



**Meeting Agenda (revised) of the Hudson Area Joint Library Board of Trustees**  
**November 20, 2018 5:30 PM**  
**Hudson Area Public Library**  
**700 First Street, Hudson WI 54016**

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
3. **ACTION ITEM:** Approval of Consent Agenda Items
  - a. *Approve meeting Agenda*
  - b. *Disposition of Minutes from October 16, 2018 board meeting and of any intervening special meetings.*
  - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2018 Budget vs. Actual to Date*
  - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2018 budget*
  - e. *Discussion and possible action on 2017 and 2018 budget comparison*
4. Citizen Comments
5. Presentations by supporting organizations
  - a. Friends of the Library
  - b. Library Foundation
6. President's comments, reports, and requests for action
  - a. Municipalities presentations update, discussion, and possible action.
7. Director's Report, Statistics, and requests for action
  - a. Presentation of monthly report and statistics
  - b. Action Item: Request to accept funding for 2 Wi-Fi Hotspots for a 2-year period.
8. Monthly Board Training Presentation
9. Appointment of Personnel Committee
10. ACTION ITEM: Finance Committee Recommendation on purchase of self-check machines.
11. ACTION ITEM: Finance Committee Recommendation on acceptance and expenditure of 2019 Hudson Area Library Foundation grants.

*The Hudson Area Public Library is a center for lifelong learning,  
where the community gathers and knowledge flows freely.*

## **12. NOTICE of CLOSED SESSION**

### **a. Library Director Annual Evaluation / Review**

The Library Board of the Hudson Area Joint Library will meet at approximately 5:30 p.m., or as soon thereafter as time permits, on Tuesday, November 20, 2018 in Room 219, Hudson Area Public Library, 700 1<sup>st</sup> Street, Hudson, Wisconsin, following the conclusion of consideration of the above portion of its regularly scheduled agenda, to vote on a motion to convene in closed session at said time and place for discussion / action relative to (1.) conduct the Library Director's annual evaluation.

A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. §19.85(1)(f), which is allowed for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and §19.85(1) (c), which allows governmental bodies to use closed sessions to interview candidates for positions of employment, to consider promotions of particular employees, to consider compensation of particular employees, and to conduct employee evaluations.

Upon conclusion of the closed session, the Library Board will convene in open session to consider its public agenda, including motion to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.

13. **ACTION ITEM:** Library Director Evaluation

14. Board comments and items for future agendas

15. **ACTION ITEM:** Adjournment

*Board of Trustees Members: Paul Berning (Pres.), Robert Cizek, Katie Copenbarger, Chris Kilber, Rich O'Connor, Barbara Peterson, Jim Schrock, and Marion Shaw, (V. Pres.).*

***Emailed to Joint Municipalities and Board Members November 13, 2018 and emailed to media on November 13, 2018 Revised Agenda emailed to Joint Municipalities, Board Members, and media on November 19, 2018 at 2:15 p.m.***

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 305