



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes**

January 16, 2024 – first meeting of the municipal library board for Hudson Area Public Library

- 1. Call to order at 6:30 p.m. by Director Shelley Tougas. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Bryan Wells, Barb Peterson, Kim Osterhues, Gerry Klecker, Sammi Dittloff, Bill Fehrenbach, Chad Wiertzema

Board members absent: Rich O'Connor

Staff: Shelley Tougas, Jamie Smith

Tougas assigned Berning to be the acting chair for the meeting.

- 2. Citizen Comments**

Bill Fehrenbach complimented library staff on the Harry Potter Escape Room.

- 3. Board Introductions**

Berning moved agenda items 11 and 12 for immediate action.

- 11. ACTION ITEM: LBOT BYLAWS**

Motion by Peterson to approve bylaws

Second by Wells

Motion by Fehrenbach to amend the bylaws: committee chairs (standing and ad hoc) must be members of the board

Second by Klecker

Discussion: None

Vote Taken: AMENDMENT CARRIED – 8 Ayes/0 Nays

Vote Taken: AMENDED MOTION CARRIED – 8 Ayes/0 Nays

- 12. ORGANIZATIONAL MEETING ITEMS**

Tougas called for nominations for board president.

Berning nominated by Wells

Klecker seconded the nomination

Berning accepted the nomination

There were no other nominations from the floor

Motion by Peterson to cast a unanimous ballot
Second by Wiertzema
Vote Taken: Berning elected – 8 Ayes/0 Nays

Berning called for nominations for board vice president.

Wells nominated by Peterson
Osterhues seconded the nomination
Wells accepted the nomination
There were no other nominations from the floor
Motion by Peterson to cast a unanimous ballot
Second by Klecker
Vote Taken: Wells elected – 8 Ayes/0 Nays

Finance Committee appointed by Berning: Wells, Klecker and Wiertzema
Board approved the appointments – 8 Ayes/0 Nays

Policy and Personnel Committee appointed by Berning: Peterson, Osterhues, Fehrenbach
Board approved the appointments – 8 Ayes/0 Nays

Board meeting dates/times

Motion by Wells to hold meetings on the third Tuesday of the month at 6:30 p.m. with Finance Committee meetings occurring before the board meeting at 6:15 p.m. These may be changed at the annual meeting.
Second by Wiertzema
Discussion: Note
Vote Taken: MOTION CARRIED -- 8 Ayes/0 Nays

Trustee Participation: Remote Open Meetings/Closed Meetings

Motion by Peterson to approve remote/electronic participation and voting for Trustees for open meetings only with the stipulation that the Trustee's camera must be turned on.
Second by Wells
Discussion: Members discussed the importance of participating as fully as possible when joining a meeting remotely.
Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays

4. ACTION ITEM: CONSENT AGENDA

Motion by Wells to approve consent agenda
Second by Osterhues
Discussion: None
Vote Taken: MOTION CARRIED: 8 Ayes/0 Nays

5. ACTION ITEM: EXPENDITURE REPORT

Motion by Wells to accept expenditure report
Second by Fehrenbach
Discussion: None
Vote Taken: MOTION CARRIED: 8 Ayes/0 Nays

6. ACTION ITEM: APPROVAL TO PAY BILLS

Motion by Wells to approve bill payment

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays

7. Presentations

Friends of the Library representative was not present

Peterson reported the Foundation's reception for new/outgoing board members was successful.

Also the Foundation met its fundraising goal of \$60,000.

8. Updates/Reports

President: none

City of Hudson: none

School district: none

9. Committee Updates

None.

10. Director's report

The written report was presented.

13. Discussion: Board retreat

A Doodle poll will be conducted to ascertain dates.

14. Discussion: Library Strategies update

Tougas described the process for the community needs assessment.

15. Future agenda items

Director goals, retreat information, communicating to City Council regarding facility plans

16. Adjourn

Motion to adjourn at 8:15 p.m. by Peterson

Second by Osterhues

Vote Taken: 8 Ayes/0 Nays

Respectfully Submitted,
Shelley Tougas