



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
June 17, 2025**

- 1. Call to order at 7:02 p.m. by President Paul Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Barb Peterson, Gerry Klecker, Bryan Wells (zoom), Sammi Dittloff, Jim Dalluhn, Bill Fehrenbach, Chad Wiertzema, Rich O'Connor (arrived at 7:12pm)

Board members absent: none

Staff: Jamie Smith, Shelley Tougas

Visitors: Logan Webster, Emilia Reynolds

- 2. Citizen Comments**

None

- 3. ACTION ITEM: Approve Organizational Meeting Agenda**

- Election of Library Board of Trustees Officers**

President

Tougas asked for nominations for Library Board of Trustees President

Wells moved to nominate Berning

Seconded by Wiertzema

Berning accepted the nomination

There were no other nominations from the floor

Motion by Peterson to cast a unanimous ballot

Second by Fehrenbach

Discussion: None

Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

Vice President

Berning asked for nominations for Library Board of Trustees Vice President

Peterson moved to nominate Wells

Seconded by Dittloff
Wells accepted the nomination
There were no other nominations from the floor
Motion by Peterson to cast a unanimous ballot
Second by Wiertzema
Discussion: None
Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

- **Nomination and approval of Library Board Committees**

 - **Finance**

 - **Policy and Personnel**

Berning appoints Wells, Klecker, and Wiertzema to Finance.
Berning appoints Peterson, Dalluhn, Fehrenbach to Policy and Personnel
Fehrenbach moved to nominate said members
Seconded by Dalluhn
Discussion: None
Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

- **Meeting Dates and Times**

Motion by Peterson to keep the same schedule of every third Tuesday of the month,
Finance at 6:45pm, Regular Board Meeting at 7pm.
Second by Klecker
Discussion: None
Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

- **Trustee Participation and Voting: Remote Open Meetings**

Motion by Dalluhn to keep the same requirement of Trustee's cameras being on during
remote access to board meetings.
Second by Fehrenbach
Discussion: None
Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

- **Review and approve 2026 library hours and closures**

Motion by Dalluhn to approve hours and closures
Second by Wells
Discussion: Clarification about staff development days.
Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

- **Conflict of interest form and signatures**

All board members filled out and returned to Shelley the conflict of interest form

- **Record meetings for River Channel**

To be in line with other city meetings, all Library Board of Trustees Meetings will be recorded for River Channel.

4. ACTION ITEM: CONSENT AGENDA

Motion by Fehrenbach to approve consent agenda items a-d

Second by O'Connor

Discussion: None

Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

5. Presentations

Friends of the Library: none

Foundation: Peterson reported that the foundation voted to approve the contract with the company that will study fundraising options for a potential building project.

6. Updates/Reports

President: Berning reported that one member has resigned from the county board

City of Hudson: none

School district: Dalluhn reported that the middle school is difficult to access with the construction taking place, but the pool is open.

7. Committee Updates

Policy and Personnel: Peterson reported that the committee has a policy recommendation on the agenda.

Finance: Wells reported on budget update.

AI Library Integration: Dittloff said the committee meets July 30th.

8. Director's Report

The written report was presented by Tougas. This report can be found in the LBOT packet dated 6/17/2025. She also showed a photo slideshow from the summer reading launch.

9. PRESENTATION: Teen Program Growth

Emilia Reynolds and Logan Webster gave an in-depth report of the changes to the young adult / teen section of the library, the space known as "The Archive," and growth in teen programming and volunteerism.

10. PRESENTATION: Summer Reading Program

Tougas gave a brief SRP update. Storytime is now taking place outside. Events that require signup are full, and most were full just after the first day of launch.

11. DISCUSSION: Staff Update

Tougas reported that we have one staff member on leave.

12. DISCUSSION AND POTENTIAL ACTION ITEM: Patron Privacy Policy

Motion by Peterson to approve the Patron Privacy Policy

Second by O'Connor

Discussion: None

Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

13. FUTURE AGENDA ITEMS:

None

14. Adjourn:

Motion to adjourn at 8:10pm by Peterson

Second by Fehrenbach

Vote Taken: MOTION CARRIED – 9 Ayes/0 Nay

Respectfully submitted,

Jamie Smith