



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
August 15, 2023**

- 1. Call to order at 6:30 p.m. by Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning (President), Kristine McCarthy (Vice President), Bryan Wells, Susan Blank, Barb Peterson.

Absent: Rich O'Connor, Kim Osterhues

Staff: Shelley Tougas, Jamie Smith

Visitors: Gerry Klecker, Joyce Law

- 2. Citizen Comments – None**

- 3. ACTION ITEM: Consent Agenda (agenda, minutes, expenditure report, bill payment)**

Motion by Peterson to approve consent agenda

Second by McCarthy

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

- 4. Presentations:**

Friends of the Library: Joyce Law discussed FOL bookmark activity at National Night Out and outreach at Woodland Hill.

Hudson Area Library Foundation: Peterson reported the Foundation is preparing for the annual appeal.

- 5. President's comments, reports, and municipal updates**

President Berning: County reimbursements are moving through the usual process without any issues raised.

Town of Hudson: None

Village of North Hudson: None

Town of St. Joseph: The town is planning a building expansion. Peterson would like the groundwork for lockers to be included.

City of Hudson: None

Hudson School District: None

- 6. Committee updates**

Policy and Personnel: Peterson and Tougas met to begin drafting a gift receipt policy
Finance: FC met prior to the meeting

7. Director's Report

The director's written report was presented.

8. Guidelines for public comments

Board members reviewed proposed public comments and suggested revisions. Staff will bring a revised document to the September meeting.

9. Review of finance committee charter

Board members conducted the annual review of the charter and suggested revisions. Staff will bring a revised document to the September meeting.

10. Review of policy and personnel committee charter

Board members conducted the annual review of the charter and suggested revisions. Staff will bring a revised document to the September meeting.

11. Future agenda items

Charters for the finance and policy and personnel committees, public comments document, joint agreement to review dissolution and current bylaws, affirm president's committee appointments.

12. ACTION ITEM: adjourn

Motion by Wells to adjourn at 8 p.m.

Second by McCarthy

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

Respectfully Submitted,
Shelley Tougas