



**Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
January 21, 2020 5:30 PM
Hudson Area Public Library
700 1st Street, Hudson WI 54016**

1. Call to Order at 5:30 p.m. by Berning.
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.

Present:

Berning,
Coppenbarger
Kilber
O'Connor
Peterson
Schrock
Shaw

Absent:

Whiteley

Staff:

Tina Norris, Director

Visitors:

Citizens:

Seri Leber
Darla Meyers
Linda (did not give last name)
Others

Friends of the Library

Joyce Law, President
Gloria Kramer

Library Foundation

Susie Gilbert
Kathy Roberts

3. Citizen Comments:

Gloria Kramer, Hudson: Gloria provided a brief history of her attendance at Library Board meetings and announced that she will no longer be attending, since her job of encouraging everyone to shop at Family Fresh and donate their receipts to the Library is no longer needed.

Seri Leber, New Richmond: Spoke about a library that incurred significant costs due to a controversial speaker that required security and police action due to protests. She noted that she is concerned about the Library and her community and will be meeting with the Library Director to discuss her concerns.

4. **ACTION ITEM:** Approval of Consent Agenda Items
- a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from December 17, 2019 board meeting and of any intervening special meetings.*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2019 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2019 budget*
 - e. *Discussion and possible action on 2018 and 2019 budget comparison*

Action Taken:

Motion by O'Connor motioned to move Consent Agenda without item b.

Second by Kilber

Discussion: None

Vote taken: Unanimous Approval 7 Ayes / __0__ Nays

Item B: Amend the minutes of December 17, 2019—to remove the word “none” under “Absent” to accurately reflect that Barbara Peterson was absent.

Action Taken:

Motion by O'Connor motioned to approve amendment of minutes.

Second by Kilber

Discussion: None

Vote taken: Unanimous Approval 7 Ayes / __0__ Nays

5. Presentations by supporting organizations—
- a.) Friends of the Library—Joyce Law provided an FOL update noting that they used local auction house to auction materials that were not sold at the Fall book sale and that the FOL had no room to keep. The sale netted \$229 additional. The online book sales have been going very well and new volunteers have been added to assist with getting materials up on the site for sale.
 - b.) Kathy Roberts spoke about her support of the Library. She also provided a bit of an update on the annual campaign, as well as plans for a donor recognition event. Susie Gilbert provided an update on the Foundation’s annual campaign and presented the checks for 2020 Library grants.
6. President’s comments, reports, and Municipal updates: No comments
- a.) St. Joseph: No update; Peterson provided a report to the Town Board, but was unable to attend the meeting.
 - b.) Town of Hudson: No updates
 - c.) Village of North Hudson: No updates
 - d.) City of Hudson: No updates

7. Director's Report, Statistics, and requests for action—
 - a. Presentation of monthly report and statistics – Norris provided a review of the 2019 year-end statistics.
 - b. Director provided a written report for review by the Library Board. The Board had no questions.
 - c. 2019 Annual Report—Norris provided a year-end community report.

8. **ACTION ITEM:** Approve 2019 Report (if available for DPI)—Report not available.

9. **ACTION ITEM:** Approve acceptance and expenditure of the 2020 Grants from the Friends of the Library, in the amount of \$17,000 and \$36,000 from the Hudson Area Library Foundation.

ACTION TAKEN:
 Motion to accept and expend the 2020 grants by O'Connor.
 Second by Peterson
Vote taken: Unanimous Approval 7 Ayes / 0 Nays

10. **ACTION ITEM:** Discussion and possible action on disposal of outdated equipment. Norris requested board approval to conduct a silent auction of outdated / surplus library equipment. Funds would go back into the Library budget as revenues.

ACTION TAKEN:
 Motion to approve by Shaw;
 Second by Peterson;
 Discussion: None
Vote taken: Unanimous Approval 7 Ayes / 0 Nays

11. **NOTICE of CLOSED SESSION**
 - a. Library Director Annual Evaluation / Review

The Library Board of the Hudson Area Joint Library will meet at approximately 5:30 p.m., or as soon thereafter as time permits, on Tuesday, January 21, 2020 in Room 219, Hudson Area Public Library, 700 1st Street, Hudson, Wisconsin, following the conclusion of consideration of the above portion of its regularly scheduled agenda, to vote on a motion to convene in closed session at said time and place for discussion / action relative to (1.) conduct the Library Director's annual evaluation.

A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. §19.85(1)(f), which is allowed for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and §19.85(1) (c), which allows governmental bodies to use closed sessions to interview candidates for positions of employment, to consider promotions of particular employees, to consider compensation of particular employees, and to conduct employee evaluations.

Upon conclusion of the closed session, the Library Board will convene in open session to consider its public agenda, including motion to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.

ACTION TAKEN:

Motion to go into closed session by: O'Connor

Second by: Coppenbarger

Discussion: None

Roll Call taken:

Berning – Aye

Coppenbarger- Aye

Kilber – Nay

O'Connor – Aye

Peterson – Aye

Schrock – Aye

Shaw – Nay

Closed Session Approved: 5 Ayes / 2 Nays

Reconvened into open session discussion to vote on Library Director's annual review.

12. **ACTION ITEM:** Approval of Library Director Evaluation

ACTION TAKEN:

Motion to approve by O'Connor;

Second by Peterson;

Discussion: None

Vote taken: Unanimous Approval 7 Ayes / 0 Nays

13. **ACTION ITEM:** Adjournment

Motion by: Coppenbarger

Second by: Peterson

Discussion: None

Vote Taken: 7 Ayes / 0 Nays

Respectfully Submitted,

Tina L. Norris

Tina L. Norris, Director