

**Hudson Area Joint Library
Board Meeting
Unapproved Meeting Minutes
June 6, 2020 at 5:30 p.m.**

- 1. Call to order at 5:30 p.m. by President Paul Berning**
- 2. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.**
Board members present: Berning, Coppenbarger, O'Connor, Peterson, Schrock, Whiteley, Blank
Board members absent: Kilber
Visitors: Joyce Law
Staff: Shelley Tougas, Madeline Page

3. Citizens Comments—none

- 4. ACTION ITEM: Approve Consent Agenda Items**
 - a) Approve meeting agenda.
 - b) Disposition of minutes from the May 19, 2020 board meeting and any intervening special meetings.
 - c) Discussion and possible action on invoices that are not regularly recurring or are not within the 2020 budget vs. actual to date.
 - d) Discussion and possible action on regularly recurring expenditures that are within the Board approved 2020 budget.
 - e) Discussion and possible action on 2019 and 2020 budget comparison.

Motion by O'Connor to approve consent agenda

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

- 5. Presentations:**
 - a) Friends of the Library—Joyce Law provided an update on the FOL book sale.
 - b) Library Foundation—Peterson provided a brief update on the Foundation meeting.
- 6. President's Comments, Reports, and Municipal Updates:**
 - a) President Berning had no updates.
 - b) St. Joseph: Peterson has been reappointed to the Library Board.
 - c) Town of Hudson—No updates.
 - d) Village of North Hudson—Whitely will give a report about the library to the Village at the next meeting.
 - e) City of Hudson—O'Connor will ask the City of Hudson to increase funding in 2021 by 2 percent.
- 7. Director's Report & Request for Action**
 - a) Presentation of the monthly report and statistics, as provided in the written report.
 - b) Tougas and Page shared introductions and backgrounds.

- c) Update regarding library reopening, staff resignations and budget implications due to pandemic.

8. ACTION ITEM: Annual Business Meeting

Motion by Coppenbarger to separate annual business meeting agenda items for purposes of voting on each individually

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

- a) **ACTION ITEM Set board meeting schedule for 2020 – 2021**

Motion by Coppenbarger to approve meeting schedule

Second by Whitely

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

- b) **ACTION ITEM Set annual operating schedule for 2021**

Motion by Peterson to approve operating schedule

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

- c) **ACTION ITEM: Election of officers**

Peterson nominated Berning for Board President
(Berning accepted nomination)

No other nominations

Motion by O'Connor to move unanimous ballet

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

O'Connor nominated Coppenbarger for Board Vice President
(Coppenbarger accepted nomination)

No other nominations

Motion by O'Connor to move unanimous ballet

Second by Peterson

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / 1 Absent (Kilber)

- d) **Committee appointments for 2020 – 2021**

Berning made the following appointments:

Finance Committee: Schrock, Whitely, Berning

Personnel/Policy Committee: Peterson, Coppenbarger, Blank

- e) **ACTION ITEM: Establish 2020 budget timeline**

Adopted by Finance Committee. No Board vote taken.

9. ACTION ITEM: Library Director Recruitment

No action taken. Personnel/Policy Committee will discuss at future meeting.

10. ACTION ITEM: Library Reopening Assessment

No action taken. Update provided by staff.

11. ACTION ITEM: Adjournment

Motion to adjourn by O'Connor

Second by Blank

Discussion: None

Vote Taken: MOTION CARRIED – 7 Ayes / 0 Nays / Absent (Kilber)

Respectfully Submitted,
Shelley Tougas
Interim Co-Director