



Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
July 16, 2019 5:30 PM
Hudson Area Public Library
700 1st Street, Hudson WI 54016

1. Call to Order at 5:30 p.m. by Berning.
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.

Present:	Absent:	Staff:	Visitors
Berning, Cizek Coppenbarger Kilber O'Connor Peterson Schrock Shaw	None	Tina Norris, Director	Gloria Kramer

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from May 21, 2019 board meeting and of any intervening special meetings.*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2019 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2019 budget*
 - e. *Discussion and possible action on 2018 and 2019 budget comparison*

Action Taken:

Motion by Shaw to approve the Consent Agenda

Second by Peterson

Discussion: None

Vote taken: Unanimous Approval 8 Ayes / 0 Nays

4. Citizen Comments: Gloria Kramer provided a rough update on the Family Fresh receipt collection totals to date--\$28,000 approximately collected.
5. Presentations by supporting organizations
 - a. Friends of the Library: No July meeting.
 - b. Library Foundation: No July meeting.

6. President's comments, reports, and requests for action—none
 - a. St. Joseph update, discussion, and possible action—Peterson continues to present to the Town Board regularly.
 - b. Town of Hudson update, discussion, and possible action—No update.
 - c. Village of North Hudson update, discussion, and possible action—No update.
 - d. City of Hudson update, discussion, and possible action—O'Connor told the board that a new City Administrator has been hired and will be on board in early September.
7. Director's Report, Statistics, and requests for action—Director provided a written report for review by the Library Board. There were no questions by the board. The Strategic Plan update was moved to the August 20, 2019 agenda.
8. **ACTION ITEM:** Finance Committee recommendation to board to accept the 2020 Budget request, which includes the 2020 salary schedule and allots for opening at 9:00 a.m. The Director provided review of the budget request for the board.

Action Taken:

Motion by O'Connor to approve the budget request as recommended by the Finance Committee and presented by the Director.

Second by Cizek

Discussion: Shaw questioned what happens if the revenue requests are denied. The board was advised that the budget will come back to the Board for final approval, once all requests have been provided.

Vote taken: Motion Approved 7 Ayes / 1 Nay (Shaw)

9. **ACTION ITEM:** Annual Meeting Business
 - a. **Set Board Schedule for 2019 – 2020**
 - b. **Set annual operating schedule for 2020**

ACTION TAKEN:

Motion by Peterson to approve the board schedule for 2019 - 2020 and annual operating schedule for 2020

Second by: O'Connor

Discussion: NONE

Vote Taken: UNANIMOUS APPROVAL 8 Ayes / 0 Nays

- c. **Election of officers for 2020**

ACTION TAKEN:

Motion by O'Connor to nominate current slate of officers for 2020

Second by: Peterson

Discussion: Slate accepted by nominees

Vote Taken: UNANIMOUS APPROVAL 8 Ayes / 0 Nays

- d. **Committee appointments: Committees remain the same for 2020**

10. Request by Cizek to add a discussion on library values to the August agenda.

11. **ACTION ITEM:** Adjournment

ACTION TAKEN:

Motion to adjourn by Coppenbarger

Second by Peterson

Discussion: None

Vote taken: Unanimous Approval 8 Ayes / 0 Nays

Respectfully Submitted,

Tina L. Norris

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