



**Meeting Agenda of the Hudson Area Joint Library Board of Trustees**  
**Tuesday, November 17, 2015, 6:30 PM**  
**700 First Street, Hudson WI**

1. Call to Order
2. Roll call, certification of quorum, certification of compliance with WI open meeting laws and public records laws, introduction of visitors and guests
3. Approval of Consent Agenda Items
  - a. *Approve meeting Agenda*
  - b. *Date for next regular meeting (December 15, 2015 6:30 pm – the 3rd Tuesday of each month)*
  - c. *Disposition of Minutes from October 20, 2015 Board meeting and of any intervening special meetings*
  - d. *Finance Committee report*
  - e. *Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date*
  - f. *Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget*
  - g. *Discussion and possible action on 2014 and 2015 budget comparison*
4. Citizen comments
5. Presentations by supporting organizations
  - i. Friends of the Library
  - ii. Library Foundation
6. President's comments, report, and requests for action
  - i. Municipalities presentations update
  - ii. County Board update
7. Director's Report
  - i. Discussion and possible action, if needed, on Library Director's monthly report
8. Other business
  - i. Discussion and possible action on 2016 operational budget
  - ii. Discussion and possible action on 2016 hours of operation
  - iii. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building.
  - iv. Discussion and possible action on new library logo and guidelines for use.
  - v. Discussion and possible action regarding use of patron information.
9. Board comments and items for future agendas
10. Adjourn

*Board of Trustees Members: Rich O'Connor (Pres.), Curt Weese, Karen Homeier, Katie Coppenbarger, Dave Ostby (V. Pres.), Marion Shaw, Joyce Hall, and Barbara Peterson.*

*Emailed to Joint Municipalities and Board Members: November 12, 2015 Emailed to Media: November 12, 2015*

NOTE: Some Agenda items may be taken up earlier in the meeting, or in a different order than listed.

Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the Library Director at 715-386-3101 ext. 105.



**Hudson Area Joint Library Board of Trustees**  
**Unapproved Meeting Minutes**  
**Tuesday, October 20, 2015, 6:30 PM**  
**700 First Street, Hudson WI**

- 1. MEETING CALL TO ORDER BY O'CONNOR AT 6:30 PM**
- 2. ROLL CALL**

*Board Members present: Katie Coppenger, Joyce Hall, Karen Homeier, Barbara Peterson, Rich O'Connor, Dave Ostby, Marion Shaw, Curt Wiese*

*Staff present: Tina Norris*

*Visitors: Joyce Law, Gloria Kramer,*

- 3. APPROVAL OF CONSENT AGENDA ITEMS**

Motion by Ostby, second by Shaw, to approve the consent agenda except for the Director's Report. Vote taken. All ayes. MOTION CARRIED

- a. Approve meeting Agenda
- b. Date for next regular meeting (November 17, 2015 6:30 pm – the 3rd Tuesday of each month)
- c. Disposition of Minutes from September 15, 2015 Board meeting and of any intervening special meetings
- d. Discussion and Action on Library Director's monthly report
- e. Finance Committee Report
  1. Discussion and possible action on invoices that are not regularly recurring or are not within the 2015 Budget vs. Actual to Date
  2. Discussion and possible action on regularly recurring expenditures that are within the Board approved 2015 budget
  3. Discussion and possible action on 2014 and 2015 budget comparison
  4. D. Ostby reported that the Finance Committee had approved a \$100 petty cash fund for minor expenses.

Peterson will serve as recording secretary for this meeting.

- 4. CITIZEN COMMENTS**

Kramer noted that the Friends have collected Family Fresh receipts of \$22,000 on their way to \$150,000; she thanked O'Connor for this presentation to the Village of North Hudson Board of Trustees

- 5. PRESENTATIONS BY SUPPORTING ORGANIZATIONS**

- a. Friends of the Library

Law reported that the Friends had received the check for \$1,000 from Family Fresh and the Book Sale is underway. She encouraged Trustees to stop and shop.

- 6. DIRECTOR'S REPORT**

Norris reported that she met with John Thompson who briefed her on IFLS services and resources, held an all-staff meeting, and attended a meeting of the City of Hudson Common Council. Attendance at meetings of other community groups is planned. She has also begun work on implementing the Strategic Plan with her work on the fundraising appeal letter being an example. Norris discussed possible changes to the logo to enhance its effectiveness as a marketing tool. The Board received her suggestions positively. Norris also reported that the Library will be closed Tuesday, November 10, as will all IFLS libraries because the MORE server is being moved to a new location. She plans to use the day for staff development and work on special projects.

- 7. PRESIDENT'S COMMENTS, REPORT, AND REQUESTS FOR ACTION**

- a. Discussion and possible action on Library Leadership Communication Forum

O'Connor reported that the newly expanded Library Foundation has taken on the responsibilities of the Library Leadership Forum and has begun work on an annual fundraising effort. With Norris's help a fundraising letter has been drafted that includes an aggressive target of \$100,000 to support reopening

the Library on Mondays. O'Connor agreed to add the Foundation back onto the Library Board agenda under Supporting Organizations.

**b. County Board Update**

No update.

**c. Other.**

O'Connor reported on his presentation to the leadership boards of the four municipal partners. The City of Hudson has committed to a 5% increase, the Town of Hudson's increase is yet to be determined, and the Village of North Hudson an increase. O'Connor has not yet had a chance to present to the Town of St Joseph Board.

Following discussion MOTION by Ostby, second by Shaw, to have the Hudson Area Joint Library Board of Trustees send a letter to John Thompson expressing: disappointment that, it appears, he is in support of the St. Croix County Library Committee's efforts to reduce funding for the Hudson Area joint Library; and hope that in the future the Hudson Area Joint Library will be invited to any meetings of the County Library Committee that discuss matters pertaining to it. Vote taken. Three ayes, four nays MOTION DEFEATED.

**8. OTHER BUSINESS**

**a. Discussion and possible action on 2016 operational budget**

No action.

**b. Discussion on amending the agreement to reflect the actual cost of occupancy of the library building**

Following discussion MOTION by Hall, second by Weese that the Library Board supports moving forward with drafting new Joint Agreement language regarding the cost of occupancy. Vote taken. All ayes. MOTION CARRIED. Peterson will review proposed change with IFLS Executive Director and Hall will speak with City of Hudson Administrator.

**c. Discussion and possible action of letter from Lavonne McCombie**

No action.

**d. Discussion and possible action on Annual Appeal letter**

Letter distributed.

**e. Discussion and possible action On Director's membership in the Rotary Club**

Following discussion MOTION by Homeier, second by Peterson that the Library Board fund Norris's membership in Rotary. Vote taken. Seven ayes, one nay. MOTION CARRIED.

**f. Discussion and update on Library Director event**

Hall reviewed details and publicity plans for the Monday, November 9 event. Funding will come from the Library budget.

**9. BOARD COMMENTS AND ITEMS FOR FUTURE AGENDAS**

Agenda for November will include consideration of the revised logo and the addition of Library Foundation under Supporting Organizations.

**10. ADJOURN**

MOTION by Ostby, second by Weese, to adjourned. Vote taken. All ayes. MOTION CARRIED. Meeting adjourned at 7:50 PM.

*Minutes prepared by Barbara Peterson.*

## Circulation Activity by Terminal

### Year-to-Date

	Check-ins		Check-outs		Renewals	
711 - Circulation	170,087	99.93%	19,219	11.32%	7,817	15.15%
712 - Cataloging	56	0.03%	27	0.02%	1	0.00%
715 - Administration	4	0.00%	8	0.00%	0	0.00%
718 - Acq/Serials	63	0.04%	94	0.06%	53	0.10%
714 - 3M Selfcheck	0	0.00%	88,460	52.11%	24,699	47.88%
717 - 3M Selfcheck	0	0.00%	61,946	36.49%	17,947	34.79%
710 - OPAC	0	0.00%	0	0.00%	1,072	2.08%
<b>Total</b>	<b>170,210</b>		<b>169,754</b>		<b>51,589</b>	

### October 2015

	Check-ins		Check-outs		Renewals	
711 - Circulation	15,621	99.97%	2,111	13.45%	822	17.56%
715 - Administration	3	0.02%	8	0.05%	0	0.00%
718 - Acq/Serials	2	0.01%	6	0.04%	3	0.06%
714 - 3M Selfcheck	0	0.00%	7,958	50.70%	2,263	48.33%
717 - 3M Selfcheck	0	0.00%	5,613	35.76%	1,486	31.74%
710 - OPAC	0	0.00%	0	0.00%	108	2.31%
<b>Total</b>	<b>15,626</b>		<b>15,696</b>		<b>4,682</b>	

### October 2014:

	Check-ins		Check-outs		Renewals	
711 - Circulation	17,291	99.67%	1,797	10.17%	760	14.71%
718 - Acq/Serials	57	0.33%	17	0.10%	7	0.14%
712 - Cataloging	0	0.00%	1	0.01%	0	0.00%
714 - 3M Selfcheck	0	0.00%	9,386	53.10%	2,449	47.39%
717 - 3M Selfcheck	0	0.00%	6,475	36.63%	1,875	36.28%
710 - OPAC	0	0.00%	0	0.00%	77	1.49%
<b>Total</b>	<b>17,348</b>		<b>17,676</b>		<b>5,168</b>	

## Circulation Statistics

### Circulation Summary

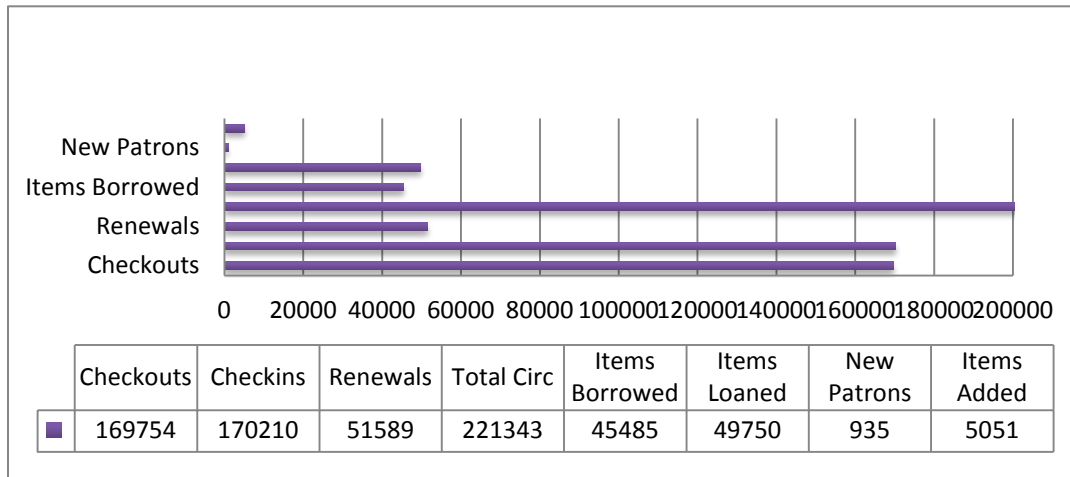
#### October 2015

Checkouts	15,696
Check-ins	15,626
Renewals	4,682
<b>Total Circulation</b>	<b>20,378</b>
Items Borrowed	4,209
Items Loaned	3,842
New Patrons	75
Items Added	473

#### October 2014

Checkouts	<b>17676</b>
Check-ins	17348
Renewals	5168
<b>Total Circulation</b>	<b>22844</b>
Items Borrowed	4948
Items Loaned	6377
New Patrons	90
Items Added	571

### Circulation Summary YTD 2015



### Yearly Circulation Activity

2015	Check-outs	Check-outs, this month last year	Check-ins	Renewals	Items Circulated
January	16,551	19,015	15,692	4,524	21,075
February	15,493	15,669	14,368	4,545	20,038
March	16,408	17,055	16,434	5,259	21,667
April	15,734	16,936	16,186	4,987	20,721
May	15,198	14,988	15,055	5,321	20,519
June	20,104	20,064	17,447	5,139	25,243
July	21,163	23,045	20,729	6,071	27,234
August	17,667	18,535	18,901	5,483	23,150
September	14,982	15,684	16,460	5,101	20,083
October	15,696	17,676	15,626	4,682	20,378
<b>Total</b>	<b>168,996</b>	<b>178,667</b>	<b>169,562</b>	<b>51,112</b>	<b>220,108</b>

## Visitor Counts

	Monthly Average	Daily Average
2011 (April-December)	13,374	533
2012	11,902	502
2013	10,369	493
2014	10,206	493
2015 (January-October)	9,708	452

	MONTHLY VISITOR COUNT	AVERAGE PER DAY	NUMBER OF DAYS OPEN
January	8,621	392	22
February	8,016	401	20
March	8,955	426	21
April	9,404	448	21
May	9,135	415	22
June	11,276	537	21
July	12,494	568	22
August	10,371	494	21
September	8,906	405	22
October	9,898	430	23

### *Cardholders by Municipality*

	City of Hudson	Village of North Hudson	Town of Hudson	Town of St. Joseph	Total
2011	7,750	1,998	4,091	1,545	15,384
2012	7,818	1,940	3,997	1,543	15,298
2013	8,228	1,940	4,239	1,633	16,165
2014	7,740	1,881	3,789	1,495	14,905
2015					
January	7,787	1,894	3,811	1,494	14,986
February	7,803	1,904	3,838	1,501	15,046
March	7,837	1,917	3,852	1,516	15,122
April	7,880	1,923	3,886	1,527	15,216
May	7,915	1,936	3,903	1,535	15,289
June	8,012	1,955	3,936	1,548	15,451
July	8,078	1,968	3,958	1,558	15,562
August	8,109	1,979	3,975	1,556	15,619
September	8,170	1,981	3,987	1,576	15,714
October	8,190	1,985	3,995	1,581	15,751

# Technology Usage

## *Internet & Wireless Usage*

**Year-to-date: 2015**

Pharos Sessions	9632
Pharos Minutes	477,005
Wireless Sessions	32,583

**October 2015**

Pharos Sessions	945
Pharos Minutes	47,331
Wireless Sessions	4,182

**October 2014**

Pharos Sessions	1,181
Pharos Minutes	56,423
Wireless Sessions	2,685

### ***Historical Internet Usage***

	Sessions	Minutes Used
2011	20,910	810,479
2012	17,645	728,337
2013	11,922	534,703
2014	10,722	495,410

### ***Website Statistics***

January-October 2015	
Visits	26,918
Page Views	68,831
Page views per visit	3
Average time on Site	1.65 minutes

### ***Facebook Statistics***

2015	Number of Posts	Total Page Likes
January	10	707
February	16	716
March	16	719
April	14	722
May	21	733
June	44	751
July	17	759
August	14	783
September	22	794
October	20	812

## OverDrive Checkouts by Technology & Format

### YTD 2015 by Technology

<i>Kindle Book</i>	6,089	26.16%
<i>OverDrive MP3 Audiobook</i>	5,556	23.87%
<i>Adobe EPUB eBook</i>	5,542	23.81%
<i>OverDrive Read</i>	2,555	10.98%
<i>Pending (eBook)</i>	2,122	9.12%
<i>Pending (Audiobook)</i>	932	4.00%
<i>Open EPUB eBook</i>	135	0.58%
<i>OverDrive Listen</i>	118	0.51%
<i>OverDrive WMA Audiobook</i>	70	0.30%
<i>Adobe PDF eBook</i>	62	0.27%
<i>Streaming Video</i>	45	0.19%
<i>Pending (Video)</i>	25	0.11%
<i>NOOK Periodicals</i>	23	0.10%
<i>OverDrive Video</i>	3	0.01%
<i>Open PDF eBook</i>	1	0.00%
<b>Total</b>	<b>23,278</b>	

### YTD 2015 by Format

<i>Audiobook</i>	6,676	28.68%
<i>Video</i>	73	0.31%
<i>Periodicals</i>	23	0.10%
<b>Total</b>	<b>23,278</b>	

### October 2015 by Technology

<i>OverDrive MP3 Audiobook</i>	651	27.92%
<i>Kindle Book</i>	563	24.14%
<i>Adobe EPUB eBook</i>	496	21.27%
<i>OverDrive Read</i>	269	11.54%
<i>Pending (eBook)</i>	189	8.10%
<i>Pending (Audiobook)</i>	85	3.64%
<i>OverDrive Listen</i>	27	1.16%
<i>NOOK Periodicals</i>	23	0.99%
<i>Open EPUB eBook</i>	14	0.60%
<i>Streaming Video</i>	6	0.26%
<i>Pending (Video)</i>	5	0.21%
<i>Adobe PDF eBook</i>	4	0.17%
<b>Total</b>	<b>2,332</b>	

### October 2014 by Technology

<i>Kindle Book</i>	598	29.68%
<i>Adobe EPUB eBook</i>	451	22.38%
<i>OverDrive MP3 Audiobook</i>	403	20.00%
<i>OverDrive Read</i>	251	12.46%
<i>Pending (eBook)</i>	138	6.85%
<i>Pending (Audiobook)</i>	73	3.62%
<i>OverDrive WMA Audiobook</i>	63	3.13%
<i>Open EPUB eBook</i>	21	1.04%
<i>Adobe PDF eBook</i>	10	0.50%
<i>Pending (Video)</i>	4	0.20%
<i>Streaming Video</i>	3	0.15%
<b>Total</b>	<b>2,015</b>	

### October 2014 by Format

<i>eBook</i>	1,535	65.82%
<i>Audiobook</i>	763	32.72%
<i>Periodicals</i>	23	0.99%
<i>Video</i>	11	0.47%
<b>Total</b>	<b>2,332</b>	

### October 2015 by Format

<i>eBook</i>	1,469	72.90%
<i>Audiobook</i>	539	26.75%
<i>Video</i>	7	0.35%
<b>Total</b>	<b>2,015</b>	



## 2015 Teen Stats

**January:** 47 volunteer hours, 11 volunteers  
Programs: 1

\*Teen movie night with 2 attending

**February:** 50 teen volunteer hours, 9 volunteers

TAB: 3 attended.

Programs:

\*Blind Date with a Book - Passive Program  
36 reached/participated

17 teen books displayed / 15 books  
checked out

25 adult books displayed / 21 books  
checked out

3 Facebook written responses, 22  
Facebook likes.

\*Anne of Green Gables: 3 attended.

**March:** 9 volunteers, 43 volunteer hours

**April:** 10 volunteers, 48.2 volunteer hours

TAB: 5

Anne of Green Gables: 4

**May:** 10 volunteers, 43 volunteer hours  
TAB:4

Anne of Green Gables: 3

Walk in Programs: Total of 32

- Newspaper Bag: 9
- Tattoo a Banana: 12
- Button Bracelet: 6
- Tie Dye Bookmark: 5

**June:** 11 volunteers, volunteer hours 50

TAB: 4

Kick-off event: 22

John Green Teen Book club 6/12/15: 3

Pharaoh's Secret Book Club 6/16/15: 9

John Green Teen Book Club: 6/16/15: 6

Pharaoh's Secret Book Club: 6/30/15: 7

Summer Reading First Week: 56 Teens, 92  
preteens signed up. 5 Teen goodie bags, 6  
preteen goodie bags.

Summer Reading as of July 9<sup>th</sup>: 71  
teens, 134 preteens. At least 10 hrs of  
reading: 27 Teen goodie bags, 60 preteens.

### Summer Reading Teen/Preteen Stats

Total # of Participants: 82 teens and  
141 (223)

# of Programs: 17 # of program  
participants: 95

Hours Read: 8110

# of Goodie Boxes: 170

# of Books: 102

# in Grand Prize Drawing: 82

### **August:**

John Green Teen Book Club: 8/8/15: 2

Pharaoh's Secret Preteen Book Club:

8/6/15:4

TAB: 1

Page Turners:

July: 2

August: 2

### **September:**

T.A.B: 6

Magic Makers: 16

Banned Books Bracelet (Sat): 22

Banned Books Bracelet (Tues): 9

11 Volunteers, Volunteer Hours: 48 hours

### **October:**

Rick Riordan Book Release Party: 35

Magic Makers: 17

Harry Potter Book Club: 4

T.A.B: 3

Teen Read Week: 24

11 Volunteers Volunteer Hours: 73 hours

## Children's programs monthly report for October

	10/1/2014	10/1/2015
<b>Story time: 3-5 year olds</b>	<b>106</b>	<b>120</b>
<b>Story time: adult</b>	<b>77</b>	<b>60</b>
<b>Walkie Talkie: talking to age 3</b>	<b>128</b>	<b>165</b>
<b>Walkie Talkie: adults</b>	<b>83</b>	<b>108</b>
<b>Rhyme Time: babies</b>	<b>49</b>	<b>39</b>
<b>Rhyme Time: adults</b>	<b>50</b>	<b>40</b>
<b>Class visits in library: children</b>	<b>115</b>	<b>142</b>
<b>Class visits in library: adults</b>	<b>15</b>	<b>32</b>
<b>Class visits out of library: children</b>	<b>0</b>	<b>152</b>
<b>Class visits out of library: adults</b>	<b>0</b>	<b>20</b>
<b>Special programs: children</b>	<b>0</b>	<b>112</b>
<b>Special programs: adults</b>	<b>0</b>	<b>53</b>
<b>Total Children</b>	<b>398</b>	<b>730</b>
<b>Total adults</b>	<b>225</b>	<b>313</b>
<b>Grand total for the month</b>	<b>623</b>	<b>1,043</b>
<b>Programs for month</b>	<b>27</b>	<b>36</b>

Attendance	Children	Adults	Total
10/1/2014	398	225	623
11/1/2014	413	233	646
12/1/2014	495	216	711
2/1/2015	554	312	866
3/1/2015	665	319	984
2/1/2014	564	244	808
4/1/2015	391	217	608
5/1/2015	121	40	161
6/1/2015	610	261	871
7/1/2015	645	300	945
8/1/2015	291	150	441
8/1/2014	279	148	427
10/1/2015	730	313	1,043

## ***Director's Report November 17, 2015***

### **Meetings & Events**

- On 10/21/15, I attended the St. Croix County Board meeting to observe the presentation of the Library Services Plan. The meeting is available online for viewing. Overall, the presentation demonstrated the value and importance of what libraries do for their communities.
- I was introduced at the North Hudson / Hudson Community Access meeting on 10/27, as well as to the St. Joseph Council on 10/28.
- The Welcome Event, which was held on Monday, 11/09, was very nice. I had the opportunity to meet many people from the community and to visit with others that I had met previously. I am very thankful for the hard work and planning done by Joyce H., Joyce L., Barb, as well as for the help of the Hudson Area Library staff, and all the volunteers! And, I appreciate all who came to visit.

### **News & Updates**

- I have been working out the financial details for re-opening the library on Mondays, which will be discussed later.
- Interviews for open library assistant position. I have conducted 6 interviews for the open library assistant position. A candidate has been selected to fill the position. I have done a reference check and had a background check completed. Madeline will begin her new position on Tuesday, December 1. She is a graduate of UWRF and comes to us from the Ellsworth Public Library.
- Logo use guidelines have been developed and a policy has been written to guide the usage of the logo. This is a standard policy to ensure the logo is used correctly and uniformly.
- I have been reviewing our collection development plans and determining appropriate levels of fund disbursements. I will be building a collection development team to ensure acquisitions are user-centric and meet the needs of the community.
- During the months of February and March 2016, the Hudson Area Library will host the Wisconsin History Tour: *Sharing Stories One Community at a Time*. During the week of February 22-27, the Wisconsin Historical Society will provide a variety of programming events, such as *Breakfast in a Victorian Kitchen with Villa Louis*, in which Susan Caya-Slusser, Director of Villa Louis Historic Site will present a culinary tour of the late 19<sup>th</sup> century. More details to come.
- Hudson Area Library has applied and has been selected to host an exhibition titled, *John Muir and the National Parks* beginning September 27, 2016. This will be in collaboration with the St. Croix Historical Society.

### **Strategic Plan Update**

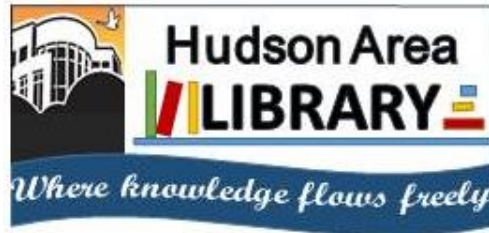
- I have continued to research and evaluate the current funding situation, issues, and challenges, in order to develop a complete understanding of the situation.

## **Upcoming Events & Programs**

- 11/19: Page Turners Book Club @ 6:30 PM
- 11/19: *Mockingjay* Party for Teens @ 4:30
- 11/21: Sensational Saturday: Lego Day
- 11/25: Closing @ 6PM for Thanksgiving
- 11/26: Closed for Thanksgiving Holiday
- 11/27: Closed for Thanksgiving Holiday
- 11/28: Sensational Saturday: Coloring Day
- 12/4: American Girl Book Club

Story times will continue with special visits from Santa in December.

# The Official Hudson Area Library Logo



## Logo Use Guidelines

**NOTE:** These guidelines are a work in progress and will be updated as soon as additional details are finalized. **Please do NOT create your own versions of these items.**

All marketing materials are a representation of Hudson Area Library and its brand. Your assistance in maintaining this brand identity is crucial, and we rely on you to assist in introducing our new brand to the public successfully.

## Size and Scaling Requirements

**ALL logos (Library, Friends, and Foundation) must ALWAYS be placed with a fixed proportion of height to width.** Do NOT stretch them wider/horizontally or taller/vertically. Scale each logo proportionally ONLY, i.e., with height and width percentages of the original logo size being equal (e.g., 90% width and 90% height).

**Minimum size of the official HAL logo:** The logo should not span the whole width of the page, but it should stand out predominately over the other elements. Most importantly, ALWAYS ensure that all text in the logo is legible at actual size.

- Do not put the logo in a box.
- Do not place the logo over a busy illustration or photo.
- **All parts of the logo must be clear and legible.**

**HUDSON AREA JOINT LIBRARY  
CLAIMS FOR PAYMENT  
11/17/2015**

<b>Batch</b>	<b>Purpose</b>	<b>Amount</b>	<b>Subtotal</b>
11/1/2015	City of Hudson	Admin charge	\$ 1,146.00
11/1/2015	City of Hudson	Occupancy costs	\$ 11,035.00
10/9/2015	Centurylink		\$ 21.68
10/19/2015	Linda Donaldson	annuitant health insurance	\$ 253.93
10/23/2015	WI Department of Revenue	sales tax	\$ 15.42
10/28/2015	Cardmember Services		\$ 437.47
11/2/2015	Walmart		\$ 23.10
<b>Claims paid since previous approval</b>			<b>\$ 12,932.60</b>
1117LI	see detail provided		\$ 16,725.38
<b>Claims to be paid</b>			<b>\$ 16,725.38</b>
 NON-PAYROLL TOTALS			 \$ 29,657.98
	Biweekly payroll 10/23/2015		\$ 14,942.52
	Biweekly payroll 11/06/2015		\$ 14,745.80
 PAYROLL TOTALS			 \$ 29,688.32
 <b>TOTAL FOR APPROVAL</b>			 <b>\$ 59,346.30</b>

The preceding bills payable and recurring disbursements were reviewed and approved for payment by the Hudson Area Joint Library

Date \_\_\_\_\_

Approved by \_\_\_\_\_

HUDSON AREA JOINT LIBRARY  
Balance Sheet  
OCT 31, 2015

-----FUND----- 240

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
<b>ASSETS</b>				
<b>CURRENT ASSETS:</b>				
240.11100	271,185.65	344.69	139,612.30	410,797.95
240.11200	9,303.28	0.00	9,303.28CR	0.00
240.11381	10,560.47	92.11	2,979.18	13,539.65
240.11385	162.76	0.39	1.13	163.89
240.11386	0.00	0.00	0.04	0.04
240.11801	1,815.80	9.41CR	1,815.80CR	0.00
240.13100	168.00	0.00	168.00CR	0.00
240.16220	3,744.00	275.00	3,469.00CR	275.00
<b>TOTAL CURRENT ASSETS:</b>	<b>296,939.96</b>	<b>702.78</b>	<b>127,836.57</b>	<b>424,776.53</b>
<b>FIXED ASSETS:</b>				
240.18300	523,386.30	0.00	0.00	523,386.30
240.18390	91,245.56CR	0.00	0.00	91,245.56CR
240.18500	179,401.59	0.00	0.00	179,401.59
240.18590	78,715.55CR	0.00	0.00	78,715.55CR
240.18810	406,023.12	0.00	0.00	406,023.12
240.18820	65,017.24	0.00	0.00	65,017.24
<b>TOTAL FIXED ASSETS:</b>	<b>1,003,867.14</b>	<b>0.00</b>	<b>0.00</b>	<b>1,003,867.14</b>
<b>TOTAL ASSETS:</b>	<b>1,300,807.10</b>	<b>702.78</b>	<b>127,836.57</b>	<b>1,428,643.67</b>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>CURRENT LIABILITIES:</b>				
240.21200	4,460.56CR	65.50CR	4,395.06	65.50CR
240.21210	15.00CR	0.00	15.00	0.00
240.21300	151.50CR	0.00	151.50	0.00
240.21700	15,720.34CR	0.00	15,720.34	0.00
240.21810	25,546.60CR	0.00	0.00	25,546.60CR
240.21811	1,225.63CR	0.00	0.00	1,225.63CR
240.21900	28,932.85CR	0.00	0.00	28,932.85CR
240.24210	36.96CR	3.00	24.54	12.42CR
<b>TOTAL CURRENT LIABILITIES:</b>	<b>76,089.44CR</b>	<b>62.50CR</b>	<b>20,306.44</b>	<b>55,783.00CR</b>
<b>LONG TERM LIABILITIES:</b>				
240.28999	428.70	419.09	137.50CR	291.20
<b>TOTAL LONG TERM LIABILITIES:</b>	<b>428.70</b>	<b>419.09</b>	<b>137.50CR</b>	<b>291.20</b>
<b>TOTAL LIABILITIES:</b>	<b>75,660.74CR</b>	<b>356.59</b>	<b>20,168.94</b>	<b>55,491.80CR</b>
<b>FUND BALANCE:</b>				
240.34175	10,723.23CR	30.30CR	2,980.31CR	13,703.54CR
240.34300	1,214,423.13CR	30.30	2,980.31	1,211,442.82CR
240.34400	0.00	48,006.17CR	753,958.54CR	753,958.54CR
240.34500	0.00	46,946.80	605,953.03	605,953.03
<b>TOTAL FUND BALANCE:</b>	<b>1,225,146.36CR</b>	<b>1,059.37CR</b>	<b>148,005.51CR</b>	<b>1,373,151.87CR</b>
<b>TOTAL LIABILITIES AND FUND BALANCE:</b>	<b>1,300,807.10CR</b>	<b>702.78CR</b>	<b>127,836.57CR</b>	<b>1,428,643.67CR</b>

**HUDSON AREA LIBRARY  
REVENUE EXPENDITURE COMPARISON**

	Code	Budget	Year to Date		Variance from Prior Yr.		% of 2015 Budget
			OCTOBER		\$	%	
			2015	2014			
<b>Revenue</b>							
City of Hudson	49210	295,000	\$ 300,900	\$ 295,000	\$ 5,900	2%	102%
Village of N. Hudson	47310	84,962	\$ 82,815	\$ 84,962	\$ (2,147)		97%
Town of Hudson	47310	191,538	\$ 197,283	\$ 191,537	\$ 5,746	3%	103%
Town of St. Joseph	47310	86,788	\$ 43,394	\$ 43,394	\$ 0		50%
St. Croix County	47310	81,436	\$ 81,690	\$ 82,613	\$ (923)	-1%	100%
Other Counties	47310	5,169	\$ 5,169	\$ 7,082	\$ (1,913)	-27%	100%
Copies, Fines, Misc.	46710	40,000	\$ 31,182	\$ 33,159	\$ (1,977)	-6%	78%
Donations - Other	48561	0	\$ 2,898	\$ -	\$ 2,898		
Donation - Literacy Program	48562	1,160	\$ 1,185	\$ -	\$ 1,185		
Donations - History Collection	48500	0	\$ -	\$ 25	\$ (25)		
Donation - Friends Pledge	48100	0	\$ 500	\$ 15,000	\$ (14,500)		
Donation - Bridge the Gap	48101	25,000	\$ 3,640	\$ 3,525			
<b>Total Revenue</b>		<b>\$ 811,053</b>	<b>\$ 750,656</b>	<b>\$ 756,297</b>	<b>\$ (5,757)</b>	<b>-1%</b>	<b>93%</b>
<b>Staff Compensation</b>							
Full Time Salaries	121	153,571	\$ 115,940	\$ 130,983	\$ (15,043)	-11%	75%
Overtime Salaries	122	200	\$ 1,315	\$ 266	\$ 1,049		657%
Part Time Salaries	125	198,078	\$ 136,593	\$ 134,184	\$ 2,409	2%	69%
FICA	151	26,916	\$ 20,103	\$ 20,801	\$ (698)	-3%	75%
Pension	152	23,926	\$ 14,906	\$ 16,221	\$ (1,315)	-8%	62%
Health Insurance	154	70,130	\$ 50,095	\$ 56,942	\$ (6,847)	-12%	71%
Life Insurance	155	250	\$ -	\$ -	\$ -		
<b>Staff Compensation Subtotal</b>		<b>473,071</b>	<b>\$ 338,951</b>	<b>\$ 359,396</b>	<b>\$ (20,445)</b>	<b>-6%</b>	<b>72%</b>
<b>General Operating Expenses</b>							
Hudson Finance/Personnel Fee	213	14,027	\$ 11,460	\$ 11,460	\$ -	0%	82%
IFLS-operating/maintenance	216	33,764	\$ 36,159	\$ 53,732	\$ (17,573)	-33%	107%
IFLS-addl courier/self check	217	2,500	\$ 480	\$ -	\$ 480		19%
IFLS-catalogging	218	24,726	\$ 13,172	\$ -	\$ 13,172		53%
Telephone	225	3,600	\$ 589	\$ 676	\$ (87)	-13%	16%
Contracted Maint. & Repair	249	600	\$ 50	\$ 317	\$ (267)	-84%	8%
Programming - Adult	294	2,000	\$ 690	\$ 180	\$ 510	283%	35%
Programming - Children	295	2,500	\$ 1,565	\$ 885	\$ 680		63%
Maintenance Agmt/Leases	298	5,500	\$ 2,395	\$ 3,431	\$ (1,036)	-30%	44%
Contract Services	299	5,000	\$ 2,743	\$ 2,378	\$ 366	15%	55%
Postage	311	5,000	\$ 1,459	\$ 517	\$ 942	182%	29%
Office Supplies	312	16,160	\$ 5,738	\$ 6,715	\$ (976)	-15%	36%
Memberships	324	500	\$ 205	\$ 198	\$ 7	4%	41%
Advertising	326	1,000	\$ -	\$ 558	\$ (558)		0%
Staff Development	338	1,600	\$ -	\$ 554	\$ (554)		0%
Conferences & Travel	339	0	\$ 202	\$ 618	\$ (416)		
Maint & Repair Supplies	357	1,000	\$ 957	\$ 614	\$ 343	56%	96%
Books	395	65,000	\$ 41,732	\$ 54,165	\$ (12,433)	-23%	64%
Technology	396	24,700	\$ 16,553	\$ 9,459	\$ 7,095	75%	67%
Periodicals	397	7,000	\$ 300	\$ 536	\$ (236)	-44%	4%
Audio-Visual	398	18,000	\$ 12,622	\$ 11,740	\$ 882	8%	70%
Activity Fund	399	1,500	\$ 981	\$ 1,350	\$ (368)	-27%	65%
Ins. Workers Comp.	510	1,100	\$ 1,222	\$ 1,033	\$ 189	18%	111%
Ins. Public Liab.	511	1,700	\$ 1,491	\$ 1,615	\$ (124)	-8%	88%
Ins. Public Officials	513	2,100	\$ 2,253	\$ 1,934	\$ 319	16%	107%
Ins. Property Ins.	517	1,700	\$ 1,632	\$ 1,614	\$ 18	1%	96%
Bld. Occupancy Exp.	532	135,000	\$ 110,350	\$ 110,350	\$ -	0%	82%
<b>General Operating Subtotal</b>		<b>377,277</b>	<b>\$ 267,003</b>	<b>\$ 276,629</b>	<b>\$ (9,626)</b>	<b>-3%</b>	<b>71%</b>
<b>Total Operating Expenses</b>		<b>850,348</b>	<b>\$ 605,954</b>	<b>\$ 636,025</b>	<b>\$ (30,071)</b>	<b>-5%</b>	<b>71%</b>
<b>NET OPERATING REVENUE (EXPENSE)</b>							
		<b>-39,295</b>	<b>\$ 144,702</b>	<b>\$ 120,273</b>	<b>\$ 24,314</b>	<b>20%</b>	
Capital - repairs & improvements	829			\$ (17,988)			
Insurance Reimbursement	46711	0	\$ -	\$ 20,346	\$ (20,346)		
Interest	48562	0	\$ 2,659	\$ 1,933	\$ 726		
Gain/Loss on marketable investments	48564	0	\$ 644	\$ 7,582	\$ (6,937)	-91%	
<b>NET REVENUE (EXPENSE)</b>			<b>\$ 148,005</b>	<b>\$ 132,144</b>	<b>\$ (2,243)</b>	<b>-2%</b>	



# Hudson Library Revenue and Expenditure Report

11/9/2015

## January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
<b>Revenue</b>																	
City of Hudson	49210	295,000	150,450	0	0					150,450					300,900	5,900	2%
Village of N. Hudson	47302	84,962	0	0	41,408							41,408			82,815	-2,147	-3%
Town of Hudson	47303	191,538	0	98,642	0					98,641					197,283	5,745	3%
Town of St. Joseph	47304	86,788	0	0	0		43,394								43,394	-43,394	-50%
St. Croix County	47311	81,436	0	81,690	0										81,690	254	0%
Other Counties	47311	5,169	1,819	0	3,350										5,169	0	0%
Copies, Fines, Misc.	46710	40,000	943	2,012	3,586	3,594	2,451	4,141	3,077	3,530	2,223	5,625			31,182	-8,818	-22%
Interest	48100	0	0	0	0	633			1,115			911			2,659	2,659	
Gain/Loss on marketable investments	48200	0	644	0	0										644	644	
Donations - Other	48500		435	250	120	60	110	110	1,565	76	110	62			2,898	2,898	
Donation - Literacy Program	48561	1,160	0	0	685			500							1,185	25	
Donations - History Collection	48562	0	0	0	0										-	0	
Donation - Friends Pledge	48563	0	0	0	500										500	500	
Donation - Bridge the Gap	48564	25,000	1,495	980	750	390	25								3,640	-21,360	-85%
<b>Total Revenue</b>		<b>811,053</b>	<b>155,786</b>	<b>183,574</b>	<b>50,399</b>	<b>4,677</b>	<b>45,980</b>	<b>4,751</b>	<b>5,756</b>	<b>252,697</b>	<b>2,333</b>	<b>48,006</b>	<b>0</b>	<b>0</b>	<b>753,959</b>	<b>-57,094</b>	<b>-7%</b>
<b>Staff Compensation</b>																	
Full Time Salaries	121	153,571	12,835	12,628	12,769	12,442	12,337	12,270	14,824	7,788	7,866	10,180			\$ 115,940	37,631	25%
Overtime Salaries	122	200	0	17	0	52	552	152	225	243	56	19			\$ 1,315	-1,115	-557%
Part Time Salaries	125	198,078	10,337	13,605	13,424	13,908	13,871	13,693	19,512	13,407	13,116	11,721			\$ 136,593	61,485	31%
FICA	151	26,916	2,914	1,948	1,944	1,960	1,987	1,938	2,588	1,606	1,576	1,643			\$ 20,103	6,813	25%
Pension	152	23,926	2,242	1,459	1,463	1,470	1,492	1,471	1,897	1,139	1,115	1,157			\$ 14,906	9,020	38%
Health Insurance	154	70,130	12,133	5,095	4,910	4,645	4,645	4,662	5,094	2,965	2,726	3,219			\$ 50,095	20,035	29%
Life Insurance	155	250	0	0	0										\$ -	250	100%
																0	
<b>Staff Compensation Subtotal</b>		<b>473,071</b>	<b>40,462</b>	<b>34,753</b>	<b>34,509</b>	<b>34,477</b>	<b>34,885</b>	<b>34,185</b>	<b>44,139</b>	<b>27,148</b>	<b>26,455</b>	<b>27,938</b>	<b>0</b>	<b>0</b>	<b>\$ 338,951</b>	<b>134,120</b>	<b>28%</b>

## Hudson Library Revenue and Expenditure Report

11/9/2015

### January - December 2015

Actual vs. Budget	Code	Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
<b>General Operating Expenses</b>																	
Hudson Finance/Personnel Fee	213	14,027	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146			11,460	2,567	18%
IFLS-operating/maintenance	216	33,764	35,864	295	0										36,159	-2,395	-7%
IFLS-addl courier/self check	217	2,500	480		0										480	2,020	81%
IFLS-catalogging	218	24,726	0		0					13,172					13,172	11,554	47%
Telephone	225	3,600	4	96	64	51	59	82	46	68	16	105			589	3,011	84%
Contracted Maint. & Repair	249	600	0		0						50				50	550	92%
Programming - Adult	294	2,000	120	150	0		360			60					690	1,310	66%
Programming - Children	295	2,500	0	250	0				1,115	200					1,565	935	37%
Maintenance Agmt/Leases	298	5,500	358	124	269	143	314	315	124	333	269	146			2,395	3,105	56%
Contract Services	299	5,000	215	9	4	2	4	309	2,198	1	1				2,743	2,257	45%
Postage	311	5,000	709	0	215	224	21	15		252	14	9			1,459	3,541	71%
Office Supplies	312	16,160	49	48	520	1,283	267	2,789	197	198		387			5,738	10,422	64%
Memberships	324	500	0	0	0		205								205	295	59%
Advertising	326	1,000	0	0	0										-	1,000	100%
Staff Development	338	1,600	0	0	0	75				-75					-	1,600	100%
Conferences & Travel	339	0	0	0	0					202					202	-202	
Maint & Repair Supplies	357	1,000	0	39	-19		69	-3	37		57	776			957	43	4%
Books	395	65,000	1,841	1,321	3,163	7,025	5,999	7,466	1,709	6,719	2,668	3,821			41,732	23,268	36%
Technology	396	24,700	0	0	13,188	1,090	493	600		803		380			16,553	8,147	33%
Periodicals	397	7,000	0	0	0	300									300	6,700	96%
Audio-Visual	398	18,000	35	70	1,319	1,818	2,316	2,383	497	2,632	453	1,098			12,622	5,378	30%
Activity Supplies	399	1,500	0	0	0	139		104	227	94	310	106			981	519	35%
Ins. Workers Comp	510	1,100	1,222	0	0										1,222	-122	
Ins. Public Liab.	511	1,700	1,491	0	0										1,491	209	12%
Ins. Public Officials	513	2,100	2,253	0	0										2,253	-153	-7%
Ins. Property Ins.	517	1,700	1,632	0	0										1,632	68	4%
Bld. Occupancy Exp.	532	135,000	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035	11,035			110,350	24,650	18%
<b>General Operating Subtotal</b>		<b>377,277</b>	<b>58,455</b>	<b>14,582</b>	<b>30,905</b>	<b>24,331</b>	<b>22,289</b>	<b>26,242</b>	<b>18,330</b>	<b>36,840</b>	<b>16,019</b>	<b>19,009</b>	<b>0</b>	<b>0</b>	<b>267,003</b>	<b>110,274</b>	<b>29%</b>
<b>Total Expenses</b>		<b>850,348</b>	<b>98,917</b>	<b>49,335</b>	<b>65,414</b>	<b>58,808</b>	<b>57,174</b>	<b>60,427</b>	<b>62,469</b>	<b>63,989</b>	<b>42,474</b>	<b>46,947</b>	<b>0</b>	<b>0</b>	<b>605,954</b>	<b>244,394</b>	<b>29%</b>
<b>NET REVENUE (EXPENSE)</b>		<b>-39,295</b>	<b>56,869</b>	<b>134,239</b>	<b>-15,016</b>	<b>-54,131</b>	<b>-11,194</b>	<b>-55,676</b>	<b>-56,713</b>	<b>188,709</b>	<b>-40,141</b>	<b>1,059</b>	<b>0</b>	<b>0</b>	<b>148,005</b>	<b>(187,300)</b>	
Less Donation Revenues			-435	-250	-805	-60	-110	-610	-1,565	-76	-110	-62	0	0	(4,083)	4,083	
Add Donation Expenditures			0	0	0	0	0	-1,185	0	0	0	0	0	0	(1,185)	1,185	
<b>OPERATING REV. (EXP)</b>		<b>-39,295</b>	<b>56,434</b>	<b>133,989</b>	<b>-15,821</b>	<b>-54,191</b>	<b>-11,304</b>	<b>-57,471</b>	<b>-58,278</b>	<b>188,632</b>	<b>-40,251</b>	<b>997</b>	<b>0</b>	<b>0</b>	<b>142,736</b>	<b>-182,031</b>	

## Hudson Library Revenue and Expenditure Report

11/9/2015

### January - December 2015

Capital Expenditures		Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual to Date	Amount Remaining	Percent Remaining
<b>Donations Cash Accounts</b>	<b>11381</b>																
<b>Cash Balance - beginning</b>			10,560	10,995	11,245	11,365	11,444	11,554	11,664	13,261	13,338	13,448	13,540	13,540	10,560		
Donation - Private Org/Ind	48500		435	250	120	60	110	110	1,565	76	110	62	0	0	2,898		
Interest earnings						19			32			30			81		
Less transfer to Library operating															-		
Less expenditures from donations															-		
<b>Cash Balance - end</b>			<b>10,995</b>	<b>11,245</b>	<b>11,365</b>	<b>11,444</b>	<b>11,554</b>	<b>11,664</b>	<b>13,261</b>	<b>13,338</b>	<b>13,448</b>	<b>13,540</b>	<b>13,540</b>	<b>13,540</b>	<b>13,540</b>		

History Collection Account	11385																
<b>Cash Balance - beginning</b>			163	163	163	163	163	163	163	164	164	164	164	164	163		
Donations - History Collection	48562	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
Interest Earned						0			0			0			1		
Less expenditures from donations															-		
<b>Cash Balance - end</b>			<b>163</b>	<b>163</b>	<b>163</b>	<b>163</b>	<b>163</b>	<b>163</b>	<b>164</b>	<b>164</b>	<b>164</b>	<b>164</b>	<b>164</b>	<b>164</b>	<b>164</b>		

GFS  
11/11/2015 14:16:37 Exp. Guideline with Detail

CITY OF HUDSON  
GL050S-V07.27 COVERPAGE  
GL525R

Report Selection:

Inclusions Ranges: Begin (thru) End  
Fund & Account... 240.\*\* 240.\*\*

Approval Plan..... thru  
Calendar Start Date..... 01 01 2015  
Calendar End (As Of) Date..... 10 31 2015  
Level to Page Break..... 1.0  
MTD or QTD or YTD Detail (M/Q/Y).... M  
Print Inactive Accounts Too?..... N  
Exclude Accounts with Zero Dollars.. Y  
Annual Budget or Year to Date Budget A

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP
L		01	1	RF	Y	S	8	068	10		

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE	F	9	FIL
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.			
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY PERSONAL SERVICES								
121	SALARY-WAGES FULL-TIME	153,571.00	0.00	10,180.25	115,940.23	37,630.77	75	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		3,754.90	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		6,425.35	CODE-B, PER#-2, FUND-	240			A
122	SALARY-WAGES OVERTIME	200.00	0.00	18.71	1,314.82	1,114.82-	657	-----]]]]	
P-100915-443	PAYROLL BIWEEKLY	100915		18.71	CODE-B, PER#-1, FUND-	240			A
125	SALARY-WAGES PART TIME	198,078.00	0.00	11,720.52	136,593.02	61,484.98	68	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		6,112.77	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		5,607.75	CODE-B, PER#-2, FUND-	240			A
151	FICA	26,916.00	0.00	1,643.19	20,102.79	6,813.21	74	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		739.49	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		903.70	CODE-B, PER#-2, FUND-	240			A
152	RETIREMENT	23,926.00	0.00	1,156.81	14,905.60	9,020.40	62	-----	
P-100915-443	PAYROLL BIWEEKLY	100915		506.46	CODE-B, PER#-1, FUND-	240			A
P-102315-508	PAYROLL BIWEEKLY	102315		650.35	CODE-B, PER#-2, FUND-	240			A
154	HEALTH INSURANCE	70,130.00	0.00	3,218.60	50,094.86	20,035.14	71	-----	
V-100215-370 04113	DONALDSON/LINDA	081783 10/2015		116.87	ANNUITANT HLT-OCT				P N A
V-100215-370 04113	DONALDSON/LINDA	081783 10/2015		137.06	ANNUITANT HLT-OCT				P N A
P-100915-443	PAYROLL BIWEEKLY	100915		1,355.37	CODE-B, PER#-1, FUND-	240			A
V-101315-465 04113	DONALDSON/LINDA	082044 11/2015		116.87	ANNUITANT HLT-NOV				P N A
V-101315-465 04113	DONALDSON/LINDA	082044 11/2015		137.06	ANNUITANT HLT-NOV				P N A
P-102315-508	PAYROLL BIWEEKLY	102315		1,355.37	CODE-B, PER#-2, FUND-	240			A
155	LIFE INSURANCE	250.00	0.00	0.00	0.00	250.00	0		
TOTAL:	PERSONAL SERVICES	473,071.00	0.00	27,938.08	338,951.32	134,119.68	71	-----	
CONTRACTUAL SERVICES									
213	PROFESSIONAL SERV-AUDIT/ACCT	14,027.00	0.00	1,146.00	11,460.00	2,567.00	81	-----	
J-100115-397	ADM CHARGE			1,146.00	MONTHLY ADM CHG				A
216	IFLS - OPERATING/MAINT	33,764.00	0.00	0.00	36,159.00	2,395.00-	107	-----	
217	IFLS - COURIER/SELF CHECK	2,500.00	0.00	0.00	480.00	2,020.00	19	-	
218	IFLS - CATALOGING	24,726.00	0.00	0.00	13,171.53	11,554.47	53	-----	
225	TELEPHONE	3,600.00	16.23	104.53	589.37	2,994.40	16	-	
V-100115-349 18005	AT&T	081777 715Z0800430915		18.45	SVC 9-16/10-15 377-0809				P N A
V-100115-349 18005	AT&T	081777 715Z0800430915		18.45	SVC 9-16/10-15 386.3101				P N A
V-100215-370 03028	CENTURYLINK	081782 1350807867		3.55	1350807867	032423			F N A
V-100715-438 03028	CENTURYLINK	081901 1352019223		16.23	1352019223	032542			F N A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	CONTRACTUAL SERVICES								
225	TELEPHONE								
V-100915-438	03028 CENTURYLINK	081901	1353716768	5.45	1353706768	032611	F	N	A
V-102915-557	18005 AT&T	000000	715Z0800431015	21.20	SVC 10-16/11-15		P	N	A
V-102915-557	18005 AT&T	000000	715Z0800431015	21.20	SVC 10-16/11-15		P	N	A
249	CONTRACTED MAINT & REPAIR	600.00	0.00	0.00	50.00	550.00		8	
294	PROGRAMMING - ADULT	2,000.00	0.00	0.00	690.00	1,310.00		34	---
295	PROGRAMMING - CHILDREN	2,500.00	0.00	0.00	1,565.00	935.00		62	-----
298	MAINTENANCE AGMT & LEASES	5,500.00	333.00	145.78	2,395.13	2,771.87		49	-----
V-100715-440	10025 EO JOHNSON OFFICE	TECHNO	082064 CNIN803896	21.78	CNIN803896	032472	F	N	A
V-100715-440	10026 EO JOHNSON OFFICE	TECHNO	082065 I00252976	124.00	I00252976	032551	F	N	A
299	OTHER CONTRACTUAL SERVICES	5,000.00	0.00	0.00	2,742.49	2,257.51		54	-----
TOTAL:	CONTRACTUAL SERVICES	94,217.00	349.23	1,396.31	69,302.52	24,565.25		73	-----
	SUPPLIES & EXPENSES								
311	POSTAGE	5,000.00	224.22	9.22	1,459.33	3,316.45		33	---
J-103115-594	OCTOBER ENTRIES	7		9.22	POSTAGE 10/1-31				A
312	OFFICE SUPPLIES	16,160.00	68.40	386.75	5,738.37	10,353.23		35	---
V-100715-440	03024 CDW GOVERNMENT INC	082062	XW19530	207.11	XW19530	032474	F	N	A
V-100715-440	04055 DEMCO	082063	5683887	76.71	5683887	032459	F	N	A
V-100715-440	16085 QUILL CORPORATION	082073	7644787	102.93	7644787	032473	F	N	A
324	MEMBERSHIPS & SUBSCRIPTIONS	500.00	0.00	0.00	205.00	295.00		41	----
326	ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00		0	
339	TRAVEL & CONFERENCES	1,600.00	0.00	0.00	202.40	1,397.60		12	-
357	MAINT & REPAIR SUPPLIES	1,000.00	18.91	776.47	956.72	24.37		97	-----
V-100715-440	02001 B & B ELECTRIC INC	082060	69749	750.97	69749	032454	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	25.50	LIGHT BULBS - JH LARSON	032460	F	N	A
392	BOOK PROCESSING	65,000.00	0.00	0.00	0.00	65,000.00		0	
395	BOOKS	65,000.00	4,926.52	3,820.55	41,732.24	18,341.24		71	-----
V-100715-440	02020 BAKER & TAYLOR	082061	2031000738	128.37	2031000738	032371	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003642	85.01	2031003642	032370	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003948	7.81	2031003948	032374	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031003949	9.44	2031003949	032373	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031004367	43.67	2031004367	032372	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031013016	139.79	2031013016	032369	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031024440	409.21	2031024440	032470	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031031069	74.42	2031031069	032467	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031036066	10.70	2031036066	032469	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031046365	387.87	2031046365	032471	F	N	A

		ANNUAL			ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		Revised Bdgt	ENCUMBERED		AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE		AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY									
70	LIBRARY									
55111	LIBRARY									
	SUPPLIES & EXPENSES									
395	BOOKS									
V-100715-440	02020 BAKER & TAYLOR	082061	2031057614		58.84	2031057614	032488	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031057821		106.81	2031057821	032489	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031058205		6.29	2031058205	032490	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031062533		75.50	2031062533	032491	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031072969		436.17	2031072969	032548	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031080467		354.57	2031080467	032547	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031084221		40.89	2031084221	032550	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031089627		149.50	2031089627	032546	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	2031100667		163.85	2031100667	032549	F	N	A
V-100715-440	02020 BAKER & TAYLOR	082061	5013777395		107.34	5013777395	032468	F	N	A
V-100715-440	07005 GALE	082066	55772129		24.74	55772129	032376	F	N	A
V-100715-440	07005 GALE	082066	55875157		135.70	55875157	032375	F	N	A
V-100715-440	07005 GALE	082066	56037072		50.23	56037072	032368	F	N	A
V-100715-440	07005 GALE	082066	56244592		76.47	56244592	032497	F	N	A
V-100715-440	.05387 PRESCOTT PUBLIC LIBRARY	082072	38262000279422		10.95	PATRON PYMT-PRESCOTT BK			N	A
V-100715-440	.05388 TOMPKINS/TERRI LYNN	082074	434769		5.00	CHGED BILL FEE IN ERROR			N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031108762		539.65	2031108762	032603	F	N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031113073		44.07	2031113073	032604	F	N	A
V-100915-440	02020 BAKER & TAYLOR	082061	2031113578		116.54	2031113578	032605	F	N	A
V-100915-440	.05391 LABLANC/LAURIE	082069	466670		13.15	RETURNED LOST BOOK			N	A
V-100915-440	.05390 PEPIN PUBLIC LIBRARY	082071	439506		8.00	PATRON PYMT/BOOK			N	A
396	TECHNOLOGY	24,700.00		0.00	380.00	16,553.49	8,146.51	67	-----	
V-100915-440	09015 INDIANHEAD FEDERATED	082068	215411		380.00	215411 - BARCODE SCANNER	032612	F	N	A
397	PERIODICALS	7,000.00		0.00	0.00	300.00	6,700.00	4		
398	AUDIO-VISUALS	18,000.00		829.81	1,098.03	12,622.48	4,547.71	74	-----	
V-100715-440	12065 MIDWEST TAPE	082070	93153218		84.98	93153218	032377	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93162095		44.99	93162095	032457	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93162119		15.99	93162119	032458	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93187426		34.99	93187426	032455	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93187428		34.99	93187428	032456	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93192506		39.99	93192506	032495	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93207352		39.99	93207352	032492	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93209126		57.97	93209126	032493	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93218203		89.98	93218203	032494	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93225273		34.99	93225273	032545	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93233548		27.99	93233548	032544	F	N	A
V-100715-440	12065 MIDWEST TAPE	082070	93233580		14.99	93233580	032543	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93243528		29.99	93243528	032609	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93250543		59.56	93250543	032610	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93252643		27.99	93252643	032606	F	N	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revised Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
240	HUDSON AREA JOINT LIBRARY								
70	LIBRARY								
55111	LIBRARY								
	SUPPLIES & EXPENSES								
398	AUDIO-VISUALS								
V-100915-440	12065 MIDWEST TAPE	082070	93252644	34.99	93252644	032607	F	N	A
V-100915-440	12065 MIDWEST TAPE	082070	93252645	94.98	93252645	032608	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	47.59	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	138.44	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	19.13	DVD FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	44.91	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	29.92	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	29.76	DVDS FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	19.13	DVD FROM AMAZON	032476	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	0.20-	AMAZON CREDIT	032476	F	N	A
399	ACTIVITY SUPPLIES	1,500.00	41.46	106.39	981.16	477.38	68	-----	
V-102715-553	22140 WALMART	082187	202000570433	23.10	TEEN ACTIVITY SUPPLIES	032614	F	N	A
V-102815-543	01197 CARDMEMBER SERVICES	082089	95000121059510	83.29	ALDI - FOOD FOR ACTIVITI	032613	P	N	A
TOTAL:	SUPPLIES & EXPENSES	206,460.00	6,109.32	6,577.41	80,751.19	119,599.49	42	----	
FIXED CHARGES									
510	WORKERS COMPENSATION INS.	1,100.00	0.00	0.00	1,222.00	122.00-	111	-----]	
511	PUBLIC LIABILITY	1,700.00	0.00	0.00	1,491.00	209.00	87	-----	
513	PUBLIC OFFICIALS	2,100.00	0.00	0.00	2,253.00	153.00-	107	-----	
517	PROPERTY INS	1,700.00	0.00	0.00	1,632.00	68.00	96	-----	
532	RENT	135,000.00	0.00	11,035.00	110,350.00	24,650.00	81	-----	
J-100115-400	OCT RENT	1		11,035.00	LIBRARY RENT				A
TOTAL:	FIXED CHARGES	141,600.00	0.00	11,035.00	116,948.00	24,652.00	82	-----	
TOTAL:	LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
TOTAL:	LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
TOTAL:	HUDSON AREA JOINT LIBRARY	915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	



		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		Revisd Bdgt		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
GRAND TOTAL		915,348.00	6,458.55	46,946.80	605,953.03	302,936.42	66	-----	
TOTAL NUMBER OF RECORDS PRINTED		125							