



Hudson Area Joint Library Board of Trustees
APPROVED Meeting Minutes
November 15, 2016, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson, WI 54016

1. Call to Order at 6:30 p.m. by Rich O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests

Library board present: Rich O'Connor, Barb Peterson, Marion Shaw, Jim Schrock, Katie Coppenbarger, Curt Weese Absent: Dave Ostby

Library Staff present: Tina Norris, Director

Others present: Gloria Kramer, Joyce Law—Friends of the Library

3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from October 18, 2016 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2016 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2016 budget*
 - e. *Discussion and possible action on 2015 and 2016 budget comparison*

ACTION TAKEN:

Motion by: Shaw to approve with removal of minutes.
Second by: Schrock
Vote taken: MOTION CARRIED

Motion by: Peterson to approve October 18, 2016 minutes;
Second by: Coppenbarger
Vote Taken: MOTION CARRIED

4. Citizen Comments: Gloria Kramer noted great turnout for voting and other comments. Family Fresh has discontinued the barcode reward. Complimented O'Connor on Library advocacy efforts with other communities. Suggested 1 meeting a year be held at other communities.
5. Presentations by supporting organizations
 - a. Friends of the Library: Joyce Law: Book sale went very well. The bag sale did about \$500. Friends have approved a \$10,000 donation to be used specifically for collection enhancement.
 - b. Library Foundation: Annual Report handed out; annual appeal letters have been mailed; next meeting November 16, 2016.

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where the community gathers and knowledge flows freely.***

6. **ACTION ITEM:** President's comments, reports, and requests for action
 - a. Municipalities presentations update, discussion, and possible action: Library report presented to the City Council; appointed Paul Berning to Library Board.
 - b. County Board update, discussion and possible action. No updates.

ACTION TAKEN: NO ACTION REQUIRED

Motion by:
Second by:
Vote Taken:

7. **ACTION ITEM:** Director's Report, Statistics, and requests for action
 - a. Presentation of report
 - b. Presentation of monthly statistics
 - c. Presentation of Strategic Plan Update
 - d. Library Director 2017 Goals Recommendation
 - e. Recommendation for Cataloging Services
8. **ACTION ITEM:** Discuss and approve 2017 goals for Library Director

ACTION TAKEN: (Tabled until December)

Motion by:
Second by:
Vote Taken:

9. **ACTION ITEM:** Review process of reviewing and approving minutes. Request for action to correct the minutes of a prior board meeting. Discussion on August 16 (3C & 9C and September 20 Item #4) Item tabled until December 2016.

ACTION TAKEN: (Tabled until December)

Motion by: Schrock
Second by: Peterson
Vote Taken: MOTION CARRIED

10. **ACTION ITEM:** Finance Committee
Schrock reviewed financial reports; **no action required.**

ACTION TAKEN:

Motion by:
Second by:
Vote Taken:

11. **CLOSED SESSION: Under Wisconsin Statute 19.85 (1)(C) to consider employee compensation and Director review.**

Motion by: Peterson
Second by: Schrock
Roll Call Vote taken:

Coppenbarger: Aye	Shaw: Nay
O'Connor: Aye	Schrock: Aye
Peterson: Aye	Weese: Aye

Convened into Closed Session at 7:45 p.m.

12. **RECONVENE INTO OPEN SESSION for possible action on Employee Compensation and /**

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or Library Director Review

ACTION TAKEN:

Motion to reconvene at 7:55 p.m. by Peterson
Second by: Schrock
Vote Taken: Motion Carried

ACTION TAKEN: Discussion on Library Director's review. No action taken during closed session.

Motion to approve
Second by:
Vote Taken:

13. Other business: None

14. Board comments and items for future agendas:

15. **ACTION ITEM:** Adjournment

ACTION TAKEN:

Motion by: Weese
Second by: Peterson
Vote Taken: MOTION CARRIED

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director