



**Hudson Area Joint Library
Finance Committee Board
Unapproved Meeting Minutes
July 21, 2020 – 5:00 PM**

1. Call to order at 5:00 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Berning, Schrock

Committee members absent: Whitely

Visitors: None

Staff: Madeline Page, Chris Mick

2. ACTION ITEM: Approve agenda

Motion by Berning to approve agenda

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

3. ACTION ITEM: Approve minutes from June 16, 2020 meeting

Motion by Schrock to approve minutes

Second by Berning

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

4. ACTION ITEM: Approve financial reports and bill payment.

- a. Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.
- b. Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget. [p.3-4]
- c. Discussion and possible action on 2020 Year-to-Date Income Statement [p. 5-6]
- d. Discussion and possible action on 2019 and 2020 Budget Comparison [p. 7-8]
- e. Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form [p.9]

Motion by Berning to approve financial reports and bill payment

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

5. DISCUSSION: Retention Study

Motion by Berning to send retention study back to PPC for final approval. The Finance Committee will discuss in a special Finance Committee meeting.

Second by Schrock

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays

**** Tracy Whitely joined the meeting****

6. ACTION ITEM: Budget Proposal

Motion by Berning for Madeline and Shelley to continue preparing the budget. The Finance Committee will discuss in a special Finance Committee meeting.

Second by Whitely

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

7. ACTION ITEM: Adjournment

Motion by Berning to adjourn

Second by Schrock

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays