degree review for the director as well as having an in-depth review every three years vs every year.

Finance: Wells reported the committee's recommendation to approve the 2026 budget, including request to the city.

AI Library Integration: Dittloff said the committee meets July 30th.

7. Director's Report

The written report was presented by Tougas. This report can be found in the LBOT packet dated 7/15/2025. She also showed a photo slideshow of summer events.

8. DISCUSSION: Items for Director's report

Board members said reports do not need to be as comprehensive. Could look at quarterly reports and call out trends. Number of people using rooms and out-of-state use would be interesting.

9. PRESENTATION: Teen engagement

Logan Webster, HAPL aide, presented a report on teen engagement relative to social media and physical space.

10. PRESENTATION: Circulation trends

Tougas reported on circulation trends and plans to enhance circulation.

11. DISCUSSION AND POTENTIAL ACTION ITEM: 2026 Budget

Berning requested the budget be discussed again at the August meeting.
No action taken.

12. FUTURE AGENDA ITEMS:

None

13. Adjourn:

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Shelley Tougas