



**Hudson Area Joint Library Board of Trustees**  
**Approved Meeting Minutes**  
**Tuesday, June 16, 2015, 6:30 PM**  
**700 First Street, Hudson WI**

- 1. MEETING CALL TO ORDER BY O'CONNOR AT 6:35 PM**
- 2. ROLL CALL**

*Board Members present: Barbara Peterson, Katie Coppenger, Rich O'Connor, Curt Weese, Dave Ostby*  
*Absent: Marion Shaw, Karen Homeier*

*Staff present: Matthew Winkler*

*Visitors: Gloria Kramer, Joyce Law, Dan Koch*

- 3. APPROVAL OF CONSENT AGENDA ITEMS**

Motion by Ostby, second by Peterson, to approve the consent agenda items. Vote taken. Four ayes, Shaw abstained. MOTION CARRIED

- a. Approve meeting Agenda
- b. Date for next regular meeting (July 21, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from April 21, 2014 Board meeting and of any intervening special meetings
- d. Director's report
  1. Discussion and action on Library Director's monthly report."
  2. Discussion and possible action on annual fundraising campaign update
- e. Finance Committee Report
  1. Discussion and possible action on statement sent to Town of St. Joseph
  2. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
  3. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget
  4. Discussion and possible action on 2014 and 2015 budget comparison

- 4. CITIZEN COMMENTS**

Kramer requested information re the recruitment of the Library Director.

- 5. PRESENTATIONS BY SUPPORTING ORGANIZATIONS**

- a. Friends of the Library

Law reported on Family Fresh receipts and the promotional materials for the 5<sup>th</sup> Anniversary Celebration including bookmarks and posters.

- 6. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION**

- a. Discussion and possible action on Library Leadership Communication Forum

O'Connor reported that funding of the 5<sup>th</sup> Anniversary Celebration will be shared by the Library, the Friends and the Foundation and that the Friends and the Foundation are discussing collaborating on future fundraising for the Library.

- 7. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION**

- a. Discussion and possible action on Library Director recruitment

The four Board members responsible for screening the seven applications will provide Winkler with their rankings (1 being highest) by July 5<sup>th</sup> who will forward them to Dan Koch, Personnel Committee chair. The

Personnel Committee including Homeier and Peterson will provide the Board with their recommendation for the applicants to interview and the interview process at the July Board meeting.

## **8. OTHER BUSINESS**

- a. Discussion and possible action on video projector replacement in Room 219  
MOTION by Peterson, seconded by Weese to authorize Winkler to proceed with replacing the video projector after investigating available technologies including LED and to purchase a receiver and to spend no more than \$1,150 for both. Vote taken. All ayes. MOTION CARRIED.
- b. Discussion and possible action on 5-year anniversary celebration in building  
Plans for a Library float in the 4<sup>th</sup> of July Parade and 5<sup>th</sup> Anniversary Celebration on July 13 were outlined
- c. Discussion and possible action on property insurance coverage.  
Winkler was asked to check with Devin Wily on this matter.
- d. Discussion and possible action the election of officers at the annual meeting in June  
MOTION by Peterson, seconded by Weese to reelect Rich O'Connor as president and Dave Ostby as vice-president. Vote Taken. All ayes. MOTION CARRIED.
- e. Discussion and possible action regarding the interim director's compensation  
MOTION by Peterson, seconded by Weese to adopt the City of Hudson's policy for the compensation premium for the Interim Director and for it to be applied retroactively. Vote Taken. All ayes. MOTION CARRIED.
- f. Discussion and possible action regarding letter from Roberts Public Library  
Discussion and no action.

## **9. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS**

No topics proposed

## **10. ADJOURN**

MOTION by Ostby, second by Weese, to adjourned. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 8:45 PM.

*Minutes prepared by Barbara Peterson.*