



**Hudson Area Joint Library
Finance Committee
Unapproved Meeting Minutes
January 19, 2021 – 5:00 PM**

- 1. Call to order at 5 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Paul Berning, Jim Schrock, Tracy Whiteley (arrived at 5:05 p.m.)

Visitors: None

Staff: Shelley Tougas, Madeline Page

- 2. ACTION ITEM:** Approve agenda

Motion by Berning to approve agenda

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

- 3. ACTION ITEM:** Approve minutes from December 15 meeting

Motion by Berning to approve minutes

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

- 4. ACTION ITEM:** Discussion and recommendation to approve financial reports and recommend bill payment.

- a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.

- b. Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget.

- c. Discussion and possible action on 2020 Year-to-Date Income Statement

- d. Discussion and possible action on 2019 and 2020 Budget Comparison

- e. Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form

- f. Discussion and potential action item: legal fees/billing

Motion by Berning to approve.

Second by Whiteley

Discussion: Page reviewed year-end numbers.

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

5. DISCUSSION ITEM: GRANT BUDGET AND REPORTING

Staff explained how the 2020 rollover funds will be tracked and a new system for more transparent reporting.

No action

6. DISCUSSION ITEM: BUDGET

Staff discussed 2022 projections and the shortfall.

No action

6. ADJOURN

Motion by Whiteley to adjourn at 5:30 p.m.

Second by Berning.

Vote taken: MOTION CARRIED - 3 Ayes / 0 Nays

Respectfully submitted,
Shelley Tougas