



Finance Committee Minutes UNAPPROVED

July 17, 2018 — 5:00 p.m.

Hudson Area Joint Library

700First Street, Hudson, WI 54016

1. **Meeting called to order by Berning at 5:00 pm**
Roll Call—*Board members present: Berning and Peterson*
Absent: Schrock
Library Staff: Tina Norris
2. **ACTION ITEM:** Approve Agenda—
Motion to approve agenda: Peterson
Second by: Berning
Vote taken: **MOTION CARRIED** (2 Ayes - 0 Nays)
3. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (June 19, 2018)—;
Motion to approve minutes: Peterson
Second by: Berning
Vote taken: **MOTION CARRIED** (2Ayes - 0 Nays)
4. Set date for next meeting to occur 30 minutes prior to next Library Board meeting, as approved by the Library Board.
5. **ACTION ITEM:** Discussion and possible recommendation financial reports
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2017 Budget vs. Actual to Date **NO ACTION REQUIRED**
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2018 Budget **NO ACTION REQUIRED**
 - c. Discussion and possible action 2018 year-to-date revenue and expenditure report **NO ACTION REQUIRED**
 - d. Discussion and possible action on 2017 and 2018 budget comparison **NO ACTION REQUIRED**
 - e. Discussion and possible action on 2018 budget **NO ACTION REQUIRED**
Motion to approve item 6 A - E including the recommendation to pay of the monthly bills by Berning
Second by: Peterson Vote taken: **MOTION CARRIED** (2 Ayes - 0 Nays)
6. Discussion Item: Planning discussion on 2019 Budget
A second budget workshop will be held on August 17, 2018 at 9:00a.m. Norris will provide the committee with budget information and spreadsheets prior to the workshop.
7. **ACTION ITEM:** Adjournment
Motion to Adjourn: Peterson
Second by: Berning
Discussion: NONE
Vote Taken: 2 Ayes / Nays
Meeting adjourned at 5:19 p.m.

Respectfully Submitted,
Tina Norris