



**Hudson Area Public Library
Library Board of Trustees
Meeting Minutes
May 16, 2023**

1. **Call to order at 6:30 p.m. by Berning. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.**

Board members present: Paul Berning (President), Kristine McCarthy (Vice President), Bryan Wells, Susan Blank, Rich O'Connor, Barb Peterson. Berning left the meeting at 6:45.

Absent: Kim Osterhues

Staff: Shelley Tougas, Jamie Smith

2. Citizen Comments – None

3. **ACTION ITEM: Consent Agenda (agenda, minutes, expenditure report, bill payment)**

Motion by O'Connor to approve consent agenda

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 6 Ayes/0 Nays

4. **Presentations:**

Friends of the Library: A Friends representative was not at the meeting

Hudson Area Library Foundation: Peterson reported that Rob Howard has joined the Foundation board and that the Foundation was encouraging library supporters to consider applying for an appointment on the new library board for 2024.

5. **President's comments, reports, and municipal updates**

President Berning: Berning expressed condolences to the family of St. Croix County Deputy Kaitie Leising who was killed in the line of duty.

Town of Hudson: No update

Village of North Hudson: No update

Town of St. Joseph: No update

City of Hudson: O'Connor reported that the city is taking applications for the 2024 municipal library board. The Council recently discussed residency issues.

Hudson School District: No update

6. **Committee updates**

Policy and Personnel: No update

Finance: Agenda items follow: summer staff adjustments/2024 budget proposal for City of Hudson.

7. Director's Report

The director's written report was presented.

8. POTENTIAL ACTION ITEM: Summer staff adjustments

Motion by Peterson to amend the budget to use no more than \$2,800 from unrestricted funds to cover

Second by Wells

Discussion: McCarthy agreed to accept the position

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

9. POTENTIAL ACTION ITEM: 2024 budget proposal for City of Hudson

Motion by Peterson

Second by O'Connor

Discussion: Peterson suggested Sunday Fun Days be called Sunday Family Days. O'Connor inquired about the city's contributions over the past seven years.

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

10. Future agenda items: gift receipt policy

11. Adjourn

Motion by O'Connor to adjourn at 7:34

Second by Wells

Discussion: None

Vote Taken: MOTION CARRIED – 5 Ayes/0 Nays

Respectfully Submitted,
Shelley Tougas

DIRECTOR'S REPORT – JUNE 2023

Library Board of Trustees

Summer Reading Program

The programming team has developed an incredible Summer Reading Program. See the PDF of the flyer for details. We are also participating in RiverFest and National Night Out this summer. Youth Librarian Sara O'Brien visited several classrooms to promote the program. Youth Librarian Camille Young and I did full-day presentations to all grades at both River Crest and Prairie.

Senior Outreach

The Friends of the Library is working with us to place and deliver holds on materials for residents of Woodland Hill. Thanks to Joyce Law for her enthusiasm, ideas and networking skills! Staff are connecting with directors of other senior living centers for book delivery. Additionally, technology librarian Matt Campana will schedule monthly visits to senior living centers to help residents with technology issues. STEM librarian Christopher Mick and I have set up special programming at the centers, and Collection Manager Joan Bushman will conduct library card sign-up days on site.

Teen Project and Outreach

The teen space project had a delay while we waited for the mobile attachments for the shelving to arrive. The former teen space has been painted, and Youth Librarian Camille Young is working with members of the Teen Advisory Board on purchases for the new social space.

Staff will be meeting with teachers and specialists from the high school this summer to discuss teen engagement, promotions and collaborations. If we have necessary staffing, we want to try running a few teen programs at the high school. Transportation is an issue for teens.

Board Development

I am developing a Board Development and Orientation Plan to support a successful transition to a municipal library with a new nine-member board. The application period has closed, and appointments are likely to be made in June.

Mentors

I'm seeking returning board members to be assigned to one (or possibly more) new board member(s) as a mentor. Please contact me if you're willing to help.

Orientation Sessions

Although summer is a busy time and not ideal for scheduling sessions, it's important to conduct orientation early in the process. The Council's intention is for the new members to attend meetings in 2023 so they're ready to fully engage in 2024.

I am planning the following sessions, which can be repeated depending on availability:

- Library tour and library services/resources. Presented by staff and a volunteer, if available, from the current board.
- Library history and Wisconsin library funding. Presented by staff and a volunteer, if available, from the current board.
- Key Roles and Responsibilities: City Leaders, Trustees, Staff and Support Organizations. Presented by IFLS Director John Thompson.

I've met with a board development consultant to discuss the potential for a January board retreat regarding roles, productive dialogue, policy-based governance and other issues.

I'm also compiling supplemental materials for the DPI's Trustee Manual.

If you have feedback or suggestions, please share them with me.

WHOLE COMMUNITY PROGRAMS

Thur / June 15 / 10:00 am / SRP Kick-off / Lakefront Park / Petting Zoo
Tues / June 20 / 10:30 am / Carpenter Nature Center / Library Lobby
Tues / June 27 / 6:30 pm / Robert the Magician / Library Lobby
Tues / July 11 / 6:30 pm / Talewise / Library Lobby
Tues / July 18 / 6:00 pm / Randy Peterson / Library Lobby
Tues / July 25 / 6:30 pm / Snake Discovery / Library Lobby
Tues / August 1 / 10:30 am / Minnesota Jack Sparrow / Library Lobby
Tues / August 8 / 6:30 pm / Friends of the Willow River State Park / Lobby
Tues / August 15 / 10:30 am / Mixed Nuts Comedy Show / Library Lobby

FAMILY FUN FRIDAYS

Join us on Fridays for a movie matinee or bingo with fun prizes!
Bring a beach blanket & picnic - we'll provide beverages and treats.

June 23 / 1:00 - 3:00 pm / Clifford the Big Red Dog
June 30 / 1:00 - 2:00 pm / Beach Blanket Bingo
July 7 / 1:00 - 3:00 pm / Meet the Robinsons
July 14 / 1:00 - 2:00 pm / Beach Blanket Bingo
July 21 / 1:00 - 3:00 / Lilo and Stitch
July 28 / 1:00 - 2:00 pm / Beach Blanket Bingo
August 4 / 1:00 - 3:00 pm / Sing
August 11 / 1:00 - 2:00 pm / Beach Blanket Bingo
August 18 / 1:00 - 3:00 pm / Cars

No registration
required
for programs
on this page.

OUTDOOR STORYTIME

Stay afterwards for Music & Movement or Bubble Time fun.

Wed / June 21 / 9:30 am / Williams Park / Music & Movement
Wed / June 28 / 9:30 am / Prospect Park / Bubble Time
Wed / July 12 / 9:30 am / Weitkamp Park / Bubble Time
Wed / July 19 / 9:30 am / Williams Park / Music & Movement
Wed / July 26 / 9:30 am / Prospect Park / Bubble Time
Wed / August 2 / 9:30 am / Presbyterian Church Garden
Wed / August 9 / 9:30 am / Williams Park / Bubble Time
Wed / August 16 / 9:30 am / Prospect Park / Music & Movement

READ WITH TEACHERS

Mondays | June 26 - July 31 | 1:00 - 2:00 pm

Join the Hudson Area Library 2023 Summer Reading Program!

There will be special programs & performances,
classes, book clubs and more!
Signing up is easy and the
prizes are awesome!



The program runs from
June 15 - August 18
and will kick off with a

SUMMER READING LAUNCH PARTY!

Thursday | June 15 | 10:00 am - 12:00 pm
at the **Lakefront Park Bandshell.**

Sign up and enjoy some summer fun! We'll have lots of
activities, giveaways and the **Little Blue's Traveling Zoo!**

For programs that are scheduled to take place outside,
please check our website, FB page or call 715.386.3101
to check for location change if bad weather is predicted.



SUMMER READING 2023

LIBRARY
PROGRAMS
ARE ALWAYS
FREE!



JUNE 15 - AUGUST 18
HUDSONPUBLICLIBRARY.ORG

SUMMER CRAFT CLASSES (GRADES 1-5)

Sign up for a super fun craft class this summer.

June 19 / Mon / 3:00 - 4:30 pm / Unicorn Painting or
June 26 / Mon / 3:00 - 4:30 pm

July 10 / Mon / 3:00 - 4:30 pm / Pom Pom Animal or
July 14 / Fri / 10:15 - 11:45 am

July 17 / Mon / 3:00 - 4:30 pm / Fun Magnetic Creations or
July 21 / Fri / 10:15 - 11:45 am

July 24 / Mon / 3:00 - 4:30 pm / Sunflower Wall Hanging or
Aug 4 / Fri / 10:15 - 11:45 am

Aug 7 / Mon / 3:00 - 5:00 pm / Hand-sew a Stuffed Rainbow Cloud or
Aug 11 / Fri / 10:00 am - 12:00 pm

Aug 14 / Mon / 3:00 - 4:30 pm / Suncatcher or
Aug 18 / Fri / 10:15 - 11:45 am

SUMMER READING STORY & CRAFT (FOR KIDS ENTERING KINDERGARTEN)

Let your imagination go wild! We'll read a picture book and then make a related craft. Please register.

June 23 / Fri / 10:15 - 11:15 am / Cows
June 30 / Fri / 10:15 - 11:15 am / Donuts

SUMMER STORIES, STEAM & SNACKS

Join Willow River teacher, Lisa Plackner, for a wonderful story and hands-on STEAM project and snack. Grades 1-3. Please register.

July 24 / Mon / 10:30 am - 12:00 pm / Rockets
July 26 / Wed / 10:30 am - 12:00 pm / Spaghetti
July 28 / Fri / 10:30 am - 12:00 pm / Pirates
July 31 / Mon / 3:00 - 4:30 pm / Dragons
Aug 2 / Wed / 3:00 - 4:30 pm / Roller Coasters



PAINTING WITH AUDREY

June 22 / Thursday / 2:00 - 4:00 pm
Paint with local artist Audrey Martin. Ages 5-12. Please register.

BOOK CLUBS

A free book and its sequel for every participant!

July 5 / Wed / 4:00 - 5:30 pm / Tween Book Club Grades 6-8
Amari & the Night Brothers by B.B. Alston.

August 2 / Wed / 4:00 - 5:30 pm / Teen Book Club Grades 9-12
Legendborn by Tracy Deonn

SUMMER STEM

Our STEM Educator, Chris Mick will be leading a family STEM activity in conjunction with all of our whole community, Tuesday programs. There is no registration required. Everyone is welcome.

June 20 / Tues / 10:30 am / Carpenter Nature Center
Move With the Animals. Join us for a STEM activity afterward.

June 27 / Tues / 6:30 pm / Robert the Magician
A Kid's Comedy Magic Show. Join us for a STEM activity at 5:30 pm.

July 11 / Tues / 6:30 pm / Talewise
Saving the Earth Together. Join us for a STEM activity at 5:30 pm.

July 18 / Tues / 6:00 pm / Randy Peterson
Let's All Join the Band. Join us for a STEM activity afterward.

July 25 / Tues / 6:30 pm / Snake Discovery
Snake, Rattle & Role. Join us for a STEM activity at 5:30 pm.

August 1 / Tues / 10:30 am / Minnesota Jack Sparrow
Join Mr. Chris afterward for a STEM activity.

August 8 / Tues / 6:30 pm / Friends of the Willow River
Remarkable Reptiles. Join us for a STEM activity at 5:30 pm.

August 15 / Tues / 10:30 am / Touch of Magic
Mixed Nuts Comedy Show. Join Mr. Chris after the show.



TWEENS & TEENS



June 21 / Wed / 4:00 - 5:30 pm / Tween & Teen Creative Kitchen #1
Chickpea Tacos. Grades 6-12. Please register.

June 28 / Wed / 4:00 - 5:30 pm / Tween & Teen Sweet Treats #1
Donuts. Grades 6-12. Please register.

July 8 - Aug 5 / Saturdays / 10:00 am - 12:00 pm / Dungeons & Dragons
Slay dragons this summer. Grades 6-12. Please register.

July 12 / Wed / 4:00 - 5:30 pm / Tween & Teen Creative Kitchen #2
Cheeseburger Sliders. Grades 6-12. Please register.

July 19 / Wed / 4:00 - 5:30 pm / Tween & Teen Sweet Treats #2
Lemon Bars. Grades 6-12. Please register.

July 26 / Wed / 4:00 - 5:30 pm / Tween & Teen Creative Kitchen #3
Chicken Tortilla Soup. Grades 6-12. Please register.

August 9 / Wed / 3:00 - 5:30 pm / Tween & Teen Sweet Treats #3
Chocolate Chip Cookies. Grades 6-12. Please register.

August 12 / Sat / 3:00 - 5:00 pm / (Not-so-Murderly) Mystery Party
Pizza provided to improve sleuthing skills. Grades 6-12. Please register.

SUMMER READING YAWD PROGRAMS

Join us for summer reading fun! These programs are specially for young adults with disabilities. Ages 16+. No registration required.

June 16 / Friday / 2:00 - 3:00 pm / Summer Reading Kick-off
June 23 / Friday / 10:15 am - 12:15 pm / Matinee - Clifford the Big Red Dog
June 30 / Friday / 10:15 - 11:15 am / Beach Blanket Bingo
July 7 / Friday / 10:15 am - 12:15 pm / Matinee - Meet the Robinsons
July 14 / Friday / 10:15 - 11:15 am / Beach Blanket Bingo
July 21 / Friday / 10:15 am - 12:15 pm / Matinee - Lilo and Stitch
July 28 / Friday / 10:15 - 11:15 am / Beach Blanket Bingo
July 31 / Monday / 3:00 - 4:30 pm / Craft Program - Fleece Tied Pillows
August 4 / Friday / 10:15 am - 12:15 pm / Matinee - Sing
August 11 / Friday / 10:15 - 11:15 am / Beach Blanket Bingo
August 18 / Friday / 10:15 am - 12:15 pm / Matinee - Cars

Hudson Area Public Library Statistics Summary

May-23

YTD Circulation Comparisons			Month to Month Comparisons			Library Visitors YTD	
	2022	2023	2022		2023	2022	2023
Physical Materials:	55,201	68,815	8,052	Physical CKO	12,982	20,559	33,291
Digital Materials:	23,970	26,119	8,527	Check-ins	10,680		
Total All Circulation:	79,171	94,934	3,558	Renewals	3,458		
			11,610	Total Physical Circ	16,440	Monthly Visitors	
% Physical Materials	69.72%	72.5%	4,811	Digital Circulation	5,366	2022	2023
% Digital Materials	30.3%	27.5%	16,421	Total All Circulation	21,806	4,761	6,756
New Patrons		New Patrons YTD		Proctoring-YTD		Cardholders	
2022	2023	2022	2023	2022	2023	Jan. 1 2023	6,926
124	119	511	605	1	1	Current	8,452
Technology Use YTD			Meeting Room Use				
	2022	2023		2022	2023		
Pharos	1,160	1,486	Monthly	88	234		
Wi-Fi	11,621	11,206	YTD	394	954		
Year-to Date	12,781	12,692					
Programming at the Library							
YTD Programs Held:		Monthly Comparisons					
2022	2023	Programs Held	2022	2023	Change		
125	137	Children	19	22	3		
		Teens / 'Tweens	7	6	(1)		
		Adult	4	1	(3)		
YTD Program Attendance:		Drop-in	2	1	(1)		
2022	2023	Totals:	32	30	(2)		
2,651	3,342	Attendance	2022	2023	Change		
Self Directed Activities 2023:		Children	336	425	89		
MTD	YTD	Teens / 'Tweens	26	46	20		
25	118	Adult	29	8	-21		
		Drop-in	30	134	104		
		Totals:	421	613	192		

Hudson Area Public Library

Circulation Statistics		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Check-outs														
2018		13,266	12,994	16,153	14,102	15,400	19,450	18,509	17,830	13,527	13,869	13,289	11,439	179,828
2019		14,754	13,485	15,567	13,828	12,865	16,711	18,359	16,262	12,420	13,610	12,570	10,826	171,257
2020		13,321	12,959	7,285	990	3,005	3,496	8,169	9,461	8,752	8,613	8,736	8,225	93,012
2021		8,636	9,333	11,147	9,429	7,955	13,175	12,805	11,320	6,425	3,423	3,548	3,374	100,570
2022		6,666	6,908	9,020	8,699	8,052	13,128	13,582	14,057	9,615	10,421	9,660	8,741	118,549
2023		11,473	10,028	12,934	10,398	9,524								54,357
Check-ins														-
2018		12,303	12,771	15,258	14,669	14,220	17,791	18,773	18,539	14,420	14,490	13,087	11,980	178,301
2019		13,108	13,381	15,053	14,514	13,619	13,745	18,230	17,816	13,092	13,836	12,354	12,308	171,056
2020		12,297	12,798	6,163	232	3,567	5,104	7,995	6,777	7,931	7,422	6,380	5,812	82,478
2021		6,064	6,930	8,246	9,436	8,539	10,618	11,893	12,201	7,124	5,405	5,279	4,864	96,599
2022		4,913	6,637	8,532	8,441	8,527	10,608	13,493	13,034	10,594	9,873	10,430	9,382	114,464
2023		9,634	10,019	12,031	11,008	10,680								53,372
Renewals														-
2018		5,371	5,333	8,729	6,698	6,807	7,936	6,803	5,884	5,275	5,090	4,693	4,589	73,208
2019		4,850	4,521	5,202	5,155	4,378	4,506	6,292	5,414	4,557	4,896	4,637	4,666	59,074
2020		4,192	4,058	2,404	92	84	805	3,344	3,071	3,319	3,219	3,324	3,876	31,788
2021		4,113	4,156	4,676	4,262	3,952	4,160	4,758	4,937	1,290	535	1,229	2,023	40,091
2022		2,405	2,658	3,760	3,475	3,558	3,571	4,362	4,184	3,466	3,758	3,575	3,326	42,098
2023		3,504	3,331	3,944	3,725	3,458								17,962
Total Physical Circulation		January	February	March	April	May	June	July	August	September	October	November	December	-
2018		18,637	18,327	24,882	20,800	22,207	27,386	25,312	23,714	18,802	18,959	17,982	16,028	253,036
2019		19,604	18,006	20,769	18,983	17,243	21,217	24,651	21,676	16,977	18,506	17,207	15,492	230,331
2020		17,513	17,017	9,689	1,082	3,089	4,301	11,513	12,532	12,071	11,832	12,060	12,101	124,800
2021		12,749	13,489	15,823	13,691	11,907	17,335	17,563	16,257	7,715	3,958	4,777	5,397	140,661
2022		9,071	9,566	12,780	12,174	11,610	16,699	17,944	18,241	13,081	14,179	13,235	12,067	160,647
2023		11,473	13,359	16,878	14,123	12,982	-	-	-	-	-	-	-	68,815
2022-2023 increase / decrease		2,402	3,793	4,098	1,949	1,372	(16,699)	(17,944)	(18,241)	(13,081)	(14,179)	(13,235)	(12,067)	(91,832)
Digital Circulation		January	February	March	April	May	June	July	August	September	October	November	December	
2018		3,625	3,424	3,781	3,455	3,531	3,589	3,890	3,737	3,591	3,539	3,433	3,536	43,131
2019		4,021	3,631	3,956	3,729	3,943	3,983	4,318	4,251	3,927	4,089	3,958	3,978	47,784
2020		4,213	3,911	4,316	4,914	5,044	5,034	5,041	4,704	4,471	4,359	4,150	4,273	54,430
2021		4,800	4,773	5,246	4,558	4,611	4,696	4,922	5,061	4,655	4,575	4,488	4,581	56,966
2022		5,245	4,172	5,000	4,742	4,811	4,971	5,104	4,998	4,673	4,723	4,641	4,482	57,562
2023		5,387	4,836	5,346	5,184	5,366								26,119
2022-2023 increase / decrease		142	664	346	442	555	(4,971)	(5,104)	(4,998)	(4,673)	(4,723)	(4,641)	(4,482)	(31,443)
Total Digital & Physical Circulation		16,860	18,195	22,224	19,307	18,348	-	-	-	-	-	-	-	94,934
% of Circulation Physical		53.8%	52.6%	57.5%	63.1%	63.3%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	169.2%
% of Circulation Digital		31.1%	22.9%	22.5%	24.6%	26.2%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	60.6%
Materials Statistics		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date

Items Borrowed															
	2023	3,377	2,526	3,453	3,175	2,434									14,965
Items Loaned															
	2023	2,801	3,070	3,803	3,034	3,013									15,721
Items Added															
	2023	496	351	486	588	542									2,463
Technology Use		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	
Pharos															
	2018	696	765	872	826	807	838	837	882	745	850	690	560	9,368	
	2019	659	581	754	775	740	701	710	807	615	728	605	561	8,236	
	2020	654	609	287	-	-	-	109	115	111	109	98	99	2,191	
	2021	108	97	130	106	114	217	215	249	126	-	-		1,362	
	2022	186	227	249	252	246	221	226	295	265	256	272	225	2,920	
	2023	283	292	421	290	200								1,486	
Wireless															
	2018	4,877	5,100	5,553	5,508	5,687	6,475	6,347	5,992	4,807	5,860	5,627	4,724	66,557	
	2019	5,799	1,012	4,690	5,378	6,005	5,977	4,410	4,529	3,927	4,247	3,750	3,333	53,057	
	2020	4,127	3,969	2,804	1,286	2,060	5,250	7,607	7,017	5,939	5,767	5,793	5,866	57,485	
	2021	4,898	4,514	5,220	5,184	5,961	6,764	7,377	7,867	5,796	4,375	3,577	3,539	65,072	
	2022	2,504	2,309	2,475	2,556	1,777	2,693	3,414	3,003	3,039	2,698	2,386	1,885	30,739	
	2023	1,992	1,886	2,169	2,331	2,828								11,206	
Proctoring Services															
	2018	3	3	0	2	1	7	6	1	0	4	4	2	33	
	2019	-	4	4	-	3	8	7	6	2	6	4	4	48	
	2020	-	6	-	-		-	-	3	1	1	1	1	13	
	2021	1	2	-	2	1	2	3	1	2	-	-		14	
	2022	1	0	0	0	0	3	5	2	0	0	0	0	11	
	2023	1	0	0	0	0								1	
Patron Statistics															
Visitors		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	
	2018	8,678	9,559	10,858	9,757	9,958	13,025	13,214	12,023	10,750	10,525	8,843	9,765	126,955	
	2019	13,007	9,265	11,314	10,123	10,576	14,388	13,254	11,994	10,765	11,757	9,241	9,016	134,700	
	2020	11,254	9,832	5,983	-	-	-	2,346	2,825	2,362	2,146	2,268	2,299	41,315	
	2021	2,184	2,398	2,990	2,686	3,192	5,752	5,784	5,908	2,441	-	-		33,335	
	2022	2,949	3,661	4,549	4,639	4,761	5,677	6,264	6,551	4,983	5,299	5,393	4,716	59,442	
	2023	6,169	6,231	7,445	6,690	6,756								33,291	
Monthly Average 2023		6,169	6,200	6,615	6,634	6,658	6,658	6,658	6,658	6,658	6,658	6,658	6,658	33,291	
Days Open 2023		24	22	27	24	26									25
Daily Average 2023		257	283	276	279	260	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
New Patrons		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	
	2018	83	74	73	103	141	174	127	134	92	87	82	78	1,248	
	2019	126	87	130	126	90	217	147	99	85	91	73	75	1,346	
	2020	104	106	56	19	26	29	50	47	52	38	62	44	633	
	2021	44	57	46	34	52	156	141	99	74	25	27	22	777	

	2022	88	98	94	107	124	222	144	114	96	73	96	50	1,306
	2023	145	99	119	123	119								605
Curbside Services		January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Patron Pick-ups 2020		0	0	0	92	962	1197	501	357	376	347	311	344	4487
Patron Pick-ups 2021		351	310	329	249	105	65	65	32	372	1071	988	991	4928
Patron Pick-ups 2022		86	49	45	55	34	28	32	22	36	29	19	17	452
Patron Pick-ups 2023		26	29	27	17	25								124

ANNUAL MEETING

Library Board of Trustees

See next section for relevant information from the library's bylaws. The 2024 municipal library board may revisit these items.

1. Board meeting dates:

Motion to set Finance Committee and Trustee meetings the third Tuesday of the month. Finance Committee will begin at 6:15 p.m., and the regular board meeting will begin at 6:30 p.m. unless otherwise noticed. The meetings will be held in Room 219 at the library, unless otherwise posted, with a virtual viewing option.

2. Library holiday closures for New Year's Eve 2023 and the calendar year 2024.

Motion to set library hours as presented.

Library hours:

Monday – Thursday: 10 a.m. to 8 p.m.

Friday: 10 a.m. to 6 p.m.

Saturday: 10 a.m. to 3 p.m.

Sunday: Closed

Motion to set library holiday closures as presented.

Library holiday closures:

December 29, 2023 – January 1, 2024—New Year's Eve and New Year's Day

Friday, December 29 is in lieu of Sunday, December 31. (The library is closed Sundays.) Saturday, December 30 would be an unpaid closure.

January 15, 2024—Martin Luther King Jr. Day

March 29, 2024—Good Friday

May 27, 2024—Memorial Day

July 4, 2024—Fourth of July

September 2, 2024—Labor Day

October 14, 2024—Annual Staff Training Day/Columbus Day

November 28—30, 2024—Thanksgiving/Day after Thanksgiving
(Saturday, November 30 would be an unpaid closure)

December 24—25, 2024—Christmas Holidays

December 31, 2023—New Year's Eve

3. Library Board of Trustees Officers: President and Vice President

See accompanying bylaws information.

Current President: Paul Berning

Current Vice President: Kristine McCarthy

4. Library Board of Trustees Committees: Finance and Policy and Personnel

See accompanying bylaws information.

Current Finance Committee: Bryan Wells, Paul Berning, Kristine McCarthy

Current Policy and Personnel Committee: Barb Peterson, Kim Osterhues, Susan Blank

5. Trustee Participation: Remote Open Meetings

See accompanying bylaws information.

Motion to approve the remote-voting exception through the 2023 calendar year for Trustees who participate in open meetings remotely.

Motion to approve the remote-voting exception through the 2023 calendar year for Trustees who participate in closed meetings remotely.

BYLAWS RELATED TO ANNUAL MEETING

Library Board of Trustees

At previous annual meetings, the board has voted for officers using “unanimous consent.” The process for unanimous consent is as follows:

A call for unanimous consent may be requested. If the request is made by others, the president of the board will repeat the request and then pause for objections. If none are heard, the motion passes.

ARTICLE III—Officers Section 1 Election of Officers

The officers shall include a President and Vice-President and be elected from the appointed Trustees at the annual meeting of the Board. Vacancies in either office shall be filled by an election from the appointed trustees at the next regular meeting of the Board after the vacancy occurs.

Section 2 Terms

Officers shall serve a term of one year from the annual meeting at which they are elected and until their successors are duly elected. There is no limit on the number of one-year terms that an officer may serve.

Section 3 President

The President shall set the agenda and preside at all meetings of the Board, authorize calls for any special meetings, be responsible for the proper posting and publication of all regular and special meetings and their agendas, insure all aspects of the Open Meeting Law are complied with, appoint all committees, execute all documents authorized by the Board, serve as an ex-officio voting member of all committees, co-sign all checks drawn on trust or endowment funds, conduct annual performance appraisals for the Library Director, and with the Library Director, prepare the annual budget for presentation to the Board, and generally perform all duties associated with the office.

Section 4 Vice President

The Vice-President, in the event of the absence or disability of the President, or of a vacancy in that office, shall assume and perform the duties and functions of the President.

Section 5 Secretary

A recording Secretary may be appointed by the President. The President shall assign the duties of the Secretary. The Secretary’s (or designated substitute’s) presence is required at all open meetings of the Board, and at closed sessions based upon the subject discussed during the closed session. The Secretary is responsible to keep true and accurate records of all meetings and perform duties generally associated with that office.

Section 6 Treasurer

A Treasurer may be appointed by the Board to work with the City of Hudson Finance Director. The City of Hudson Finance Director shall act as the fiscal agent to receive and maintain accounts for all disbursed library funds.

ARTICLE IV—Meetings Section 1 Regular Meetings

The regular meetings shall be held each month, the date, location and hour to be set by the Board at its Annual Meeting.

Section 2 Annual Meetings

The Annual Meeting, which shall be for the purpose of the election of officers, shall be held at the time of the regular meeting in June of each year.

Section 6-7 Trustee Participation: Open Meetings and Closed Meetings

Trustees are encouraged to be physically present at board and committee meetings.

Trustees not physically present may participate in board and committee meetings remotely, via phone or Internet, but may not vote on any actions unless the Board has approved a remote-voting exception.

The Board may approve a remote voting exception for Trustees for a period not to exceed one year. The remote-voting exception shall be effective immediately. The Board may renew the exception for a period not to exceed one year. There are no limitations on the number of renewals.

The remote voting exception applies exclusively to open meetings unless the Board approves a separate exception under Section 7.

Public boards are not required to use online platforms to broadcast an open meeting live. If the Board is providing an online option for a Trustee to participate and vote remotely, the Board must also allow members of the public to attend the open meeting remotely and participate remotely according to the same policies and practices established for in-person meetings.

Closed Sessions

Closed sessions are restricted to physically present Trustees and physically present individuals who are pertinent to the subject of the closed session.

Trustees may not participate remotely or vote remotely in closed sessions unless the Board has approved a remote participation and voting exception.

The Board may approve a remote participation and voting exception for Trustees for a period not to exceed one year. The remote participation and voting exception for Trustees shall be effective immediately. The Board may renew the exception for a period not to exceed one year. There are no limitations on the number of renewals.

ARTICLE V—Committees Section 1 Standing Committees

Standing Committees shall be established by the President of the Board and their members appointed by the President subject to approval by the Board. Committee charters shall be established by the Board and reviewed on an annual basis. Standing Committees shall include Policy and Personnel and Finance.

Committees shall include a minimum of one member of the Board, and may include staff representatives and general public members.