



**Hudson Area Public Library  
Library Board of Trustees  
Meeting Minutes  
Feb. 21, 2024**

- 1. Call to order at 6:30 p.m. by Vice President Wells. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Bryan Wells, Barb Peterson, Kim Osterhues, Gerry Klecker, Sammi Dittloff, Rich O'Connor, Chad Wiertzema, Paul Berning (arrived at 7 p.m.)

Board members absent: Bill Fehrenbach

Staff: Shelley Tougas, Michelle Saifullah

- 2. Citizen Comments**  
None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by O'Connor to approve consent agenda items a-d

Second by Peterson

Discussion: None

**Vote Taken: MOTION CARRIED: 7 Ayes/0 Nays**

- 4. Presentations**

Friends of the Library: representative was not present

Foundation: Peterson reported the Foundation's annual appeal total is about \$80,000, surpassing the goal of \$60,000. The Foundation's planning and development committee is going to meet with Crescendo Fundraising. The Foundation is exploring "what if" scenarios regarding the building.

- 5. Updates/Reports**

President: none

City of Hudson: none

School district: none

- 6. Committee Updates**

None.

- 7. Director's report**

The written report was presented.

- 8. ACTION ITEM: Approve the 2023 Annual Report**  
Motion by Peterson to approve the 2023 Annual Report  
Second by Klecker  
Discussion: Tougas highlighted key statistics  
**Vote Taken: MOTION CARRIED - 8 Ayes/0 Nays**
- 9. DISCUSSION AND POTENTIAL ACTION ITEM: 2024 Director goals**  
Motion by Peterson to endorse the director goals  
Second by Wells  
Discussion: None  
**Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays**
- 10. DISCUSSION AND POTENTIAL ACTION ITEM: Facility statement and process**  
Motion by Klecker to send a letter from the board, signed by President Paul Berning, to the Hudson City Council to inform them of the board’s support to keep the library in the 700 First Street Building and expand the library’s space.  
Second by Peterson  
Discussion: None  
**Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays**
- 11. DISCUSSION AND REVIEW: Approved bylaws**  
The final bylaws were presented.
- 12. DISCUSSION: Library Strategies Needs Assessment**  
Tougas updated the board on the assessment status
- 13. DISCUSSION AND POTENTIAL ACTION ITEM: Board retreat**  
Consensus to hold a board retreat from 9 a.m. to 2 p.m. Saturday, May 4 and fund it from the existing contracted services budget.
- 14. Future agenda items: Finance Committee Charter, Presentation on WI Library Standards**
- 15. Adjourn**  
Motion to adjourn at 7:55 p.m. by Wells  
Second by O’Connor  
**Vote Taken: MOTION CARRIED – 8 Ayes/0 Nays**

Respectfully Submitted,  
Shelley Tougas