



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
March 19, 2024**

- 1. Call to order at 7:30 p.m. by Vice President Wells. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Bryan Wells, Barb Peterson, Bill Fehrenbach, Gerry Klecker, Chad Wiertzema, Sammi Dittloff

Board members absent: Rich O'Connor, Kim Osterhues, Paul Berning

Staff: Jamie Smith, Michelle Saifullah, Shelley Tougas (arrived at 8:10pm)

- 2. Citizen Comments**

None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by Peterson to approve consent agenda items a-d

Second by Klecker

Discussion: None

Vote Taken: MOTION CARRIED - 6 Ayes/0 Nays

- 4. Presentations**

Friends of the Library: representative was not present but Peterson mentioned that the Friends book sale is coming soon

Foundation: Klecker reported on the Foundation's discussion of the "what if" scenarios as the situation with the building develops, as well as the expected costs that go along with remodeling and expanding. Peterson suggested the library building's financial situation needs to be on the library board agenda very soon so the library board members can catch up to the Foundation.

- 5. Updates/Reports**

President: none

City of Hudson: none

School district: none

6. Committee Updates

Policy and Personnel: Peterson discussed the need to update the gift receipt policy. The Library Director's job description also needs to be reviewed and approved.

Finance: Wells reported that the finance committee agenda was approved.

7. Director's Report

The written report was presented by Saifullah along with a slideshow.

8. DISCUSSION AND POTENTIAL ACTION ITEM: Finance Committee Charter

Motion by Klecker to accept

Second by Fehrenbach

Discussion: none

Vote Taken: MOTION CARRIED - 6 Ayes/0 Nays

9. PRESENTATION AND DISCUSSION: Library STEM / Space, Christopher Mick

Christopher Mick gave an overview of the traveling space exhibit that was at the Library December 1st, 2023 – March 8th, 2024.

10. DISCUSSION: Collection Development Policy and Recent Workshop

Peterson and Klecker discussed the workshop they attended and the reasons it's good to be in front of any book-related complaints. Tougas updated the board on the importance of a formal book challenge review process.

11. PRESENTATION / BOARD DEVELOPMENT

Tabled for the next meeting

12. DISCUSSION: Library Strategies Needs Assessment Update

Tougas updated the board on the assessment status

13. PRESENTATION / BOARD DEVELOPMENT: Wisconsin Library Standards

Tougas presented on what library standards are and where HAPL falls within those standards

14. PRESENTATION / DISCUSSION: Facility

Tougas updated the board about the building and its requirements

15. Future agenda items: Gift Receipt Policy, 2025 Budget, Director's Job Description

16. Adjourn:

Motion to adjourn at 9:13pm by Fehrenbach

Second by Wiertzema

Vote Taken: MOTION CARRIED – 6 Ayes/0 Nay

Respectfully Submitted,

Jamie Smith