



Hudson Area Joint Library Board of Trustees
APPROVED Minutes
April 18, 2017, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016

1. Call to Order at 6:40 p.m. by Marion Shaw
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
 Present: Berning, Coppenbarger, Peterson, Shaw, and Weese. Staff present: Tina Norris, Director. Board members absent: Rich O'Connor, Dave Ostby, and Jim Schrock. Others present: Joyce Law and Chris Rivard, Friends of the Library; Wayne Haut, St. Croix County Historical Society

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from March 21, 2017 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2017 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2017 budget*
 - e. *Discussion and possible action on 2016 and 2017 budget comparison*

ACTION TAKEN:

Motion to approve consent agenda by: Peterson

Second by: Coppenbarger

Discussion: NONE

Vote taken: 5 Ayes; 0 Nays MOTION APPROVED

4. Citizen Comments: Wayne Haut provided a brief update on the status of the Hudson Bank stained glass window and will be scheduled for next month's board meeting for an official update and potential action.
5. Presentations by supporting organizations
 - a. Friends of the Library: Joyce Law provided an update on FOL activities including the Family Fresh receipt update, book sale coming May 1-6 followed by the bag sale, and the Sole Hope project—With Love Hudson.
 - b. Library Foundation: Joyce Law provided an update on the Foundation's meeting on April 12 noting the formation of a Marketing committee; Peterson noted the Foundation's orientation for new board members, which was held in March, was a great success and vital to the development of new board members. Orientation included a library tour, as well as presentations from the FOL representative, Peterson gave a presentation representing the Board, and Susie Gilbert and Sam Cari presented the Foundation background and current strategic plan.
6. President's comments, reports, and requests for action: NO REPORT
 - a. Municipalities presentations update, discussion, and possible action.
7. Director's Report, Statistics, and requests for action

- a. Presentation of monthly report
- b. Presentation of monthly statistics
- c. Presentation of Space Assessment and Recommendation

Norris presented the monthly report and statistics, as well as a presentation on the space assessment. The final recommendation is to hire a consultant to determine options for moving forward, as well as cost and feasibility. This will be discussed and action taken at a future board meeting.

8. **ACTION ITEM:** Finance Committee report
Recommend acceptance and approve expenditure of the following grants from the Hudson Area Library Foundation:
 - a. Adult Programming grant of \$2,000;
 - b. Summer Reading Program grant of \$5,000;
 - c. *1,000 Books before Kindergarten* grant of \$700**ACTION TAKEN:**
Motion to approve acceptance and expenditure of the grants listed above in items a, b, and c by: Peterson
Second by: Coppenbarger
Discussion: Weese questioned recommendation from Finance committee. Peterson noted her motion is to approve the grants and expenditures, not the recommendation.
Vote taken: 5 Ayes; 0 Nays; Motion Approved
9. Other business: Discussed examples of a quorum; Noted that the board has been invited to attend Staff Appreciation Breakfast- a notice of possible quorum but no official actions will be taken will be posted.
10. Board comments and items for future agendas: Put St. Croix County Historical Society on next month's agenda
- 11.
12. **ACTION ITEM:** Adjournment

ACTION TAKEN:
Motion to adjourn by: Weese
Second by: Peterson
Vote Taken: UNANIMOUS Approval; MOTION CARRIED

Respectfully Submitted,

Tina L Norris

Tina L. Norris
Director