



**Library Board of Trustees:  
Finance Committee  
Meeting Minutes  
July 15, 2025 at 6:30 p.m.**

1. Call to order by Wells at 6:30 p.m. Roll call, certification of compliance with open meeting laws and public records laws, introduction of visitors and staff  
Board members present: Bryan Wells, Gerry Klecker, Chad Wiertzema  
Board members absent: none  
Staff: Shelley Tougas, Michelle Saifullah  
Guests: Logan Webster, Emilia Reynolds
2. **ACTION ITEM: Approve agenda**  
Motion by Wiertzema to approve agenda  
Second by Klecker  
Discussion: None  
**MOTION CARRIED –3 Ayes/0 Nays**
3. **ACTION ITEM: Approve minutes of prior meeting (s)**  
Motion by Klecker to approve minutes  
Second by Wiertzema  
Discussion: None  
**MOTION CARRIED –3 Ayes/0 Nays**
4. **ACTION ITEM: Recommendation to accept financial reports and recommend bill payment**  
Motion by Wiertzema to approve items 4 a-c  
Second by Klecker  
**MOTION CARRIED – 3 Ayes/0 Nays**
5. **DISCUSSION AND POTENTIAL ACTION ITEM: 2026 Budget discussion**  
Motion by Klecker to recommend board approve budget request of \$47,935 to city and proposed budget  
Second by Wells  
Discussion: Tougas reviewed budget in detail and reported that in the budget cycle, a \$1 increase from the city translated into a 40 cent increase from the county.
6. **MOTION CARRIED – 3 Ayes/0 Nays**
7. **ADJOURN:**  
Motion by Klecker to adjourn at 6:58 p.m.  
Second by Wiertzema  
**MOTION CARRIED – 3 Ayes/0 Nays**

Respectfully submitted,  
Shelley Tougas