



**Hudson Area Joint Library  
Finance Committee  
Unapproved Meeting Minutes  
March 16, 2021 – 4:30 PM**

- 1. Call to order at 4:30 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Paul Berning (arrived at 4:40 p.m.), Jim Schrock, Tracy Whiteley

Visitors: Board member Rich O'Connor and Darla Meyers

Staff: Shelley Tougas, Madeline Page

- 2. ACTION ITEM:** Approve agenda  
Motion by Whiteley to approve agenda  
Second by Schrock  
Discussion: None  
**MOTION CARRIED – 2 Ayes / 0 Nays**

- 3. ACTION ITEM:** Approve minutes from February 2021 meeting  
Motion by Whiteley to approve minutes  
Second by Schrock  
Discussion: None  
**MOTION CARRIED – 2 Ayes / 0 Nays**

- 4. ACTION ITEM:** Discussion and recommendation to approve financial reports and recommend bill payment.
  - Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2021 Budget, if any.
  - Discussion and possible action on regularly recurring expenditures that are within the approved 2021 Budget.
  - Discussion and possible action on 2021 Year-to-Date Income Statement
  - Discussion and possible action on 2020 and 2021 Budget Comparison
  - Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form

Motion by Schrock to approve.

Second by Whiteley

**MOTION CARRIED – 2 Ayes / 0 Nays**

**5. DISCUSSION AND POTENTIAL ACTION ITEM: LEGAL BILLS**

Discussion: Members reiterated that requests for legal work for the library must come from the co-directors or be authorized by the co-directors. Legal work requested by city staff must be billed to the city and paid through the city budget.

**No action.**

**6. DISCUSSION ITEM: GOLDEN RULE BUDGET REPORT**

No report.

**No action.**

**7. DISCUSSION ITEM: 2020 LEDGER BALANCE**

**No action.**

**8. DISCUSSION AND POTENTIAL ACTION ITEM: FUNDING**

Tougas: anticipated county reimbursements for ACT funding will be slightly lower in 2022 due to the pandemic.

Tougas and O'Connor: updated the committee about recent funding presentations to the City of Hudson and the Town of St. Joseph. Funding options also were discussed.

**No action.**

**9. ADJOURN**

Motion by Berning to adjourn at 5:25 p.m.

Second by Whiteley.

**Vote taken: MOTION CARRIED - 3 Ayes / 0 Nays**

Respectfully submitted,  
Shelley Tougas