



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
Nov. 19, 2024**

- 1. Call to order at 7 p.m. by President Paul Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning, Bill Fehrenbach, Barb Peterson, Gerry Klecker, Bryan Wells, Chad Wiertzema, Rich O'Connor, Jim Dalluhn, Sammi Dittloff (zoom)
Staff: Michelle Saifullah, Shelley Tougas

- 2. Citizen Comments**
None

- 3. ACTION ITEM: CONSENT AGENDA**

Motion by Peterson to approve consent agenda items

Second by Fehrenbach

Discussion: None

Vote Taken: MOTION CARRIED - 9 Ayes/0 Nays

New board member Dalluhn introduced himself.

Berning moved up agenda items re: director's evaluation, building update and 2024-2025 budgets.

- 4. Discussion: Director Evaluation**

Peterson, chair of the PPC, outlined the process for board members. She will present a compilation of the evaluations at the December meeting in closed session per WI statutes.

- 5. Discussion: 2024 Budget**

Staff presented category transfers and will bring back for vote in December

- 6. Discussion: 2025 Budget**

Staff presented the 2025 budget and will bring back for vote in December

- 7. ACTION ITEM: Committee appointment**

Berning appointed Jim Dalluhn to the open seat on the Policy and Personnel Committee.

Dalluhn accepted the appointment

Motion by Fehrenbach to approve the appointment

Second by Wells

Discussion: None

MOTION CARRIED – 8 Ayes/0 Nays (Dalluhn did not vote)

8. Discussion: Building update

Klecker reported the Leo Daly presentation will be at the December meeting.

9. Updates/Reports

President: Berning reported that the county board approved the 2025 budget

City of Hudson: O'Connor reported the city common council approved the 2025 budget

School district: Dalluhn reported the district's operating levy did not pass.

Berning left the meeting at 7:35 p.m. and Wells took charge of the meeting.

10. Presentations

Friends of the Library: None

Foundation: Annual campaign materials have gone out.

11. Committee Updates

Policy and Personnel: Peterson reported work is being done on a conflict of interest policy.

Finance: Information covered during the meeting.

Library Operations and Facility Structure: No update.

AI Library Integration: Committee received information from Smith about operations and IFLS staff.

12. Director's Report

The written report was presented by Tougas. This report can be found in the LBOT packet dated 11/19/2024.

13. PRESENTATION AND DISCUSSION: e-Books

Tougas presented a slide show about current e-book selection process through IFLS and supplemental options available to the library. Due to the fees, staff is not recommending added e-services at this time. Staff will be adding two free websites with e-materials to library resources.

14. FUTURE AGENDA ITEMS:

Budgets, Leo Daly and director evaluation

15. Adjourn:

Motion to adjourn at 8:45 pm by O'Connor

Second by Peterson

Vote Taken: MOTION CARRIED – 8 Ayes/0 Nay

Respectfully submitted,

Shelley Tougas