How to Request Materials for Curbside Pick-up

*If you do not have a library card or need other assistance with placing holds, please call us at 715-386-3101, Monday – Friday 10:00 AM – 5:00 PM

To request materials online:

**Step 1:** Go to the library’s website: [www.hudsonpubliclibrary.org](http://www.hudsonpubliclibrary.org)

**Step 2:** Go to “My Account” and login.

**Step 3:** Enter a search term (“movies” and “books” are valid search terms)

**Step 4:** On left side of screen, filter your search:
- Select “Available Now” & Select “Hudson”

**Step 5:** Search results will be limited to titles available and hold-able at Hudson.

**Step 6:** To exclude “e-books” and “audiobooks” filter Format:

**Step 7:** Scroll down to & click on: “Titles I can….”
- Then Select: “Borrow and take home”

**Step 8:** Once you have found an item, 
- Select- “Place a Hold” and 
- Select pickup location “Hudson” 
- Confirm Hold