



**Hudson Area Joint Library
Finance Committee
Meeting Minutes
February 16, 2021 – 5:00 PM**

- 1. Call to order at 5 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Paul Berning, Jim Schrock, Tracy Whiteley

Visitors: Rich O'Connor

Staff: Shelley Tougas, Madeline Page

- 2. ACTION ITEM:** Approve agenda

Motion by Berning to approve agenda

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

- 3. ACTION ITEM:** Approve minutes from January 19 meeting

Motion by Berning to approve minutes

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

- 4. ACTION ITEM:** Discussion and recommendation to approve financial reports and recommend bill payment.

- a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.

- b. Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget.

- c. Discussion and possible action on 2020 Year-to-Date Income Statement

- d. Discussion and possible action on 2019 and 2020 Budget Comparison

- e. Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form

- f. Discussion and potential action item: legal fees/billing

Motion by Berning to approve.

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

- 5. DISCUSSION AND POTENTIAL ACTION ITEM:** Golden Rule donations
Motion by Berning to recommend the full board approve that donations to the Golden Rule Initiative come to the library as the fiscal agent with staff submitting a monthly report to the Finance Committee and Board the details of expenses and revenues as a separate item on the Finance Committee agenda.
Second by Schrock
Discussion: Members discussed issues of precedence, the deductibility of donations and how long the library would serve in this role.
Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays
- 6. DISCUSSION ITEM:** Stakeholder retreat
Tougas reported the retreat has been delayed until summer/fall because of COVID.
No action
- 6. ADJOURN**
Motion by Berning to adjourn at 5:34 p.m.
Second by Whiteley.
Vote taken: MOTION CARRIED - 3 Ayes / 0 Nays

Respectfully submitted,
Shelley Tougas