



Hudson Area Joint Library Board of Trustees

APPROVED Meeting Minutes

January 15, 2019 5:30 PM

Hudson Area Public Library

700 First Street, Hudson WI 54016

1. Call to Order at 5:30 p.m. by Berning.
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
Present: Berning, Cizek, O'Connor, Peterson, Schrock, and Shaw.
Absent: Coppenbarger and Kilber
Staff: Tina Norris, Director
Others: Gloria Kramer and Joyce Law

3. **ACTION ITEM:** Approval of Consent Agenda Items

- a. *Approve meeting Agenda*
- b. *Disposition of Minutes from December 18, 2018 board meeting and of any intervening special meetings.*
- c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2018 Budget vs. Actual to Date*
- d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2019 budget*
- e. *Discussion and possible action on 2017 and 2018 budget comparison*

Action Taken:

Motion by Peterson to approve the Consent Agenda

Second by Schrock

Discussion: None

Vote taken: Unanimous Approval 6Ayes / 0 Nays

4. Citizen Comments: Gloria Kramer provided an update on the Family Fresh total at \$139,269 the goal is \$150,000.
5. Presentations by supporting organizations
 - a. Friends of the Library: Joyce Law reported that the Friends of the Library membership voted to approve the Library Director's grant request in the amount of \$14,100. Law reported that the semi-annual book sale dates have been set.
 - b. Library Foundation: Peterson did not attend the January Foundation meeting; however, Law gave a brief synopsis of the meeting. The annual campaign is up \$2,000 over 2017 with 74 new donors. Additionally, the Foundation is planning a special fundraiser in honor of the Foundations 30th anniversary, which will be held in May 2019.
6. President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action. Berning noted that he is continuing to have conversations with County Supervisors, as well as municipal leaders, regarding funding for the joint library.

*The Hudson Area Public Library is a center for lifelong learning,
where the community gathers and knowledge flows freely.*

7. Director's Report, Statistics, and requests for action
 - a. Presentation of monthly report and statistics—Norris provided the monthly statistics.
 - b. **ACTION ITEM:** Norris recommended the renaming of the Hudson Area History Room to the Nancy L. Hawkinson History Room at the Hudson Area Public Library. Nancy Hawkinson, who was a long-time volunteer and is credited with founding the History Room, passed away on December 30, 2018 after a long battle with cancer.
ACTION TAKEN:
Motion by Peteraon to rename the room, as recommended.
Second by O'Connor
Discussion: None
VOTE TAKEN: UNANIMOUS APPROVAL 6 Ayes / 0 Nays
 - c. **ACTION ITEM:** Norris requested approval of the Wi-Fi Hotspot Policy and User Agreement
ACTION TAKEN:
Motion by O'Connor to approve policy as presented.
Second by Schrock
Discussion: Shaw questioned the library's liability for user's actions when using the Wi-Fi Hotspots. Norris explained that the library is not responsible for actions taken by individuals. Cizek explained the IP address element. Shaw raised concerns about porn usage with the Hotspots. Peterson and others stated that they were not concerned and believe that the Hotspots will benefit the community.
VOTE TAKEN: UNANIMOUS APPROVAL 6 Ayes / 0 Nays
8. Monthly Board Training Presentation: Norris provided the board with training on Open Meeting Laws—Compliance Guide; Public Record Laws; Public Notice Requirements; Closed Sessions and Quorums; and, Records Retention Schedules.
9. **ACTION ITEM:** Finance Committee Recommendation to approve the acceptance and expenditure of the Friends of the Library Grants in the amount of \$14,100 for 2019, as presented by the Director.
ACTION TAKEN:
Motion by O'Connor to approve the acceptance and expenditure of the 2019 FOL grants.
Second by Schrock
Discussion: None
VOTE TAKEN: UNANIMOUSLY APPROVED 6 Ayes / 0Nays
10. Board comments and items for future agendas: February agenda to include approval of creating email addresses for the Library Board.
11. **ACTION ITEM:** Adjournment
ACTION TAKEN:
Motion to adjourn by O'Connor;
Second by Peterson
Discussion: None
VOTE TAKE: UNANIMOUS APPROVAL.

Respectfully Submitted,

Tina L. Norris

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