



**Hudson Area Joint Library  
Finance Committee Board  
Unapproved Meeting Minutes  
August 18, 2020 – 5:00 PM**

**1. Call to order at 5:00 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**

Board members present: Berning, Schrock, Whiteley

Committee members absent: None

Visitors: Addison Filiatreaux, Darla Meyers, Linda Saveland

Staff: Shelley Tougas, Madeline Page

**2. ACTION ITEM:** Approve agenda

Motion by Berning to approve agenda

Second by Whiteley

Discussion: None

**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**

**3. ACTION ITEM:** Approve minutes from Aug. 3, 2020 meeting

Motion by Berning to approve minutes with corrections to Whiteley's name

Second by Schrock

Discussion: None

**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**

**4. ACTION ITEM:** Discussion and recommendation to approve financial reports and recommend bill payment

- a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.
- b. Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget.
- c. Discussion and possible action on 2020 Year-to-Date Income Statement
- d. Discussion and possible action on 2019 and 2020 Budget Comparison
- e. Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form

Motion by Berning to approve payment of claims

Second by Whiteley

Discussion: None

**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**

**5. DISCUSSION AND POTENTIAL ACTION ITEM:** 2021 budget recommendation/approval

Motion by Berning to recommend to full board Option C as provided

Second by Schrock

Discussion emphasized the need to take a measured approach in addressing the staffing salary needs as outlined in the staff retention and recruitment study.

**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**

**6. ACTION ITEM:** Adjournment

Motion by Berning to adjourn

Second by Schrock

**Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays**