



**Hudson Area Joint Library
Finance Committee
Unapproved Meeting Minutes
December 15, 2020 – 5:00 PM**

- 1. Call to order at 5 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Berning, Schrock, Whiteley

Visitors: None

Staff: Shelley Tougas, Madeline Page

- 2. ACTION ITEM:** Approve agenda

Motion by Berning to approve agenda

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

- 3. ACTION ITEM:** Approve minutes from November 17 meeting

Motion by Whiteley to approve minutes

Second by Berning

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

- 4. ACTION ITEM:** Discussion and recommendation to approve financial reports and recommend bill payment.

- a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.

- b. Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget.

- c. Discussion and possible action on 2020 Year-to-Date Income Statement

- d. Discussion and possible action on 2019 and 2020 Budget Comparison

- e. Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form

- f. Discussion and potential action item: legal fees/billing

Motion by Berning to approve.

Second by Whiteley

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

5. DISCUSSION AND POTENTIAL ACTION ITEM: Occupancy agreement one-year extension and new five-year agreement.

Motion by Berning to recommend to the board approval of the one-year extension with the 2014 Memorandum of Understanding Regarding Hudson Area Joint Library Occupancy of City Building at 700 First Street.

Second by Whiteley

Discussion: Staff and board discussed potential changes for the five-year lease regarding cost sharing with the city and implications for the annual report filed at the Department of Instruction.

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

6. ADJOURN

Motion by Berning to adjourn at 5:28 p.m.

Second by Whiteley.

Vote taken: MOTION CARRIED - 3 Ayes / 0 Nays

7. ADJOURN

Motion to adjourn at 5:20 by Berning

Second by Whiteley

Vote taken: MOTION CARRIED - 3 Ayes / 0 Nays

Respectfully submitted,
Shelley Tougas