



**Hudson Area Joint Library
Library Board of Trustees
Unapproved Meeting Minutes
July 21, 2020 – 5:30 PM**

1. Call to order at 5:30 p.m. by President Paul Berning. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Berning, Schrock, Blank, Peterson, Copenbarger, Whitely.

Committee members absent: O'Connor

Visitors: None

Staff: Madeline Page, Chris Mick

2. Citizen comments – none

3. ACTION ITEM: Approve Consent Agenda Items

a.) Approve meeting Agenda

b.) Disposition of Minutes from June 16, 2020 board meeting and of any intervening special meetings.

c.) Discussion and possible action on invoices that are not regularly recurring or are not within the 2020 Budget vs. Actual to Date

d.) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2020 budget

e.) Discussion and possible action on 2019 and 2020 budget comparison

Motion by Peterson to approve items a, b, d, e

Second by Whitely

Discussion: Members discussed the collection and technology budget. Members asked for an update on COVID spending at the next meeting.

Motion by Berning to approve 4c

Second by Schrock

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

4. Presentations:

a.) Friends of the Library: Page provided an update. The bookstore is open, online sales have resumed.

b.) Library Foundation: Peterson provided an update about the fundraising readathon.

5. President's comments, reports, and Municipal updates

a.) President Berning had no updates

b.) St. Joseph: Peterson was not able to attend meeting but sent a report.

c.) Town of Hudson: Blank asked for a 2% increase for the library funding in 2021. The town is still working on a replacement for Chris Kilber.

d.) Village of North Hudson: Whitely attended and presented a report which was well received. It was mentioned that Tougas met with Village representatives about

outreach to North Hudson and outdoor programs in Pepperfest Park.
e.) City of Hudson: no updates.

6. Director's Report

- a.) Presentation of the monthly report and statistics, as provided in the written report.
- b.) Update on reopening

7. Trustee training

8. ACTION ITEM: Recommendation from FC regarding 2020 budget

No action taken. The Finance Committee will schedule a special meeting to discuss the budget.

Motion by Berning to move action item to next meeting

Second by Whitely

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

9. ACTION ITEM: Recommendation from PPC regarding PTO

No action taken. PPC will finalize the details of moving to PTO and present a recommendation to the Board at the August meeting.

Motion by Coppenbarger to move action item to next meeting

Second by Schrock

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

10. ACTION ITEM: Recommendation from PPC regarding director job description

No action requested. PPC has decided to discard the old job description and use DPI's job description with modifications specific to Hudson.

Motion by Coppenbarger to move action item to next meeting

Second by Peterson

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

11. ACTION ITEM: Recommendation from PPC regarding institutional cards

PPC met and discussed the proposed policy. Page read the recommended changes added to the policy.

Motion by Coppenbarger to approve the policy with the mentioned changes

Second by Blank

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

12. ACTION ITEM: Recommendation from PPC regarding student e-cards

Motion by Peterson to approve

Second by Coppenbarger

Discussion: None

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

13. ACTION ITEM: Outdoor library programs

Discussion of offering outdoor programming using the library's lawn game collection. It was decided to use a registration system to monitor/limit attendance, and to follow current safety guidelines concerning outdoor gatherings.

Motion by Coppenbarger to support outdoor programming

Second by Whitely

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)

14. ACTION ITEM: Adjournment

Motion to adjourn at 6:20 by Berning

Second by Blank

Discussion: None

Vote taken: MOTION CARRIED - 6 Ayes / 0 Nays / 1 absent (O'Connor)