



Hudson Area Joint Library Board of Trustees
UNAPPROVED Meeting Minutes
April 16, 2019 5:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016

1. Call to Order at 5:30 p.m. by Berning.
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.

Present:	Absent:	Staff:	Visitors
Berning,	Shaw	Tina Norris, Director	Doug Stohlberg
Cizek	Coppenbarger		Gloria Kramer
Kilber			Joyce Law
O'Connor (left meeting at 6:10 p.m.)			
Peterson			
Schrock			

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from March 19, 2019 board meeting and of any intervening special meetings.*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2019 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2019 budget*
 - e. *Discussion and possible action on 2018 and 2019 budget comparison*

Action Taken:

Motion by O'Connor to approve the Consent Agenda

Second by Kilber

Discussion: None

Vote taken: Unanimous Approval 6 Ayes / 0 Nays

4. Citizen Comments: Gloria Kramer provided an update on the Family Fresh receipts—the Friends of the Library have achieved their goal of \$150,000 and will receive a \$1,000 check.
5. Presentations by supporting organizations
 - a. Friends of the Library: Joyce Law, FOL President, provided an update on Friends activities—including the upcoming book sale (4/29-5/5) and an upcoming photo op for receiving the check from Family Fresh. Law provide the Board with information on the FOL current activities, such as the Backpack program.
 - b. Library Foundation: Doug Stohlberg, Hudson Area Library Foundation board member, provided an update of Foundation activities, including the Gatsby Gala on May 11th. Stohlberg provided some background on himself; he noted that he has been a member of the Foundation for 2 years and that he initially “wondered if libraries had a future” and has been surprised to find that the use of libraries has been steady and the numbers reflect that fact.

The Hudson Area Public Library....a world of possibilities.

6. President's comments, reports, and requests for action—none
 - a. St. Joseph update, discussion, and possible action—Peterson provided a brief update on her presentations to the town board.
 - b. Town of Hudson update, discussion, and possible action—No update
 - c. Village of North Hudson update, discussion, and possible action—Cizek noted that he has attended a Village meeting to provide updates and speaks regularly with the Village President.
 - d. City of Hudson update, discussion, and possible action—O'Connor provided a brief update on City happenings.
7. Director's Report, Statistics, and requests for action
 - a. Presentation of monthly report and statistics—Norris provided the monthly statistics and extended a Staff Appreciation Breakfast invitation to the Board noting that a "potential quorum" notice would be properly posted. Norris requested that a joint meeting of the Library Board, Foundation Board, and the Executive Board of the Friends meet following the Annual Library Board meeting on June 18, 2019—the board agreed.
 - b. Presentation on Library Parking proposals—Norris provided information regarding upcoming changes to parking within the downtown area and informed the Library Board that Community Development Director, Michael Johnson and Public Works Director, Mike Mroz will attend the May board meeting to provide additional information to the Library Board regarding the parking. A discussion ensued with several members sharing possible ideas. O'Connor provided a City perspective stating that there will be a review of how the new parking is working once data has been collected. Berning and other questioned how the parking changes will affect library users.
8. Monthly Board Training Presentation: Chapter 43—Library Law Overview
9. Monthly Policy Review and Approval—Norris requested the following policies be reviewed and approved, no changes requested.
 - a. Code of Conduct (no changes)
 - b. Unattended Children & Vulnerable Adults (no changes)
 - c. Disaster & Emergency Plan (no changes)

Action Taken:

Motion by Peterson to approve review of the Code of Conduct, Unattended and Vulnerable Adults, and Disaster and Emergency Plans, as presented.

Second by Schrock

Discussion: None

Vote taken: Unanimous Approval 5 Ayes / 0 Nays

10. **ACTION ITEM:** Adjournment

ACTION TAKEN:

Motion to adjourn by Peterson

Second by Schrock

Discussion: None

Vote taken: Unanimous Approval 5 Ayes / 0 Nays

Respectfully Submitted,

Tina L. Norris

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