



**Hudson Area Joint Library Board of Trustees  
APPROVED Meeting Minutes  
August 16, 2016, 6:30 PM  
Hudson Area Public Library  
700 First Street, Hudson WI**

1. Meeting called to order at 6:34 by Rich O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests

***Library board present: Rich O'Connor, Barb Peterson, Dave Ostby, Curt Weese, Jim Schrock, Jill Burchill, Katie Coppenbarger Absent: Marion Shaw***

***Library Staff present: Tina Norris, Director***

***Others present: Donna Miller, Friends of the Hudson Area Library; Steve Joel, St. Joseph Representative***

3. **ACTION ITEM:** Approval of Consent Agenda Items
  - a. *Approve meeting Agenda*
  - b. *Disposition of Minutes from June 8, 2016 Board meeting and of any intervening special meetings*
  - c. *Finance Committee report (remove)*
  - d. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
  - e. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
  - f. *Discussion and possible action on 2015 and 2016 budget comparison*

**ACTION TAKEN:**

Ostby moved to have the Finance Committee report removed and made a part of regular. agenda; Peterson second; Vote taken: **UNANIMOUSLY APPROVED**

4. Citizen comments: None
5. Presentations by supporting organizations
  - a. Friends of the Library: Donna Miller noted that donations are up and the Family Fresh receipts are at \$120,000.
  - b. Library Foundation: No report.
6. **ACTION ITEM:** President's comments, reports, and requests for action:
  - a. Municipalities presentations update, discussion, and possible action. Update on City of Hudson increase in 2016 and effect on the 3-year average for 2017. Discussion about City of Hudson's contribution ensued.
  - b. County Board update, discussion and possible action. County has passed funding resolution that only funds the Hudson Area Joint Library at 70% while funding all other libraries in the county at 100%.

***The Hudson Area Public Library is a center for lifelong learning,  
where the community gathers and knowledge flows freely.***



**ACTION TAKEN: No action required.**

7. **ACTION ITEM:** Director's Report, Statistics, and requests for action
  - a. Presentation of report
  - b. Presentation of statistics
  - c. Strategic Plan update
    - i. Communications and Marketing Plan

**ACTION TAKEN: No action required**

8. Personnel and Policy Committee Report  
Peterson and Coppenbarger updated board on committee meeting. Compensation Assessment voted on and decided to bring to full board for discussion and review. Weese noted this will be discussed in a closed session.
9. Finance committee report
  - a. Ostby updated that the consensus on the 2017 Budget was to recommend Option 1; the budget will reflect the \$50,505 deficit.
  - b. Discussion on 2017 Budget: Peterson noted that the budget includes significant cuts to resources; Weese objected to keeping the library open on Mondays.
  - c. Ostby motion to recommend 2017 Budget; Burchill second; No further discussion. Motion approved by vote: 5 to 2(Ostby & Weese).
10. Board comments and items for future agendas: None
11. **ACTION ITEM:** Adjourn to closed session. Motion by Weese; Second by Ostby. No further discussion. Roll Call vote:

Burchill: Aye	Schrock: Aye
Coppenbarger: Aye	Ostby: Aye
O'Connor: Aye	Weese: Aye
Peterson: Aye	

**UNANIMOUS APPROVAL**

12. Closed Session: Minutes taken by Barbara Peterson:

MOTION by Coppenbarger, second by Weese, to reconvene into open session under WI statute 19.85(1)(c) for adjournment. Roll call vote. **MOTION CARRIED.**

MOTION by Ostby, seconded by Peterson to adjourn. **MOTION CARRIED.** Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

*Tina L. Norris*

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Director

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