



***Hudson Area Joint Library Policy and Personnel Committee Meeting Unapproved Meeting Minutes***

Nov. 28, 2020 – 10 a.m.

Hudson Area Joint Library

700 1<sup>st</sup> Street, Hudson, WI 54016

Zoom

1. **Call to order at 10:03 a.m. by Chairwoman Barb Peterson, Roll Call, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff**  
Committee members present: Peterson, Katie Coppenbarger and Susan Blank (joined at 10:10 a.m.)  
Staff present: Shelley Tougas and Madeline Page  
Visitors: None
2. **ACTION ITEM: Approve agenda**  
**Motion by Coppenbarger to approve agenda. Second by Peterson.**  
**Discussion: None**  
**Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays (Blank absent)**
3. **ACTION ITEM: Disposition of the prior committee meeting minutes**  
**Motion by Coppenbarger to approve minutes.**  
**Second by Peterson.**  
**Discussion: None**  
**Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays (Blank absent)**
4. **DISCUSSION AND POTENTIAL ACTION ITEM: Staff policy manual and PTO**  
Committee reviewed the document and asked for a summary of major changes for the next board meeting. PPC will review document at future meeting before the board votes to adopt.  
**No action taken.**
5. **DISCUSSION AND POTENTIAL ACTION ITEM: Director search**  
Job will be posted January 11, per previous board vote. Chairwoman Peterson will draft scheduling options for interviews and bring to the board.  
**No action taken.**
6. **ACTION ITEM: Adjourn**  
**Motion by Coppenbarger to adjourn at 11:14 a.m.**  
**Second by Blank**  
**Discussion: None**  
**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**

Respectfully submitted,  
Shelley Tougas