



**Library Board of Trustees:  
Finance Committee  
Meeting Minutes  
January 21, 2024 at 6:30 p.m.**

1. Call to order by Wells at 6:30 p.m. Roll call, certification of compliance with open meeting laws and public records laws, introduction of visitors and staff  
Board members present: Bryan Wells, Gerry Klecker, Chad Wiertzema  
Staff: Michelle Saifullah, Shelley Tougas
  
2. **ACTION ITEM: Approve agenda**  
Motion by Klecker to approve agenda  
Second by Wiertzema  
Discussion: None  
**MOTION CARRIED – 3 Ayes/0 Nays**
  
3. **ACTION ITEM: Approve minutes of the prior meetings(s)**  
Motion by Klecker to approve minutes  
Second by Wiertzema  
Discussion: none  
**MOTION CARRIED – 3 Ayes/0 Nays**
  
4. **ACTION ITEM: Recommendation to accept financial reports and recommend bill payment**  
Motion by Wiertzema to approve items 4 a-c  
Second by Klecker  
Discussion: none  
**MOTION CARRIED – 3 Ayes/0 Nays**
  
5. **ACTION ITEM: 2025 staff COLA and adjusted budget**  
Motion by Wells to recommend approval of the adjusted budget including the additional 1.6 percent increase in addition to the previously approved COLA of 3 percent (retroactive to Jan. 1) to match the 4.6 percent COLA received by city staff with the condition that unrestricted funds be used only for nonrecurring expenses.  
Second by Klecker  
Discussion: Trustees discussed the budget process and compensation issues.  
**MOTION CARRIED – 3 Ayes/0 Nays**
  
6. **ADJOURN:**

Motion by Wiertzema to adjourn at 6:59 p.m.

Second by Glecker

**MOTION CARRIED – 3 Ayes/0 Nays**

Respectfully submitted,

Shelley Tougas