



Hudson Area Joint Library Finance Committee Meeting Notice and Agenda November 17, 2015 at 6:00 pm 700 First Street, Hudson, WI

1. Call to Order, Roll Call, Certification of Quorum, Certification of Compliance with Open Meeting Laws and Public Records Laws, Introduction of Visitors and Staff
2. Approve Agenda
3. Disposition of the prior committee meeting Minutes (October 20, 2015)
4. Set date for next meeting (December 15, 2015 6:00 pm – the 3rd Tuesday of each month)
5. Discussion and possible recommendation financial reports
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2015 Budget vs. Actual to Date
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 Budget vs. Actual to Date
 - c. Discussion and possible action 2015 year-to-date revenue and expenditure report
 - d. Discussion and possible action on 2014 and 2015 budget comparison
 - e. Discussion and possible action on 2016 operational budget
6. New business
7. Committee comments and items for future agendas
8. Adjourn

Our Hudson Area Library provides a community gathering place where knowledge flows freely, nurturing lifelong learning.

Finance Committee Members: Dave Ostby (LT), Karen Homeier (LT), Joyce Hall (LT).

Emailed Agenda to Committee Members, Joint Municipalities and Board Members: 11/12/2015.

Emailed to Media 11/12/2015

NOTES:

Some Agenda items may be taken up earlier in the meeting, or in a different order than listed. Notice is hereby given that a majority of the members of the Hudson Area Joint Library Board of Trustees may be present at the foregoing meeting. This may constitute a meeting of the Library Board of Trustees pursuant to State ex. Rel. Badke v. Greendale Village Board, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Board of Trustees will not take any formal action at this meeting. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101.



Hudson Area Joint Library
Unapproved Finance Committee Meeting Minutes
6:00 PM, September 15, 2015
700 First Street, Hudson, WI

1. **MEETING CALLED TO ORDER BY OSTBY AT 6:05 PM**
2. **ROLL CALL**
Board members present: Karen Homeier, Dave Ostby, Joyce Hall
Library staff: Tina Norris
3. **APPROVE AGENDA**
Approved as presented.
4. **DISPOSITION OF THE PRIOR COMMITTEE MEETING MINUTES (September 15, 2015)**
Motion by Homeier, second by Hall, to approve the meeting minutes. Vote taken. MOTION CARRIED.
5. **SET DATE FOR NEXT MEETING**
November 17, 2015 at 6:00 PM – THE 3RD TUESDAY OF EACH MONTH
6. **DISCUSSION AND POSSIBLE RECOMMENDATION FINANCIAL REPORTS**
 - a. Discussion and possible action on invoices that are not recurring or are not within the 2015 Budget vs. Actual to Date
None.
 - b. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 Budget vs. Actual to Date
 - c. Discussion and possible action 2015 year-to-date revenue and expenditure report None.
 - d. Discussion and possible action on 2014 and 2015 budget comparison
 - e. Discussion and possible action on 2016 operational budget.
Budget pending and waiting for information on salary amounts
7. **NEW BUSINESS**
 - A. Confirm \$100 petty cash fund. Motion by Hall, Second by Homier. Vote taken. MOTION CARRIED
8. **COMMITTEE COMMENTS AND ITEMS FOR FUTURE AGENDAS**
None
9. **ADJOURN**
MOTION by Ostby, second by Hall, to adjourn. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 6:25 PM.

**HUDSON AREA JOINT LIBRARY
CLAIMS FOR PAYMENT
11/17/2015**

Batch	Purpose	Amount	Subtotal
11/1/2015	City of Hudson Admin charge	\$ 1,146.00	
11/1/2015	City of Hudson Occupancy costs	\$ 11,035.00	
10/9/2015	Centurylink	\$ 21.68	
10/19/2015	Linda Donaldson annuitant health insurance	\$ 253.93	
10/23/2015	WI Department of Revenue sales tax	\$ 15.42	
10/28/2015	Cardmember Services	\$ 437.47	
11/2/2015	Walmart	\$ 23.10	
Claims paid since previous approval			\$ 12,932.60
1117LI	see detail provided	\$ 16,725.38	
Claims to be paid			\$ 16,725.38
NON-PAYROLL TOTALS			\$ 29,657.98
	Biweekly payroll 10/23/2015	\$ 14,942.52	
	Biweekly payroll 11/06/2015	\$ 14,745.80	
PAYROLL TOTALS			\$ 29,688.32
TOTAL FOR APPROVAL			\$ 59,346.30

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library

Date _____

Approved by _____

HUDSON AREA JOINT LIBRARY
Balance Sheet
OCT 31, 2015

-----FUND----- 240

ACCOUNT -----	BEGINNING BALANCE -----	ACTUAL-THIS MONTH -----	ACTUAL-THIS YEAR -----	ENDING BALANCE -----
ASSETS -----				
CURRENT ASSETS:				
240.11100	TREASURER'S CASH 271,185.65	344.69	139,612.30	410,797.95
240.11200	CASH - UNDEPOSITED 9,303.28	0.00	9,303.28CR	0.00
240.11381	INVESTMENT-LIBRARY DONATIONS 10,560.47	92.11	2,979.18	13,539.65
240.11385	INVESTMENT-HISTORY ROOM 162.76	0.39	1.13	163.89
240.11386	INVESTMENT-LITERACY 0.00	0.00	0.04	0.04
240.11801	CASH - PAYPAL 1,815.80	9.41CR	1,815.80CR	0.00
240.13100	ACCOUNTS RECEIVABLE - OTHER 168.00	0.00	168.00CR	0.00
240.16220	PREPAID EXPENSES 3,744.00	275.00	3,469.00CR	275.00
	TOTAL CURRENT ASSETS: 296,939.96	702.78	127,836.57	424,776.53
FIXED ASSETS:				
240.18300	LEASEHOLD IMPROVEMENTS 523,386.30	0.00	0.00	523,386.30
240.18390	ACCUM DEPR-LEASEHOLD IMP 91,245.56CR	0.00	0.00	91,245.56CR
240.18500	MACHINERY AND EQUIPMENT 179,401.59	0.00	0.00	179,401.59
240.18590	ACCUM DEPR-MACH AND EQUIP 78,715.55CR	0.00	0.00	78,715.55CR
240.18810	COLLECTION - BOOKS 406,023.12	0.00	0.00	406,023.12
240.18820	COLLECTION - AUDIO / VIDEO 65,017.24	0.00	0.00	65,017.24
	TOTAL FIXED ASSETS: 1,003,867.14	0.00	0.00	1,003,867.14
	TOTAL ASSETS: 1,300,807.10	702.78	127,836.57	1,428,643.67
LIABILITIES AND FUND BALANCE -----				
CURRENT LIABILITIES:				
240.21200	VOUCHERS PAYABLE 4,460.56CR	65.50CR	4,395.06	65.50CR
240.21210	ACCOUNTS PAYABLE - OTHER 15.00CR	0.00	15.00	0.00
240.21300	UNCLAIMED FUNDS 151.50CR	0.00	151.50	0.00
240.21700	ACCRUED WAGES PAYABLE 15,720.34CR	0.00	15,720.34	0.00
240.21810	UNUSED VACATION TIME 25,546.60CR	0.00	0.00	25,546.60CR
240.21811	UNUSED COMP TIME 1,225.63CR	0.00	0.00	1,225.63CR
240.21900	OTHER BENEFIT LIABILITY 28,932.85CR	0.00	0.00	28,932.85CR
240.24210	SALES TAX PAYABLE 36.96CR	3.00	24.54	12.42CR
	TOTAL CURRENT LIABILITIES: 76,089.44CR	62.50CR	20,306.44	55,783.00CR
LONG TERM LIABILITIES:				
240.28999	CLEARING - LIBRARY RECPT 428.70	419.09	137.50CR	291.20
	TOTAL LONG TERM LIABILITIES: 428.70	419.09	137.50CR	291.20
	TOTAL LIABILITIES: 75,660.74CR	356.59	20,168.94	55,491.80CR
FUND BALANCE:				
240.34175	DESIGNATED/DONATIONS 10,723.23CR	30.30CR	2,980.31CR	13,703.54CR
240.34300	FUND BALANCE 1,214,423.13CR	30.30	2,980.31	1,211,442.82CR
240.34400	REVENUE CONTROL 0.00	48,006.17CR	753,958.54CR	753,958.54CR
240.34500	EXPENDITURE CONTROL 0.00	46,946.80	605,953.03	605,953.03
	TOTAL FUND BALANCE: 1,225,146.36CR	1,059.37CR	148,005.51CR	1,373,151.87CR
	TOTAL LIABILITIES AND FUND BALANCE: 1,300,807.10CR	702.78CR	127,836.57CR	1,428,643.67CR

**HUDSON AREA LIBRARY
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2015 Budget
			OCTOBER		\$	%	
			2015	2014			
Revenue							
City of Hudson	49210	295,000	\$ 300,900	\$ 295,000	\$ 5,900	2%	102%
Village of N. Hudson	47310	84,962	\$ 82,815	\$ 84,962	\$ (2,147)		97%
Town of Hudson	47310	191,538	\$ 197,283	\$ 191,537	\$ 5,746	3%	103%
Town of St. Joseph	47310	86,788	\$ 43,394	\$ 43,394	\$ 0		50%
St. Croix County	47310	81,436	\$ 81,690	\$ 82,613	\$ (923)	-1%	100%
Other Counties	47310	5,169	\$ 5,169	\$ 7,082	\$ (1,913)	-27%	100%
Copies, Fines, Misc.	46710	40,000	\$ 31,182	\$ 33,159	\$ (1,977)	-6%	78%
Donations - Other	48561	0	\$ 2,898	\$ -	\$ 2,898		
Donation - Literacy Program	48562	1,160	\$ 1,185	\$ -	\$ 1,185		
Donations - History Collection	48500	0	\$ -	\$ 25	\$ (25)		
Donation - Friends Pledge	48100	0	\$ 500	\$ 15,000	\$ (14,500)		
Donation - Bridge the Gap	48101	25,000	\$ 3,640	\$ 3,525			
Total Revenue		\$ 811,053	\$ 750,656	\$ 756,297	\$ (5,757)	-1%	93%
Staff Compensation							
Full Time Salaries	121	153,571	\$ 115,940	\$ 130,983	\$ (15,043)	-11%	75%
Overtime Salaries	122	200	\$ 1,315	\$ 266	\$ 1,049		657%
Part Time Salaries	125	198,078	\$ 136,593	\$ 134,184	\$ 2,409	2%	69%
FICA	151	26,916	\$ 20,103	\$ 20,801	\$ (698)	-3%	75%
Pension	152	23,926	\$ 14,906	\$ 16,221	\$ (1,315)	-8%	62%
Health Insurance	154	70,130	\$ 50,095	\$ 56,942	\$ (6,847)	-12%	71%
Life Insurance	155	250	\$ -	\$ -	\$ -		
Staff Compensation Subtotal		473,071	\$ 338,951	\$ 359,396	\$ (20,445)	-6%	72%
General Operating Expenses							
Hudson Finance/Personnel Fee	213	14,027	\$ 11,460	\$ 11,460	\$ -	0%	82%
IFLS-operating/maintenance	216	33,764	\$ 36,159	\$ 53,732	\$ (17,573)	-33%	107%
IFLS-addl courier/self check	217	2,500	\$ 480	\$ -	\$ 480		19%
IFLS-catalogging	218	24,726	\$ 13,172	\$ -	\$ 13,172		53%
Telephone	225	3,600	\$ 589	\$ 676	\$ (87)	-13%	16%
Contracted Maint. & Repair	249	600	\$ 50	\$ 317	\$ (267)	-84%	8%
Programming - Adult	294	2,000	\$ 690	\$ 180	\$ 510	283%	35%
Programming - Children	295	2,500	\$ 1,565	\$ 885	\$ 680		63%
Maintenance Agmt/Leases	298	5,500	\$ 2,395	\$ 3,431	\$ (1,036)	-30%	44%
Contract Services	299	5,000	\$ 2,743	\$ 2,378	\$ 366	15%	55%
Postage	311	5,000	\$ 1,459	\$ 517	\$ 942	182%	29%
Office Supplies	312	16,160	\$ 5,738	\$ 6,715	\$ (976)	-15%	36%
Memberships	324	500	\$ 205	\$ 198	\$ 7	4%	41%
Advertising	326	1,000	\$ -	\$ 558	\$ (558)		0%
Staff Development	338	1,600	\$ -	\$ 554	\$ (554)		0%
Conferences & Travel	339	0	\$ 202	\$ 618	\$ (416)		
Maint & Repair Supplies	357	1,000	\$ 957	\$ 614	\$ 343	56%	96%
Books	395	65,000	\$ 41,732	\$ 54,165	\$ (12,433)	-23%	64%
Technology	396	24,700	\$ 16,553	\$ 9,459	\$ 7,095	75%	67%
Periodicals	397	7,000	\$ 300	\$ 536	\$ (236)	-44%	4%
Audio-Visual	398	18,000	\$ 12,622	\$ 11,740	\$ 882	8%	70%
Activity Fund	399	1,500	\$ 981	\$ 1,350	\$ (368)	-27%	65%
Ins. Workers Comp.	510	1,100	\$ 1,222	\$ 1,033	\$ 189	18%	111%
Ins. Public Liab.	511	1,700	\$ 1,491	\$ 1,615	\$ (124)	-8%	88%
Ins. Public Officials	513	2,100	\$ 2,253	\$ 1,934	\$ 319	16%	107%
Ins. Property Ins.	517	1,700	\$ 1,632	\$ 1,614	\$ 18	1%	96%
Bld. Occupancy Exp.	532	135,000	\$ 110,350	\$ 110,350	\$ -	0%	82%
General Operating Subtotal		377,277	\$ 267,003	\$ 276,629	\$ (9,626)	-3%	71%
Total Operating Expenses		850,348	\$ 605,954	\$ 636,025	\$ (30,071)	-5%	71%
NET OPERATING REVENUE (EXPENSE)							
		-39,295	\$ 144,702	\$ 120,273	\$ 24,314	20%	
Capital - repairs & improvements	829			\$ (17,988)			
Insurance Reimbursement	46711	0	\$ -	\$ 20,346	\$ (20,346)		
Interest	48562	0	\$ 2,659	\$ 1,933	\$ 726		
Gain/Loss on marketable investments	48564	0	\$ 644	\$ 7,582	\$ (6,937)	-91%	
NET REVENUE (EXPENSE)			\$ 148,005	\$ 132,144	\$ (2,243)	-2%	

Hudson Library Revenue and Expenditure Report

11/9/2015

January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
Revenue																	
City of Hudson	49210	295,000	150,450	0	0					150,450					300,900	5,900	2%
Village of N. Hudson	47302	84,962	0	0	41,408							41,408			82,815	-2,147	-3%
Town of Hudson	47303	191,538	0	98,642	0					98,641					197,283	5,745	3%
Town of St. Joseph	47304	86,788	0	0	0		43,394								43,394	-43,394	-50%
St. Croix County	47311	81,436	0	81,690	0										81,690	254	0%
Other Counties	47311	5,169	1,819	0	3,350										5,169	0	0%
Copies, Fines, Misc.	46710	40,000	943	2,012	3,586	3,594	2,451	4,141	3,077	3,530	2,223	5,625			31,182	-8,818	-22%
Interest	48100	0	0	0	0	633			1,115			911			2,659	2,659	
Gain/Loss on marketable investments	48200	0	644	0	0										644	644	
Donations - Other	48500		435	250	120	60	110	110	1,565	76	110	62			2,898	2,898	
Donation - Literacy Program	48561	1,160	0	0	685			500							1,185	25	
Donations - History Collection	48562	0	0	0	0										-	0	
Donation - Friends Pledge	48563	0	0	0	500										500	500	
Donation - Bridge the Gap	48564	25,000	1,495	980	750	390	25								3,640	-21,360	-85%
Total Revenue		811,053	155,786	183,574	50,399	4,677	45,980	4,751	5,756	252,697	2,333	48,006	0	0	753,959	-57,094	-7%
Staff Compensation																	
Full Time Salaries	121	153,571	12,835	12,628	12,769	12,442	12,337	12,270	14,824	7,788	7,866	10,180			\$ 115,940	37,631	25%
Overtime Salaries	122	200	0	17	0	52	552	152	225	243	56	19			\$ 1,315	-1,115	-557%
Part Time Salaries	125	198,078	10,337	13,605	13,424	13,908	13,871	13,693	19,512	13,407	13,116	11,721			\$ 136,593	61,485	31%
FICA	151	26,916	2,914	1,948	1,944	1,960	1,987	1,938	2,588	1,606	1,576	1,643			\$ 20,103	6,813	25%
Pension	152	23,926	2,242	1,459	1,463	1,470	1,492	1,471	1,897	1,139	1,115	1,157			\$ 14,906	9,020	38%
Health Insurance	154	70,130	12,133	5,095	4,910	4,645	4,645	4,662	5,094	2,965	2,726	3,219			\$ 50,095	20,035	29%
Life Insurance	155	250	0	0	0										\$ -	250	100%
																0	
Staff Compensation Subtotal		473,071	40,462	34,753	34,509	34,477	34,885	34,185	44,139	27,148	26,455	27,938	0	0	\$ 338,951	134,120	28%

Hudson Library Revenue and Expenditure Report

11/9/2015

January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
General Operating Expenses																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146			11,460	2,567	18%
IFLS-operating/maintenance	216	33,764	35,864	295	0										36,159	-2,395	-7%
IFLS-addl courier/self check	217	2,500	480		0										480	2,020	81%
IFLS-catalogging	218	24,726	0		0					13,172					13,172	11,554	47%
Telephone	225	3,600	4	96	64	51	59	82	46	68	16	105			589	3,011	84%
Contracted Maint. & Repair	249	600	0		0						50				50	550	92%
Programming - Adult	294	2,000	120	150	0		360			60					690	1,310	66%
Programming - Children	295	2,500	0	250	0				1,115	200					1,565	935	37%
Maintenance Agmt/Leases	298	5,500	358	124	269	143	314	315	124	333	269	146			2,395	3,105	56%
Contract Services	299	5,000	215	9	4	2	4	309	2,198	1	1				2,743	2,257	45%
Postage	311	5,000	709	0	215	224	21	15		252	14	9			1,459	3,541	71%
Office Supplies	312	16,160	49	48	520	1,283	267	2,789	197	198		387			5,738	10,422	64%
Memberships	324	500	0	0	0		205								205	295	59%
Advertising	326	1,000	0	0	0										-	1,000	100%
Staff Development	338	1,600	0	0	0	75				-75					-	1,600	100%
Conferences & Travel	339	0	0	0	0					202					202	-202	
Maint & Repair Supplies	357	1,000	0	39	-19		69	-3	37		57	776			957	43	4%
Books	395	65,000	1,841	1,321	3,163	7,025	5,999	7,466	1,709	6,719	2,668	3,821			41,732	23,268	36%
Technology	396	24,700	0	0	13,188	1,090	493	600		803		380			16,553	8,147	33%
Periodicals	397	7,000	0	0	0	300									300	6,700	96%
Audio-Visual	398	18,000	35	70	1,319	1,818	2,316	2,383	497	2,632	453	1,098			12,622	5,378	30%
Activity Supplies	399	1,500	0	0	0	139		104	227	94	310	106			981	519	35%
Ins. Workers Comp	510	1,100	1,222	0	0										1,222	-122	
Ins. Public Liab.	511	1,700	1,491	0	0										1,491	209	12%
Ins. Public Officials	513	2,100	2,253	0	0										2,253	-153	-7%
Ins. Property Ins.	517	1,700	1,632	0	0										1,632	68	4%
Bld. Occupancy Exp.	532	135,000	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035			110,350	24,650	18%
General Operating Subtotal		377,277	58,455	14,582	30,905	24,331	22,289	26,242	18,330	36,840	16,019	19,009	0	0	267,003	110,274	29%
Total Expenses		850,348	98,917	49,335	65,414	58,808	57,174	60,427	62,469	63,989	42,474	46,947	0	0	605,954	244,394	29%
NET REVENUE (EXPENSE)		-39,295	56,869	134,239	-15,016	-54,131	-11,194	-55,676	-56,713	188,709	-40,141	1,059	0	0	148,005	(187,300)	
Less Donation Revenues			-435	-250	-805	-60	-110	-610	-1,565	-76	-110	-62	0	0	(4,083)	4,083	
Add Donation Expenditures			0	0	0	0	0	-1,185	0	0	0	0	0	0	(1,185)	1,185	
OPERATING REV. (EXP)		-39,295	56,434	133,989	-15,821	-54,191	-11,304	-57,471	-58,278	188,632	-40,251	997	0	0	142,736	-182,031	

GFS
11/11/2015 14:16:37 Exp. Guideline with Detail

CITY OF HUDSON
GL050S-V07.27 COVERPAGE
GL525R

Report Selection:

Inclusions Ranges: Begin (thru) End
Fund & Account... 240.** 240.**

Approval Plan..... thru
Calendar Start Date..... 01 01 2015
Calendar End (As Of) Date..... 10 31 2015
Level to Page Break..... 1.0
MTD or QTD or YTD Detail (M/Q/Y).... M
Print Inactive Accounts Too?..... N
Exclude Accounts with Zero Dollars.. Y
Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1	RF	Y	S	8	068	10		

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE	F	9	FIL
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.			
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY PERSONAL SERVICES								
121	SALARY-WAGES FULL-TIME	153,571.00	0.00	10,180.25	115,940.23	37,630.77	75	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		3,754.90	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		6,425.35	CODE-B, PER#-2, FUND-	240			A
122	SALARY-WAGES OVERTIME	200.00	0.00	18.71	1,314.82	1,114.82-	657	-----]]]]	
P-100915-443	PAYROLL BIWEEKLY	100915		18.71	CODE-B, PER#-1, FUND-	240			A
125	SALARY-WAGES PART TIME	198,078.00	0.00	11,720.52	136,593.02	61,484.98	68	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		6,112.77	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		5,607.75	CODE-B, PER#-2, FUND-	240			A
151	FICA	26,916.00	0.00	1,643.19	20,102.79	6,813.21	74	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		739.49	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		903.70	CODE-B, PER#-2, FUND-	240			A
152	RETIREMENT	23,926.00	0.00	1,156.81	14,905.60	9,020.40	62	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		506.46	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		650.35	CODE-B, PER#-2, FUND-	240			A
154	HEALTH INSURANCE	70,130.00	0.00	3,218.60	50,094.86	20,035.14	71	-----	
V-100215-370 04113	DONALDSON/LINDA	081783 10/2015		116.87	ANNUITANT HLT-OCT				P N A
V-100215-370 04113	DONALDSON/LINDA	081783 10/2015		137.06	ANNUITANT HLT-OCT				P N A
P-100915-443	PAYROLL BIWEEKLY	100915		1,355.37	CODE-B, PER#-1, FUND-	240			A
V-101315-465 04113	DONALDSON/LINDA	082044 11/2015		116.87	ANNUITANT HLT-NOV				P N A
V-101315-465 04113	DONALDSON/LINDA	082044 11/2015		137.06	ANNUITANT HLT-NOV				P N A
P-102315-508	PAYROLL BIWEEKLY	102315		1,355.37	CODE-B, PER#-2, FUND-	240			A
155	LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0		
TOTAL:	PERSONAL SERVICES	473,071.00	0.00	27,938.08	338,951.32	134,119.68	71	-----	
CONTRACTUAL SERVICES									
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	11,460.00	2,567.00	81	-----	
J-100115-397	ADM CHARGE			1,146.00	MONTHLY ADM CHG				A
216	IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	36,159.00	2,395.00-	107	-----	
217	IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	480.00	2,020.00	19	-	
218	IFLS - CATALOGING	24,726.00	0.00	0.00	13,171.53	11,554.47	53	-----	
225	TELEPHONE	3,600.00	16.23	104.53	589.37	2,994.40	16	-	
V-100115-349 18005	AT&T	081777 715Z0800430915		18.45	SVC 9-16/10-15 377-0809				P N A
V-100115-349 18005	AT&T	081777 715Z0800430915		18.45	SVC 9-16/10-15 386.3101				P N A
V-100215-370 03028	CENTURYLINK	081782 1350807867		3.55	1350807867	032423			F N A
V-100715-438 03028	CENTURYLINK	081901 1352019223		16.23	1352019223	032542			F N A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	CONTRACTUAL SERVICES								
225	TELEPHONE								
V-100915-438	03028 CENTURYLINK	081901	1353716768	5.45	1353706768	032611	F	N	A
V-102915-557	18005 AT&T	000000	715Z0800431015	21.20	SVC 10-16/11-15		P	N	A
V-102915-557	18005 AT&T	000000	715Z0800431015	21.20	SVC 10-16/11-15		P	N	A
249	CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	50.00	550.00		8	
294	PROGRAMMING - ADULT	2,000.00	0.00	0.00	690.00	1,310.00		34	---
295	PROGRAMMING - CHILDREN	2,500.00	0.00	0.00	1,565.00	935.00		62	-----
298	MAINTENANCE AGMT & LEASES	5,500.00	333.00	145.78	2,395.13	2,771.87		49	----
V-100715-440	10025 EO JOHNSON OFFICE TECHNO	082064	CNIN803896	21.78	CNIN803896	032472	F	N	A
V-100715-440	10026 EO JOHNSON OFFICE TECHNO	082065	I00252976	124.00	I00252976	032551	F	N	A
299	OTHER CONTRACTUAL SERVICES	5,000.00	0.00	0.00	2,742.49	2,257.51		54	-----
TOTAL:	CONTRACTUAL SERVICES	94,217.00	349.23	1,396.31	69,302.52	24,565.25		73	-----
	SUPPLIES & EXPENSES								
311	POSTAGE	5,000.00	224.22	9.22	1,459.33	3,316.45		33	---
J-103115-594	OCTOBER ENTRIES	7		9.22	POSTAGE 10/1-31				A
312	OFFICE SUPPLIES	16,160.00	68.40	386.75	5,738.37	10,353.23		35	---
V-100715-440	03024 CDW GOVERNMENT INC	082062	XW19530	207.11	XW19530	032474	F	N	A
V-100715-440	04055 DEMCO	082063	5683887	76.71	5683887	032459	F	N	A
V-100715-440	16085 QUILL CORPORATION	082073	7644787	102.93	7644787	032473	F	N	A
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	0.00	205.00	295.00		41	----
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00		0	
339	TRAVEL & CONFERENCES	1,600.00	0.00	0.00	202.40	1,397.60		12	-
357	MAINT & REPAIR SUPPLIES	1,000.00	18.91	776.47	956.72	24.37		97	-----
V-100715-440	02001 B & B ELECTRIC INC	082060	69749	750.97	69749	032454	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	25.50	LIGHT BULBS - JH LARSON	032460	F	N	A
392	BOOK PROCESSING	65,000.00	0.00	0.00	0.00	65,000.00		0	
395	BOOKS	65,000.00	4,926.52	3,820.55	41,732.24	18,341.24		71	-----
V-100715-440	02020 BAKER & TAYLOR	082061	2031000738	128.37	2031000738	032371	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003642	85.01	2031003642	032370	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003948	7.81	2031003948	032374	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003949	9.44	2031003949	032373	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031004367	43.67	2031004367	032372	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031013016	139.79	2031013016	032369	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031024440	409.21	2031024440	032470	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031031069	74.42	2031031069	032467	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031036066	10.70	2031036066	032469	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031046365	387.87	2031046365	032471	F	N	A

		ANNUAL			ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		Revised Bdgt	ENCUMBERED		AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE		AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	SUPPLIES & EXPENSES									
395	BOOKS									
V-100715-440	02020 BAKER & TAYLOR	082061	2031057614		58.84	2031057614	032488	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031057821		106.81	2031057821	032489	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031058205		6.29	2031058205	032490	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031062533		75.50	2031062533	032491	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031072969		436.17	2031072969	032548	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031080467		354.57	2031080467	032547	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031084221		40.89	2031084221	032550	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031089627		149.50	2031089627	032546	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031100667		163.85	2031100667	032549	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	5013777395		107.34	5013777395	032468	F	N	A
V-100715-440	07005 GALE	082066	55772129		24.74	55772129	032376	F	N	A
V-100715-440	07005 GALE	082066	55875157		135.70	55875157	032375	F	N	A
V-100715-440	07005 GALE	082066	56037072		50.23	56037072	032368	F	N	A
V-100715-440	07005 GALE	082066	56244592		76.47	56244592	032497	F	N	A
V-100715-440	.05387 PRESCOTT PUBLIC LIBRARY	082072	38262000279422		10.95	PATRON PYMT-PRESCOTT BK			N	A
V-100715-440	.05388 TOMPKINS/TERRI LYNN	082074	434769		5.00	CHGED BILL FEE IN ERROR			N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031108762		539.65	2031108762	032603	F	N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031113073		44.07	2031113073	032604	F	N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031113578		116.54	2031113578	032605	F	N	A
V-100915-440	.05391 LABLANC/LAURIE	082069	466670		13.15	RETURNED LOST BOOK			N	A
V-100915-440	.05390 PEPIN PUBLIC LIBRARY	082071	439506		8.00	PATRON PYMT/BOOK			N	A
396	TECHNOLOGY	24,700.00		0.00	380.00	16,553.49	8,146.51	67	-----	
V-100915-440	09015 INDIANHEAD FEDERATED	082068	215411		380.00	215411 - BARCODE SCANNER	032612	F	N	A
397	PERIODICALS	7,000.00		0.00	0.00	300.00	6,700.00	4		
398	AUDIO-VISUALS	18,000.00		829.81	1,098.03	12,622.48	4,547.71	74	-----	
V-100715-440	12065 MIDWEST TAPE	082070	93153218		84.98	93153218	032377	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93162095		44.99	93162095	032457	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93162119		15.99	93162119	032458	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93187426		34.99	93187426	032455	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93187428		34.99	93187428	032456	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93192506		39.99	93192506	032495	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93207352		39.99	93207352	032492	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93209126		57.97	93209126	032493	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93218203		89.98	93218203	032494	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93225273		34.99	93225273	032545	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93233548		27.99	93233548	032544	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93233580		14.99	93233580	032543	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93243528		29.99	93243528	032609	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93250543		59.56	93250543	032610	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93252643		27.99	93252643	032606	F	N	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	SUPPLIES & EXPENSES								
398	AUDIO-VISUALS								
V-100915-440	12065 MIDWEST TAPE	082070	93252644	34.99	93252644	032607	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93252645	94.98	93252645	032608	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	47.59	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	138.44	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	19.13	DVD FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	44.91	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	29.92	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	29.76	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	19.13	DVD FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	0.20-	AMAZON CREDIT	032476	F	N	A
399	ACTIVITY SUPPLIES	1,500.00	41.46	106.39	981.16	477.38	68	-----	
V-102715-553	22140 WALMART	082187	202000570433	23.10	TEEN ACTIVITY SUPPLIES	032614	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	83.29	ALDI - FOOD FOR ACTIVITI	032613	P	N	A
TOTAL:	SUPPLIES & EXPENSES	206,460.00	6,109.32	6,577.41	80,751.19	119,599.49	42	----	
	FIXED CHARGES								
510	WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	1,222.00	122.00-	111	-----]	
511	PUBLIC LIABILITY	1,700.00	0.00	0.00	1,491.00	209.00	87	-----	
513	PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,253.00	153.00-	107	-----	
517	PROPERTY INS	1,700.00	0.00	0.00	1,632.00	68.00	96	-----	
532	RENT	135,000.00	0.00	11,035.00	110,350.00	24,650.00	81	-----	
J-100115-400	OCT RENT	1		11,035.00	LIBRARY RENT				A
TOTAL:	FIXED CHARGES	141,600.00	0.00	11,035.00	116,948.00	24,652.00	82	-----	
TOTAL:	LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
TOTAL:	LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
TOTAL:	HUDSON AREA JOINT LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	ANNUAL Revised Bdgt	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
	REF/REC/CHK		INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9		FIL
	GRAND TOTAL	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
	TOTAL NUMBER OF RECORDS PRINTED	125							