



Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
February 11, 2020 5:30 PM
Hudson Area Public Library
700 1st Street, Hudson WI 54016

1. Call to Order at 5:30 p.m. by Berning.
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.

Present:

Berning,
Kilber
O'Connor
Peterson
Schrock
Shaw

Absent:

Copenbarger
Whiteley

Staff:

Tina Norris, Director

Visitors:

Citizens:

Sere Leber
Darla Meyers
Others

Friends of the Library

None

Library Foundation

None

3. Citizen Comments: None
4. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from January 21, 2020 board meeting and of any intervening special meetings.*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2019 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2019 budget*
 - e. *Discussion and possible action on 2018 and 2019 budget comparison*

ACTION TAKEN:

Motion by Shaw motioned to move Consent Agenda with corrections to minutes.
Second by O'Connor

Discussion: None

Vote taken: Unanimous Approval 6 Ayes / __0__ Nays

5. Presentations by supporting organizations—None given
6. President's comments, reports, and Municipal updates: No comments
 - a.) St. Joseph: No update; Peterson has provided a report to the Town Board.
 - b.) Town of Hudson: No updates
 - c.) Village of North Hudson: No updates
 - d.) City of Hudson: No updates
7. Director's Report, Statistics, and requests for action
 - a. Presentation of monthly report and statistics – Norris provided an overview of statistics for January.
 - b. Director provided a written report for review by the Library Board.
8. **ACTION ITEM:** Approve WI 2019 Annual Report

ACTION TAKEN:

Motion by O'Connor to approve annual report with amendment to update Berning's address and telephone information.

Second by Kilber

Discussion: None

Vote taken: Unanimous Approval 6 Ayes / __0__ Nays

9. **ACTION ITEM:** Personnel & Policy Committee Recommendation to revise Library Operating Hours to reflect current operating hours. Presented by Shaw.

ACTION TAKEN:

Motion by Kilber to approve policy as recommended and presented.

Second by Peterson

Vote taken: Unanimous Approval 6 Ayes / 0 Nays

10. **ACTION ITEM:** Discussion and possible action on Personnel & Policy Committee Recommendation of Library Board Email Accounts policy. Presented by Shaw.

ACTION TAKEN:

Motion to approve by O'Connor;

Second by Peterson;

Discussion: On BCC concerns by Shaw.

Vote taken: Unanimous Approval 6 Ayes / 0 Nays

11. **ACTION ITEM:** Discussion and possible action on Personnel & Policy Committee Recommendation of Programming policy. Presented by Shaw.

ACTION TAKEN:

Motion by Shaw to approve the policy as recommended with the following revisions: 1.) 7.15.1 bullet point 2, change customer to patron; 2.) 7.15.3 after bullet points change to: "Programs provided by outside presenters must state that a program is not endorsed, sponsored, co-sponsored, nor approved by the Library", 3.) 7.15.5 add "Identification of" to the beginning of last bullet point "Fraudulent credentials", and 4.) remove "and form" from Reconsideration of Proposed Citizens Presentation: Procedures" title.

Second by O'Connor;

Discussion: None

Vote taken: Unanimous Approval 6 Ayes / 0 Nays

12. **ACTION ITEM:** Discussion and possible action on 2020 Holiday Schedule.

ACTION TAKEN:

Motion to approve by O'Connor to close the Library, without pay, on December 26 and 27 for the Christmas holidays.

Second by Kilber;

Discussion: None

Vote taken: Unanimous Approval 6 Ayes / 0 Nays

13. **ACTION ITEM:** Adjournment

Motion by: Peterson

Second by: Schrock

Discussion: None

Vote Taken: 6 Ayes / 0 Nays

Respectfully Submitted,

Tina L. Norris

Tina L. Norris, Director