



**Finance Committee Minutes APPROVED**

**January 17, 2017 — 6:00 p.m.**

**Hudson Area Joint Library 700First  
Street, Hudson, WI 54016**

1. **Meeting called to order by Ostby at 6:00 pm**
2. Roll Call—*Board members present: Paul Berning, Dave Ostby, Jim Schrock*  
*Library Staff: Tina Norris*
3. **ACTION ITEM:** Approve Agenda—  
**Motion by: Ostby**  
**Second by: Berning**  
**Vote taken: MOTION CARRIED**
4. **ACTION ITEM:** Disposition of the prior committee meeting Minutes (December 20, 2016)—;  
**Motion by: Berning Strike number 5 from previous minutes, as corrected**  
**Second by: Schrock**  
**Vote taken: MOTION CARRIED**
5. **ACTION ITEM:** Set date for next meeting to occur 15 minutes prior to next Library Board meeting, as approved by the Library Board.  
**Motion**  
**Second by:**  
**Vote taken. MOTION CARRIED.**
6. **ACTION ITEM:** Discussion and possible recommendation financial reports
  - a. Discussion and possible action on invoices that are not recurring or are not within the 2016 Budget vs. Actual to Date **NO ACTION REQUIRED**
  - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 Budget vs. Actual to Date. **Motion by that regularly occurring bills be recommended for payment; Ostby Second by: Berning; Vote taken: MOTION CARRIED**
  - c. Discussion and possible action 2016 year-to-date revenue and expenditure report **NO ACTION REQUIRED**
  - d. Discussion and possible action on 2015 and 2016 budget comparison **NO ACTION REQUIRED**
  - e. Discussion and possible action on 2017 operational budget: Presentation of revised 2017 budget to reflect accurate revenue, including grants, as well as updated expenditures, including grant related expenses.
    - Motion recommend authorization of Book expenditures as noted in narrative
    - Second by Berning

***The Hudson Area Public Library is a center for lifelong learning,  
where the community gathers and knowledge flows freely.***



- Vote Taken: Motion to recommend to full board carried.

7. **ACTION ITEM:** New business: NONE
8. Committee comments and items for future agendas
9. **ACTION ITEM:** Adjournment—  
**Motion by:** Schrock  
**Second by:** Berning  
Vote Taken. **MOTION CARRIED.**

Respectfully Submitted,

*Tina L Norris*

Tina L. Norris  
Director

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