



Hudson Area Joint Library Board of Trustees
Approved Meeting Minutes
Tuesday, July 21, 2015, 6:30 PM
700 First Street, Hudson WI

1. **MEETING CALL TO ORDER BY O'CONNOR AT 6:30 PM**
2. **ROLL CALL**

Board Members present: Barbara Peterson, Rich O'Connor, Dave Ostby Marion Shaw, Karen Homeier, Joyce Hall

Absent: Curt Wiese, Katie Coppenbarger

Staff present: Matthew Winkler

Visitors: Gloria Kramer, Joyce Law, Beverly Riesberg

3. **APPROVAL OF CONSENT AGENDA ITEMS**

Motion by Ostby, second by Homeier, to approve the consent agenda items. Vote taken. All ayes.. MOTION CARRIED

- a. Approve meeting Agenda
- b. Date for next regular meeting (August 18, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from June 16, 2014 Board meeting and of any intervening special meetings
- d. Interim Director's report
 1. Discussion and action on Interim Library Director's monthly report."
- e. Finance Committee Report
 1. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
 2. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget
 3. Discussion and possible action on 2014 and 2015 budget comparison

4. **CITIZEN COMMENTS**

Riesberg shared information on River Falls Library posting for a library aide position.

Kramer expressed positive comments for the Library's float in the Fourth of July parade.

5. **PRESENTATIONS BY SUPPORTING ORGANIZATIONS**

- a. Friends of the Library

Law reported that the Friends' funded the purchase of a digital scanner for the History Room and expressed appreciation for the Library's float.

6. **PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION**

- a. Discussion and possible action on Library Leadership Communication Forum

O'Connor reported that the Foundation has amended their By Laws to permit fundraising for non-capital purposes and that two representative of the Friends and the Library Board will be joining the Foundation Board and that the Foundation will be fundraising this fall.

- b. Report on the 5th Anniversary Celebration

O'Connor reported that the Celebration was a very successful event with 600 people in attendance and that the Fourth of July parade float was great, and expressed thanks to Shaw for all his efforts on the float.

- c. Discussion and possible action on approval of committees

O'Connor appointed Hall to the Finance Committee and Peterson and Coppenbarger to the Policy and Personnel Committee in addition to the members of the two Committees (Ostby and Homeier on Finance and Shaw and Weese on Policy and Personnel).

MOTION by Ostby, second by Shaw, to approve President's Committee appointments. Vote taken. All ayes. MOTION CARRIED

7. PERSONNEL COMMITTEE REPORT AND REQUESTS FOR ACTION

a. Discussion and possible action on Library Director recruitment

Following discussion MOTION by Hall, second by Homeier, to have Homeier and Peterson invite the top five candidates for interviews and to invite a representative of the Friends and a representative of the Foundation to participate in the interviews. Vote taken. All ayes. MOTION CARRIED

8. OTHER BUSINESS

a. Discussion and possible action on property insurance coverage

Winkler will check with the City on its process for acquiring quotes and on the value of the Library's collection and furnishings and with IFLS on the names of possible insurance companies used by libraries.

b. Report on the 5th anniversary celebration

Covered in President's Report

c. Discussion and possible action on 2016 operational budget

Finance Committee will draft.

9. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS

Agenda for August will include consideration of Library Director candidate

Concerns were expressed about the County's process for developing a Strategic Plan for St. Croix County Libraries

July 22 meeting of the County Board's Administration Committee was announced.

10. ADJOURN

MOTION by Ostby, second by Shaw, to adjourn. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 7:45 PM.

Minutes prepared by Barbara Peterson.