



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
April 15, 2025**

- 1. Call to order at 7:00 p.m. by President Paul Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Barb Peterson, Gerry Klecker, Bryan Wells, Sammi Dittloff, Jim Dalluhn, Bill Fehrenbach (zoom)

Board members absent: Chad Wiertzema, Rich O'Connor,

Staff: Jamie Smith, Shelley Tougas

Visitors: Susie Gilbert

- 2. Citizen Comments**

None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by Wells to approve consent agenda items a-d

Second by Klecker

Discussion: None

Vote Taken: MOTION CARRIED - 7 Ayes/0 Nays

- 4. Presentations**

Friends of the Library: Tougas mentioned that the Friends' book sale will run April 28th-May 4th

Foundation: Klecker and Gilbert reported that city council will be voting on whether to commit the 700 1st Street building as the permanent home of the library.

- 5. Updates/Reports**

President: none

City of Hudson: none

School district: Dalluhn reported that the school referendum passed and this will help with their budget issues.

6. Committee Updates

Policy and Personnel: Peterson reported that she and Berning met with Tougas to go over her performance review and 2025 professional goals.

Finance: Wells said they had their meeting and approved bill payment.

AI Library Integration: Dittloff said the committee met and discussed a scheduling option called Shifts that is part of the Microsoft suite. They believe this would help with the time-consuming task of scheduling library staff and will further discuss its tools and capabilities.

Library Operations and Facility Structure: Klecker said the committee met and agreed that current library staffing will work well to operate the building into the near future.

7. Director's Report

The written report was presented by Tougas. This report can be found in the LBOT packet dated 4/15/2025.

8. PRESENTATION/BOARD DEVELOPMENT: Federal Library Funding

Tougas presented a slide show with an overview of the impact on HAPL of the federal government's executive order to dismantle the Institute of Museum and Library Services. The impact will likely affect the Interlibrary Loan service of which Wisconsin is the 2nd largest requestor in the country. In 2024, HAPL requested 178 ILLs. This service may have to be reduced, covered by HAPL, or come at a cost to patrons. Another potential impact to HAPL is the cost of staff development that may have been covered by federal funding or through a federal grant. IFLS also counts on this funding to provide technical support and other resources to libraries in our system.

9. DISCUSSION AND POTENTIAL ACTION: Director Goals

Tougas read her two goals aloud.

Motion by Peterson to approve

Second by Klecker

Discussion: Peterson stated that expectations and goals of the library director should not change mid-year but rather should be the expectation from the start of the new year. Any further changes to the director's job description will need to be done to take effect in 2026.

Vote Taken: MOTION CARRIED - 7 Ayes/0 Nays

10. UPDATE: Trustee Appointments

Tougas stated that everyone who is a current trustee will be so another year.

11. FUTURE AGENDA ITEMS:

None

12. Adjourn:

Motion to adjourn at 7:54pm by Dalluhn

Second by Fehrenbach

Vote Taken: MOTION CARRIED – 7 Ayes/0 Nay

Respectfully submitted,

Jamie Smith