



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
May 21, 2024**

- 1. Call to order at 7 p.m. by Vice President Bryan Wells. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Bryan Wells (remote), Barb Peterson, Kim Osterhues (remote), Gerry Klecker, Sammi Dittloff, Bill Fehrenbach, Rich O'Connor. Paul Berning arrived at 7:10 p.m.

Board members absent: Chad Wiertzema.

Staff: Shelley Tougas, Michelle Saifullah

Guests: Joyce Law

- 2. Citizen Comments**
None

- 3. ACTION ITEM: APPROVE CONSENT AGENDA**

Motion by Peterson to approve consent agenda; pull the meeting agenda.

Second by Dittloff

Motion carried—7 Ayes/0 Nays

Motion by Peterson to approve a revised agenda with organizational meeting items following agenda item 8 (Library Strategies update)

Second by Fehrenbach

Motion carried—7 Ayes/0 Nays

- 4. Presentations:**

Friends of the Library: Joyce Law reported a successful book sale. Also the Friends annual membership drive has begun.

Hudson Area Library Foundation: Klecker reported that the Foundation's Planning and Development Committee continues to seek information about potentially expanding the library.

- 5. Updates and reports: (Berning arrived)**

President Berning: The county board has been extremely busy.

City of Hudson: None

Hudson School District: None

- 6. Committee updates**

Policy and Personnel: None

Finance: None

7. Director's Report

Tougas presented the written report and a slide show.

8. DISCUSSION: LIBRARY STRATEGIES UPDATE

The consultants will present the full report at the next LBOT meeting: June 18 at the Fire Hall.

ORGANIZATIONAL ITEMS

Tougas called for nominations for board president.

Berning nominated by O'Connor

Fehrenbach seconded the nomination

Berning accepted the nomination

There were no other nominations from the floor

Motion by Peterson to cast a unanimous ballot

Second by O'Connor

Vote Taken: Berning elected – 7 Ayes/0 Nays

Berning called for nominations for board vice president.

Wells nominated by Berning

Fehrenbach seconded the nomination

Wells accepted the nomination

There were no other nominations from the floor

Motion by Peterson to cast a unanimous ballot

Second by O'Connor

Vote Taken: Wells elected – 7 Ayes/0 Nays

Finance Committee Appointments

Berning continued appointments made in January in 2024 to the Finance Committee: Wells, Klecker, Wiertzema.

Motion by O'Connor to approve the nominations

Second by Dittloff

Motion carried: 7 Ayes/0 Nays

Policy and Personnel Committee Appointments

Berning continued appointments made in January in 2024 to the Policy and Personal Committee: Peterson, Osterhues, Fehrenbach

Motion by Fehrenbach to approve the nominations

Second by Klecker

Motion carried: 7 Ayes/0 Nays

Meeting dates/times

Motion by Peterson to hold board meetings on the third Tuesday of the month with a start time of 7 p.m.

Second by Wells

Motion carried: 7 Ayes/0 Nays

Motion by Wells to hold the next Finance Committee meeting at 6:30 p.m. June 18 at the Fire Hall.

Second by Klecker

Motion carried: 7 Ayes/0 Nays

Trustee Participation and Voting: Remote Open Meetings

Motion by Fehrenbach to approve remote/electronic participation and voting for Trustees for open meetings with the stipulation that the Trustee's camera must be turned on.

Second by O'Connor

Motion carried: 7 Ayes/0 Nays

9. DISCUSSION: 2025 budget: building fees and salaries

Tougas presented data from the annual report about libraries that reported paying fees to their municipalities. Tougas also reported the history of the fees and cost allocation.

10. BUILDING UPDATE

The police departure will probably occur during the first quarter of 2025. The Foundation Planning and Development Committee is gathering information about potential options for expanding the library's space, but the June report from Library Strategies will affect the next steps.

11. Future agenda items: none discussed

12. ADJOURN

Motion by Peterson to adjourn at 8:40 p.m.

Second by O'Connor

Motion carried: 7 Ayes/0 Nays

Respectfully Submitted,
Shelley Tougas