



**Hudson Area Joint Library Board of Trustees
APPROVED Meeting Minutes
August 15, 2017, 6:30 PM
Hudson Area Public Library
700 First Street, Hudson WI 54016**

1. Call to Order at 6:35 p.m. by O'Connor
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests.
Present: O'Connor, Peterson, Weese, Shaw, Ostby, Schrock, *Coppenger arrived at 6:45 p.m.
Absent: Berning
Staff: Tina Norris, Director
Others: Gloria Kramer and Chris Rivard
3. **ACTION ITEM:** Approval of Consent Agenda Items
 - a. *Approve meeting Agenda*
 - b. *Disposition of Minutes from July 18,, 2017 Board meeting and of any intervening special meetings*
 - c. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2017 Budget vs. Actual to Date*
 - d. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2017 budget*
 - e. *Discussion and possible action on 2016 and 2017 budget comparison*

ACTION TAKEN:

Motion to APPROVE the consent, with item b. removed agenda by Shaw

Second by: Peterson

Discussion: None

Vote Taken: 6 Ayes 0 Nayes MOTION APPROVED

b. Disposition of Minutes from July 18, 2017 Board meeting and of any intervening special meetings.

Motion to approve, as corrected, by Ostby

Second by: Shaw

Discussion: None

Vote taken: 6 Ayes 0 Nayes

MOTION APPROVED

4. Citizen Comments— Gloria Kramer noted the Friends of the Library have collected \$132,000 in Family Fresh receipts and the goal is \$150,000. She stated the Friends will receive \$1,000 check when the receipt total reaches \$150,000. She asked everyone to save their Family Fresh receipts and bring them to the Library. Kramer mentioned several items she would like to see: 1.) Flag and Flag pole; 2.) Front steps painted bright yellow; 3.) Crosswalk re-installed.
5. Presentations by supporting organizations
 - a. Friends of the Library— Chris Rivard, FOL treasurer, provided a brief update noting that the Friends of the Library have approved a grant to the Library of \$20,000 for the Children's Collection Revitalization project.

- b. Library Foundation—Peterson noted that the Foundation is being to plan the annual campaign; an event that was being planned for September has been postponed; and O'Connor suggested finding a way to ensure Library patrons are included in the annual campaign mailing.
6. President's comments, reports, and requests for action
- a. Municipalities presentations update, discussion, and possible action.

O'Connor suggested that Board members begin having conversations with their municipal leaders to advocate for the Library during the upcoming budget process. Weese stated that his municipality, North Hudson, will only be contributing the minimum required and no more.

7. **ACTION ITEM:** *Director's Report, Statistics, and requests for action: Norris provided an overview of the monthly report, monthly statistics, grants reports, and Hudson Hospital Foundation Grant Request.*
- a. Presentation of monthly report: NO ACTION REQUIRED
 - b. Presentation of monthly statistics: NO ACTION REQUIRED
8. **ACTION ITEM:** Finance Committee report—
- a. Recommendation to approve 2018 Budget Option 1
Motion to approve the 2018 Budget Option 1, as recommended by the Finance Committee by Ostby;
Second by: Shaw
Discussion: Shaw noted that he agrees with Ostby that the anticipated revenue should be kept low and the expenditures high; but, stated that he has an issue with a deficit budget. Weese, again, stated that North Hudson will only be contributing the minimum required, noting that he is representing those community members on a fixed income.
Vote taken: 6 Ayes 1 (Shaw) Nay 0 Abstain
 - b. Recommendation to pay July bills: This item was removed. Approval to pay bills is part of the consent agenda, which was approved earlier in the meeting.
9. Other business: None
10. Board comments and items for future agendas: Weese requested a discussion on the Library's parking issue be placed on the next agenda.
11. **ACTION ITEM:** Adjournment:
ACTION TAKEN:
Motion to adjourn by: Ostby
Second by: Weese
Discussion: None
Vote Taken: 7 Ayes / 0 Nays

Respectfully Submitted,

Tina L. Norris

Tina L. Norris
Director