



**Hudson Area Joint Library
Library Board of Trustees
Unapproved Meeting Minutes
August 18, 2020 – 5:30 PM**

1. Call to order at 5:30 p.m. by President Paul Berning. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Berning, Schrock, Blank, Peterson, Whiteley, O'Connor.

Committee members absent: Coppenbarger

Visitors: Darla Meyers, Linda Saveland, Joyce Law

Staff: Shelley Tougas, Madeline Page

2. Citizen comments – Darla Meyers expressed her concerns over the Black Voices in the Valley event. There were no background checks performed on the presenters in what she saw as a potential violation of policy 7.15.5. There was an additional concern over not including Hispanic presenters and other voices at this event.

3. ACTION ITEM: Approve Consent Agenda Items

a.) Approve meeting Agenda

b.) Disposition of Minutes from July 21, 2020 board meeting and of any intervening special meetings.

c.) Discussion and possible action on invoices that are not regularly recurring or are not within the 2020 Budget vs. Actual to Date

d.) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2020 budget

e.) Discussion and possible action on 2019 and 2020 budget comparison

Motion by Whiteley to approve items a- e

Second by Schrock

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (Coppenbarger)

4. Presentations:

a.) Friends of the Library: Joyce Law provided an update. There is surplus inventory in the sale room which is marked to 50% off. The online sales are doing well at 20% off and the Friends are looking forward to the September sale.

b.) Library Foundation: Barb Peterson provided an update about the fundraising readathon. The Foundation is wrapping up the annual campaign and fundraising mailers will be sent in early October.

5. President's comments, reports, and Municipal updates:

a.) St. Joseph: Peterson was not able to attend meeting but sent a report.

b.) Town of Hudson: Susan Blank reported that the town expects to add a representative to the library board in September.

c.) Village of North Hudson: No updates

- d.) City of Hudson: no updates.
- e.) President Berning reported that the County voted to fund the library at 70%.

6. Director's Report

- a.) Presentation of the monthly report and statistics, as provided in the written report.

7. DISCUSSION AND POTENTIAL ACTION ITEM: Recommendation from PPC regarding PTO

No action taken. PPC will finalize the details of moving to PTO and present a recommendation to the Board at the September meeting.

8. DISCUSSION AND POTENTIAL ACTION ITEM: Recommendation from PPC regarding director job description

No action taken. The job description will be emailed to board members for review. John Thompson will attend the next board meeting and give updates on requirements.

9. DISCUSSION: Teen Advisory Board non-voting representation on Board of Trustees
Recommended that a T.A.B. member start by attending board meetings as a citizen.
Explore options for participation with the Friends & Foundation.

10. DISCUSSION AND POTENTIAL ACTION ITEM: Finance Committee recommendation for 2021 funding request for the library's funding partners

Finance Committee recommends asking for 2% increase from funding partners.

Motion by Schrock to approve request for 2% increase

Second by Whiteley

Vote taken: MOTION CARRIED - 5 Ayes / 0 Nays / 2 absent (O'Connor, Coppenbarger)

11. DISCUSSION AND POTENTIAL ACTION ITEM: 2021 budget

Finance Committee recommended Option C, as provided.

Motion by Berning to tentatively adopt Option C as proposed.

Second by Schrock

Vote taken: MOTION CARRIED - 3 Ayes / 2 Abstain (Peterson, Blank) / 0 Nays / 2 absent (O'Connor, Coppenbarger)

Motion to adjourn at 6:45 by Berning

Second by Whiteley

Discussion: None

Vote taken: MOTION CARRIED - 5 Ayes / 0 Nays / 2 absent (O'Connor, Coppenbarger)