



Hudson Area Joint Library Board of Trustees
APPROVED Meeting Minutes
Tuesday, November 17, 2015, 6:30 PM
700 First Street, Hudson WI

MEETING CALL TO ORDER BY O'CONNOR AT 6:30 PM

ROLL CALL

Library Board Present:

Katie Copenbarger, Joyce Hall, Karen Homeier, Barbara Peterson, Rich O'Connor, Marion Shaw

Library Board Absent:

Dave Ostby, Curt Weese

Staff Present:

Tina Norris, Library Director

Others Present:

Joyce Law, Gloria Kramer

APPROVAL OF CONSENT AGENDA ITEMS

Marion Shaw made a motion to approve the consent agenda with exception of item D2 to be discussed after consent agenda approval. Motion seconded by Joyce Hall. APPROVED by unanimous vote.

- a. Approve meeting Agenda
- b. Date for next regular meeting (December 15, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from October 20, 2015 Board meeting and of any intervening special meetings
- d. Finance Committee Report
 1. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
 2. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget (Removed and re-inserted after consent agenda for further discussion)
 3. Discussion and possible action on 2014 and 2015 budget comparison

Discussion of item D2 Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget (Removed and re-inserted after consent agenda for further discussion)
Claims to be paid detailed report missing from packet, so director will request from City. M. Shaw motion for R. O'Connor to review and approve, as long as reasonable. Detail report will be sent to Finance Committee members, if no objections within 24 hours, then O'Connor will approve. Motion seconded by K. Copenbarger, which was APPROVED by unanimous vote. MOTION CARRIED

CITIZEN COMMENTS

Gloria Kramer thanked board members that attended the November 9 reception. She also noted that the Friends have collected Family Fresh receipts of \$40,000 on their way to \$150,000; Ms. Kramer stated that she wants more people to attend the library board meetings and pondered how to get the word out.

PRESENTATIONS BY SUPPORTING ORGANIZATIONS

Friends of the Library

Joyce Law reported on the October book sale, and provided an update on the ongoing progress of the annual appeal letter collaboration between the Friends group, the Foundation, and the Library.

Foundation

On behalf of the Foundation, Joyce Law reported that the annual appeal letter is going to print. The cost will be split between the library and the Foundation. Cost is estimated to be \$3100 total for printing. There will be a need for 8 to 10 volunteers to stuff the envelopes.

PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION

Rich O'Connor asked Joyce Hall to speak about the City of Hudson Common Council's decision to increase funding to the Hudson Area Library. Hall reported that Alderman Jim Webber made a motion to increase library funding from \$315,000 to \$355,000, which was approved on Monday, November 16, 2015. The library is expected to re-open on Mondays.

O'Connor requested that Norris prepare a thank-you letter.

O'Connor reported that he and Barbara Peterson had attended the St. Joseph meeting, at which he was asked to convey the current board members displeasure over non-payment to other county libraries. Barb Peterson gave a brief explanation and historical background of the issue. The topic will be discussed at a future date.

County Board Update

Hudson Area Library has received 100% funding for 2016; however, the County Board will review the decision and determine what amount will actually be paid to Hudson by March 1, 2016.

DIRECTOR'S REPORT

Tina Norris, Director reviewed her report and monthly statistics with the board. NO ACTION REQUIRED.

OTHER BUSINESS

- a. Discussion and possible action on 2016 operational budget NO ACTION TAKEN
- b. Discussion and possible action on 2016 hours of operation. Marion Shaw stated his concerns regarding current budget and opening the library on Mondays. Joyce Hall made the motion to re-open the library from 12pm-6pm on Mondays beginning January 4; with plan to be open from 10am-8pm no later than April 1. Barb Peterson seconded the motion. Ayes: Coppenbarger, Hall, Homeier, O'Connor, and Peterson. 1 member abstained: Shaw. MOTION CARRIED
- c. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building
NO ACTION TAKEN
- e. Discussion and possible action on new library logo and guidelines for use:
After a brief discussion, it decided that the new logo needs a few changes. NO ACTION AT THIS TIME.

BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

NO COMMENTS

ADJOURN

MOTION to adjourn made by Shaw, seconded by Hall. Unanimously APPROVED. MOTION CARRIED. Meeting adjourned at 8:15 PM.

Respectfully Submitted,
Tina L. Norris
Director