

**Hudson Area Joint Library
Finance Committee Board Meeting
Unapproved Meeting Minutes
June 16, 2020 at 5 p.m.**

1. Call to order at 5:00 p.m. by Schrock. Roll call, certification of compliance with opening meeting laws and public record laws, and introduction of visitors and guests.

Board members present: Berning, Peterson, Schrock

Committee members absent: None

Visitors: None

Staff: Shelley Tougas, Madeline Page

2. ACTION ITEM: Approve agenda

Motion by Berning to approve agenda

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

3. ACTION ITEM: Approve minutes from May 19, 2020 meeting

Motion by Schrock to approve minutes

Second by Berning

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

4. ACTION ITEM: Approve financial reports and bill payment.

- a) Discussion and possible action on invoices that are not recurring expenditures or are not within the approved 2020 Budget, if any.
- b) Discussion and possible action on regularly recurring expenditures that are within the approved 2020 Budget [p.3].
- c) Discussion and possible action on 2020 Year-to-Date Income Statement [p. 4-5].
- d) Discussion and possible action on 2019 and 2020 Budget Comparison [p. 6].
- e) Discussion and possible action on recommendation to pay monthly invoices, as presented on the Library Claims Form [provided prior to meeting].

Motion by Berning to approve financial reports and bill payment

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 2 Ayes / 0 Nays / Peterson temporarily not in meeting

5. ACTION ITEM: 2021 Budget Proposal

Motion by Berning to approve a Budget Timeline for 2021

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

6. ACTION ITEM: Adjournment

Motion by Berning to adjourn

Second by Schrock

Discussion: None

Vote Taken: MOTION CARRIED – 3 Ayes / 0 Nays

Respectfully Submitted,
Shelley Tougas