



**Hudson Area Joint Library
Library Board of Trustees
Meeting Minutes
February 16, 2021 – 5:30 PM**

1. Call to order at 5:35 p.m. by President Paul Berning. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Berning, Blank, Schrock, Peterson, Whiteley, O'Connor, McCarthy, Coppenbarger

Visitors: Joyce Law

Staff: Shelley Tougas, Madeline Page, Chris Mick

2. Citizen comments – None

3. ACTION ITEM: Approve Consent Agenda Items

- a.) Approve meeting Agenda
- b.) Disposition of Minutes from the January board meeting and of any intervening special meetings.
- c.) Discussion and possible action on invoices that are not regularly recurring or are not within the 2021 Budget vs. Actual to Date
- d.) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2021 budget
- e.) Discussion and possible action on 2020 and 2021 budget comparison

Motion by Peterson to approve

Second by O'Connor

Discussion: Peterson asked staff to provide details about grant rollovers

Vote taken: MOTION CARRIED - 8 Ayes / 0 Nays

4. Presentations:

- a.) Friends of the Library: Joyce Law reported the FOL is seeking a new treasurer.
- b.) Library Foundation: Barb Peterson reported the Foundation will likely do another readathon.

5. President's comments, reports, and Municipal updates:

- a.) Peterson reported the Town of St. Joseph discussed the library's funding crisis.
- b.) Blank reported Don Jordan, chair of the Town of Hudson Board, is retiring. Supervisor Tim Foster is running unopposed for the position.
- c.) O'Connor reported he is discussing funding issues with other leaders.

6. Directors' Report

a.) Presentation of the monthly report and statistics and updates, as provided in the written report.

7. DISCUSSION: YouTube Channel

Staff played a sample video of the library's virtual programs. Mick discussed virtual programming and his series: Women in STEM.

8. DISCUSSION AND POTENTIAL ACTION ITEM: Annual report

Motion by Peterson to approve

Second by O'Connor

Discussion: Page reported end-of-year numbers from the city were not available for the report and IFLS is aware of the delay. IFLS assisted with completion of budget items in the report.

Vote taken: MOTION CARRIED - 8 Ayes / 0 Nays

9. DISCUSSION AND POTENTIAL ACTION ITEM: Statement of system effectiveness.

No action taken.

10. DISCUSSION AND POTENTIAL ACTION ITEM: Golden Rule donations

Motion by Schrock to approve the Finance Committee recommendation: donations to the Golden Rule Initiative will come to the library as the fiscal agent with staff submitting a monthly report to the Finance Committee and Board the details of expenses and revenues as a separate item on the Finance Committee agenda.

Second by Peterson

Discussion: PPC will meet to develop criteria for future requests regarding fiscal agency.

Vote taken: MOTION CARRIED - 8 Ayes / 0 Nays

11. DISCUSSION: Community lockers

Tougas reported options for installing lockers in the village and towns for patrons to pick up holds. There will be an ad hoc committee to develop a plan for this project to present to the board.

12. DISCUSSION AND POTENTIAL ACTION ITEM: Director search questions

Peterson provided an update on the director search. Board members were invited to attend the upcoming PPC meeting to offer input, or to email Madeline any thoughts on the interview questions.

No action taken.

13. Adjourn

Motion by to adjourn at 6:50 p.m by O'Connor

Second by Schrock

Vote taken: MOTION CARRIED – 8 Ayes / 0 Nays

Respectfully submitted,
Madeline Page