



**Finance Committee Minutes UNAPPROVED**

**September 18, 2018 — 6:15 p.m.**

**Hudson Area Joint Library**

**700First Street, Hudson, WI 54016**

1. **Meeting called to order by Schrock at 6:15 pm**  
Roll Call—*Board members present: Peterson, Berning (6:18pm)*  
*Library Staff: Tina Norris*
2. **ACTION ITEM:** Approve Agenda—  
  
Motion to approve agenda: Peterson  
Second by: Schrock  
Vote taken: **MOTION CARRIED** ( 2 Ayes - 0 Nays)
3. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (August 21, 2018)—;  
Motion to approve minutes: Peterson  
Second by: Schrock  
Vote taken: **MOTION CARRIED** ( 2Ayes - 0 Nays)
4. Set date for next meeting to occur 30 minutes prior to next Library Board meeting, as approved by the Library Board.
5. **ACTION ITEM:** Discussion and possible recommendation financial reports
  - a. Discussion and possible action on invoices that are not recurring or are not within the 2018 Budget vs. Action to Date: **Action Requested: Reallocate \$244 of FOL grant from Books (395) to Capital budget line for library shelving.**  
Motion to recommend reallocation of \$244 from Books (395)to Capital by: Berning  
Second by: Peterson  
Discussion: None  
**Vote taken: 3 Ayes / 0 Nays MOTION CARRIED**
  - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2018 Budget **NO ACTION REQUIRED**
  - c. Discussion and possible action 2018 year-to-date revenue and expenditure report **NO ACTION REQUIRED**
  - d. Discussion and possible action on 2017 and 2018 budget comparison **NO ACTION REQUIRED**
  - e. Discussion and possible action on 2018 budget: Request for Action: Accept \$250 grant from HALF for shelving to be added to Capital budget line for shelving.  
Motion to recommend acceptance and expenditure of \$250 grant by Peterson  
Second by: Berning  
Discussion: None  
**Vote Taken: 3 Ayes / 0 Nays MOTION CARRIED**
6. 2019 Budget Recommendations: None
7. **ACTION ITEM:** Adjournment  
Motion to Adjourn: Berning  
Second by: Peterson  
Discussion: NONE  
Vote Taken: 3 Ayes / Nays  
Meeting adjourned at 6:24 p.m.

Respectfully Submitted,  
Tina Norris